

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
January 17, 2017

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mrs. Merenda
 Mrs. Carlucci Mr. Warnet
 Mr. Gerdes Dr. Monroe
 Mr. Lozowick
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Rodriguez
 Mr. Young

IV. Discussion Items

- Strategic Planning Survey Update

Superintendent's Report

Before going over his agenda items, Dr. Wisniewski gave the Board an update on the strategic planning survey. Dr. Wisniewski stated that over one hundred sixty surveys have been returned and that the District will hold its second strategic planning meeting on February 15th to discuss the results of the survey. Dr. Wisniewski also gave the Board an overview of the professional development day held on January 16th. Lastly, Dr. Wisniewski informed the Board that both the IDEA and NCLB monitoring has been completed.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola reminded the Board of the regularly scheduled meeting on February 21st and the adoption of a tentative budget on March 14th, which would fulfill the state statute that tentative budgets be submitted to the County Office by March 20th. Mr. Tonzola also reminded the Board to complete their financial disclosure forms as soon as possible.

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On a unanimous voice vote the workshop portion of the meeting adjourned at 7:29 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:30 p.m.

Present: Mr. Bardinias Mrs. Merenda
Mrs. Carlucci Mr. Warnet
Mr. Gerdes Dr. Monroe
Mr. Lozowick
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Rodriguez
Mr. Young

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – December 20, 2016

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 7-0

Resolved: That the Board approve the Minutes of:

Reorganization Meeting – January 5, 2017
Confidential Executive Session – January 5, 2017

MOTION: Mr. Bardin SECOND: Mrs. Merenda VOTE: 6-0-1
Mr. Gerdes abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Chris Ott to the position of Boys' Baseball Coach at the rate of \$2,962. [B]
2. Resolved: That the Board approve the appointment of Philip Henderson to the position of Custodian, effective January 30, 2017 ending on June 30, 2017, at a pro-rated salary of \$32,000. [T]
3. Resolved: That the Board accept the request for maternity leave by Elementary Teacher, Donna Maggio, commencing on, or about February 24, 2017, ending on, or about September 1, 2017. (Attachment VI.A.3)

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4. Resolved: That the Board approve Ruth Ramirez to conduct child care for the "Before School Student Breakfast" program @\$12.04/hour. [B]
5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Dr. Stephen Wisniewski	1/26 – 1/27/17	TECHSPO '17	Atlantic City, NJ	Registration \$475 Lodging 91 Mileage 47 Tolls 5 Parking 15 M&IE 96 Total \$729
David Tonzola	1/26 – 1/27/17	TECHSPO '17	Atlantic City, NJ	Registration \$475 Lodging 91 Mileage 47 Tolls 5 Parking 15 M&IE 96 Total \$729
John Legere	1/26 – 1/27/17	TECHSPO '17	Atlantic City, NJ	Registration \$475 Lodging 91 Mileage 47 Tolls 5 Parking 15 M&IE 96 Total \$729
Bridget Antonucci	2/2/17	Hot Legal Topics in Education	Double Tree Tinton Falls, NJ	\$35.00
Alison Zylinski	2/2/17	Writing Effective HIB Reports, NJPSA	Galloway, NJ	\$178.00 Transportation: 126.2 round trip x .31/mile = \$39.13
Morgan Maclearie	2/9/17	NGSS Curriculum Cohort – workshop at BBES – all day	BBES	-0- Cost of substitute-\$75.00
Patricia Velazquez-Orlando	2/9 – 2/11/17	Northeast Conference on the Teaching of Foreign Languages	NY Hilton Midtown Hotel	\$257.00 Transportation: Bus Cost \$32.00 round trip
Patricia Velazquez-Orlando	2/14/17	Motivation, Mindset and Grit: Practical, Proven Strategies to Increase Learning (BER)	New Brunswick, NJ	\$245.00

6. Resolved: That the Board approve the appointment of the following substitute teachers for the 2016/2017 school year: [B]

Danielle Dolan
Mary Coleman

Note: Substitute teachers are paid \$75.00 per day.

7. Resolved: That the Board approve Brenda Cruz-Olivera, student at Brookdale Community College, to be placed in the Bradley Beach Elementary School for 60 hours of observation. Ms. Cruz-Olivera will complete 30 hours in the Pre-School Class and 30 hours in grade 2, Mrs. Zaccaro. The hours are to be completed over the 15 week spring college semester.

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the proposed school year calendar for the 2017/2018 school year. (Attachment VI-B.1)
2. Resolved: That the Board approve the following policies and regulations for a first reading: (Attachment VI-B.2)

POLICY NUMBER	POLICY
P&R 1510	Americans with Disabilities Act (M) (Revised)
P 2415.30	Title I – Educational Stability for Children in Foster Care (M) (New)
P&R 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M) (New)
P&R 5116	Education of Homeless Children (Revised)
P 5330.04	Administering an Opioid Antidote (New)
P 5339	Screening for Dyslexia (M) (Revised)
P&R 5350	Student Suicide Prevention (Revised)
P 5514	Student Use of Vehicles on School Grounds (Revised)
R 5514	Student Use of Vehicles on School Grounds (Abolished)
P 7481	Unmanned Aircraft Systems (UAS also known as Drones) (New)
P&R 8330	Student Records (M) (Revised)
P&R 8441	Care of Injured and Ill Persons (M) (Revised) (Revised)
P 8454	Management of Pediculosis (New)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 7-0

C. Students

1. Resolved: That the Board approve the following 2016/2017 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
2-23-17	Gr. 8	Student Health Awareness Center CentraState Hospital, Freehold <i>Sexuality Program</i>	\$135.00	\$200.00 First Student
2-27-17	Gr. 7	Student Health Awareness Center CentraState Hospital, Freehold <i>Life Begins</i>	\$190.00	\$200.00 First Student
2-03-17	Gr. 6	Student Health Awareness Center CentraState Hospital, Freehold <i>Growth & Development</i>	\$180.00	\$200.00 First Student
5-09-17	Environ. Club	Schooner A.J. Meerwald Sailboat Trip 2800 High Street Port Norris, NJ 08349	Admissions paid by Environmental Club	Pending Booking of bus
5-22-17	Gr. 5	Ocean County College Planetarium Toms River, NJ	\$165.00 Admissions	First Student \$236.00

2. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of December.
3. Resolved: That the Board approve the following new tuition student for the 2016/2017 school year: [T]

ID No.	School	Location	Start Date	Annual Tuition Rate
2017	Collier School	Marlboro Township	9-7-16	\$56,520.00

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval to Accept Donation from the Bradley Beach Parent Teacher Organization

Resolved: That the Board accept the donation of \$1,300.00 from the Bradley Beach Parent Teacher Organization for the purchase of school athletic supplies. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-100-610.17-AT and revenue code 20-1000.07 to account for this transaction. (Attachment VII-A)

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

B. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-B)

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

C. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-C)

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

D. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of December 31, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

E. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-E.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

F. Approval of December 2016 Payroll

Resolved: That the Board approve the December 2016 gross payroll in the amount of \$399,164.56.

MOTION: Mrs. Merenda SECOND: Mr. Gerdes VOTE: 7-0

G. Approval of Bills Payment

Resolved: That the Board approve payment of the January 17, 2017 regular bills list and as certified and approved. (Attachment VII-G)

MOTION: Mr. Gerdes SECOND: Mrs. Carlucci VOTE: 7-0

VIII. Old Business – None

IX. New Business

Dr. Wisniewski stated that Family Fun Night will be held on January 26th at 6:30 p.m.

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X. Committee Reports

Mr. Lozowick stated that the Public Relations Community has met to discuss the issue of student safety.

XI. President's Report

Dr. Monroe expressed the Board's appreciation to the PTO for their generous support throughout the years.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:34 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary