

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting/Public Hearing
June 21, 2016

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:08 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Young
 Mr. Lozowick Mr. Warnet
 Mrs. Merenda Dr. Monroe
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 18, 2016; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or

alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 18, 2016; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 21, 2016 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Dr. Monroe began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Monroe closed the public hearing and reconvened the workshop session.

Superintendent's Report

Dr. Wisniewski discussed the advanced mathematics placement for the upcoming 2016/2017 school year. Dr. Wisniewski spoke about the six markers for advanced math placement. These markers included a mathematics achievement test, the end of the year grade level test, the end of the year math grade, teacher recommendation using the Renzulli/Hartman scale for student characteristics, the MAP results and finally the PARCC results. After his presentation Dr. Wisniewski addressed the questions individual Board members had.

Dr. Wisniewski then went over his agenda items, in particular the appointment of Bridget Antonucci to the position of Supervisor of Special Services/Learning Disabilities Teacher Consultant (LDT-C).

Afterwards Mr. Tonzola began his section of the agenda by reminding those Board members, who are up for reelection and wish to run again, to do so with the county clerk by 4:00 p.m. on July 25th. Mr. Tonzola then went over his agenda items with the Board, particularly the submission of the safety grant, and the approval of the general property/liability and workers compensation premiums.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:49 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:50 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Lozowick Mr. Warnet
Mrs. Merenda Dr. Monroe
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

IV. Discussion Items

Advanced Mathematics Placement – Dr. Stephen Wisniewski

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – May 17, 2016

MOTION: Mrs. Merenda SECOND: Dr. Rodriguez VOTE: 8-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the tenured teaching staff teaching staff for the 2016/2017 school year as on file in the Office of the Superintendent. (Attachment VI-A.1) [B]
2. Resolved: That the Board approve the appointment of the non-tenured teaching staff for the 2016/2017 school year as on file in the Office of the Superintendent. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the salaries for support staff as per attachment, for the 2016/2017 school year, as on file in the office of the Superintendent. (Attachment VI-A.3) [B]
4. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. (Attachment VI-A.4) [B]

5. Resolved: That the Board approve the reappointment of Michael Liebmann to the position of Supervisor of Curriculum and Instruction. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the appointment of Bridget Antonucci to the position of Supervisor of Special Services/Learning Disabilities Teacher Consultant (LDT-C). (Attachment VI-A.6) [B]
7. Resolved: That the Board approve the Monmouth County approved Merit Goals for Dr. Stephen Wisniewski for the 2016/2017 school year. (Attachment VI-A.7) [B]
8. Resolved: Approval of Monica Peter of Bilingual Evaluation Services Team LLC, as a Bilingual School Psychologist on an as needed basis at the rate of \$495.00 per case for the 2016/2017 school year. [B]
9. Resolved: Approval of Marc Seidenstein, Educational Evaluation & Testing Services, Inc as a Bilingual LDT-C on an as needed basis at the rate of \$525.00 per case for the 2016/2017 school year. [B]
10. Resolved: Approval of Patricia O’Neill as the Substitute School Nurse for the 2016 ESY program for 3.5 hours per day on an as needed basis from July 5 through August 11, 2016 at the rate of \$40.00. [B]
11. Resolved: That the Board approve the following educational service providers for the 2016/2017 school year: [G]

Provider	Address	Service	Cost
Sandra Fields Kuhn	West Long Branch Speech & Hearing Center 223 Monmouth Rd. West Long Branch, NJ 07764	Auditory Testing & Reports	\$495.00: Audiology & Processing \$250.00: Just Audiology
Dr. Peter Ganime	K. Hovnanian Children’s Hosp. at Jersey Shore Univ. Med. Ctr. 1945 Route 33 Neptune, NJ	Psychiatric Evaluations & Reports	Meridian Health: \$500.00/ Eval. (not Dr. specific)
Dr. Noah Gilson	Neurology Specialists of Monmouth County, NJ Suite 110 107 Monmouth Rd. West Long Branch, NJ 07764	Neurological Consultations & Reports	Starting at \$290.00
Dr. Ankur Desai	Premium Psychiatry Svcs. of Central Jersey, LLC 901 West Main St., # 367 Freehold, NJ 07728	Psychiatric Evaluations & Reports	\$550.00 fee in office
Dr. Dorothy Pietrucha	Jersey Shore Univ. Med. Ctr. Meridian Pediatric Associates 1944 Rt. 33, Suite 102 Neptune, NJ 07753	Neurological Consultations & Reports	\$175.00 fee

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Xanadu Behavior Therapy	615 Lacey Road #3 Forked River, NJ 08731	Functional Behavior Assessments	\$125.00/hr.
Barbara Franzetti-O'Boyle & Michael O'Boyle	Always Available Physical Therapy Manasquan, NJ 08736	Physical Therapy for 2016/2017 School Year	\$80/hr.
Center For Neurological and Neurodevelopmental Health	3350 NJ-138 #117 Wall, NJ	Neurological Consultations & Reports	Neuro: \$600.00 Neuro-psych: \$2,500.00
Dr. Alison Smoller	Developmental Pediatrics of Central Jersey 1806 Highway 35 South, Suite 107 Oakhurst, NJ 07755	Neurological Consultations & Reports	\$450.00 fee Observations: \$300/first hr. \$150/hr. thereafter

12. Resolved: That the Board approve the appointment of Dr. Joseph Mannion as the Bradley Beach School Physician for the 2016/2017 school year for an annual fee of \$2,000.00. [B]

13. Resolved: That the Board approve Diana Rodrick to turnkey Sheltered Instruction Observational Protocol (SIOP) to all staff not to exceed 10 hours throughout July and August at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B/G]

Note: Grant funds to be paid out of federal funds account code 20-270-200-100.00-NCLB Title II-A

14. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Dr. Wisniewski	7-14-16	Stronge Regional IRR Training	Middlesex Regional ESC Conference Center, Piscataway	\$149.00
Jennifer DiZefalo	7-24 to 7-30	Artist Teacher Institute Summer Program (fee includes tuition and materials)	Stockton University Galloway, NJ	Fee \$175.00 Mileage \$ 38.25 Tolls \$ 7.75 \$221.00
Gabrielle DiLauro	8-8 and 8-9; 10-5; 1-11-17 and 4-5-17	2016/2017 Pre-K Year 1 Core Regional Training Conference for Tools of the Mind	Busch Student Ctr. Piscataway, NJ	\$1,650 Mileage: \$125.05
Michael Liebmann	8-23-16	AAO-Law & Role	FEA Monroe Twp.	\$150.00
Michael Liebmann	8-26-16	Stronge IRR Training	Glen Rock H.S.	\$150.00
Bridget Antonucci	8-26-16	Stronge IRR Training	Glen Rock H.S.	\$150.00
Morgan Maclearie	9-29 and 9-30, 2016	Google Educator Boot Camp	Stockton University	\$350.00
Michelle Sprengel	9-29 and 9-30, 2016	Google Educator Boot Camp	Stockton University	\$350.00

15. Resolved: That the Board approve the appointment of substitute custodian Robert Campofiori for the 2016/2017 school year, at an hourly rate of \$12.50/hour. [B]
16. Resolved: That the Board approve the appointment of substitute custodian Darren Sims for the 2016/2017 school year, at an hourly rate of \$12.50/hour pending fingerprints and background approval. [B]
17. Resolved: That the Board approve the carry-over of 5 vacation days from the 2015/2016 school year to the 2016/2017 school year for Secretary to the Business Administrator, Josephine Palmieri. The carry-over of these days is a one-time exception for this school year.
18. Resolved: That the Board approve the carry-over of 5 vacation days from the 2015/2016 school year to the 2016/2017 school year for part-time Information Technology Specialist, John Legere. The carry-over of these days is a one-time exception for this school year.
19. Resolved: That the Board approve the appointment of Louanne Bartlett, Attendance Officer/Secretary, to process and receive materials and complete attendance work throughout summer 2016. This appointment will be for a maximum of 15 days at a rate of \$223.28/day. [B]
20. Resolved: That the Board approve the appointment of Joanne Dvorachek, Data Specialist, to process data and complete work throughout summer 2016. This appointment will be for a maximum of 120 hours at a rate of \$25.71/hour. [B]
21. Resolved: That the Board approve the appointment of Henrietta Graber, to the position of Interim Supervisor of Special Services, effective July 1, 2016 through August 31, 2016, at the negotiated rate of \$500 per day for two (2) days per week, not to exceed 20 days. [B]
22. Resolved: That the Board accept with regret the resignation of Lucille Wasack for the purpose of retirement, effective June 30, 2016. (Attachment V1-A.22)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

B. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of May.
2. Resolved: Approval of tuition student SID #3219518297 from Avon School for the Extended School Year from July 5 through August 11, 2016 at a tuition rate of \$600.
3. Resolved: Approval of tuition student SID #3219518297 from Avon School for the 2016/2017 school year at a tuition cost of \$15,728.

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 8-0

C. Policy

1. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2015/2016 school year. (Attachment VI-C.1)

MOTION: Mr. Bardin SECOND: Dr. Rodriguez VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. Approval of Acceptance and Submission of 2016 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2016 Safety Grant Program through the New Jersey Boards Application Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$1,426.00 for the period July 1, 2016 through June 30, 2017.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

B. Appointment of School Board Auditor

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTHORIZING AN AGREEMENT FOR AUDITING SERVICES
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for audition services for the Bradley Beach Board of Education; and

WHEREAS, such auditing services can be provided only by a Certified Public Accountant and is so recognized as such; and Robert Allison of Holman, Frenia and Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728

WHEREAS, the fees for the audit will be \$21,370 annually;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. Robert Allison of Holman, Frenia and Allison, P.C. is hereby appointed as Board Auditor for the period July 1, 2016 to June 30, 2017.
2. The contract is award without competitive bidding as a "Professional Service" in accordance with the Public School contracts Law, N.J.S.A. 18A:18A(a)(1), because it

is for services performed by persons authorized by law to practice a recognized profession.

3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

C. Approval of Use of School Building – The Church of the Ascension

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Church of the Ascension for its Faith Formation Program on Sundays during the 2016/17 School Year. (Attachment VI-C)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

D. Approval of General Property/Liability Insurance (2016/2017 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2016/2017 school year effective 7/01/16 - 6/30/17 as follows: [B]

Coverage	Premium
NJSIG Multi Peril Package	\$37,478
Boiler & Machinery	Included in Package
EDP	Included in Package
Crime	Included in Package
General Liability	Included in Package
Auto	Included in Package
School Board Legal	9,790
CAP supplemental Liability	1,441
Bond – Rodman & Tonzola	Included in Package
Umbrella	Included in Package
Total	\$48,709

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

E. Approval of Worker’s Compensation Insurance (2016/2017 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2016/2017 school year effective 7/01/16 - 6/30/17 as follows: [B]

Coverage	Premium
Worker’s Compensation	\$42,416*

* The district's experience modification for this year increased to .995 from .897 (10.93%). When calculating the Experience Modification the 11/12 claims history dropped-off and the 14/15 claims history replaced it.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

F. Approval of Compulsory Student Accident Insurance (2016/2017 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Bollinger Insurance Company for the 2016/2017 school year. The plan will be offered to parents at a cost of \$7,670 to the Board. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

G. Transfer of Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$6,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

H. Transfer of Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$5,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

I. Approval to Accept Donation from the Restaurant, Cielito Lindo Taqueria y Restaurante-Bemar

Resolved: That the Board accept the donation of \$451.00 from the restaurant, Cielito Lindo Taqueria y Restaurante-Belmar, for the purchase of student supplies within the Spanish Department. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-100-610.16-CM and revenue code 20-1000.13 to account for this transaction. (Attachment VI-I).

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

J. Approval to Accept Donation from D'Arcy's Tavern

Resolved: That the Board accept the donation of \$500 from D'Arcy's Tavern for the purchase of athletic supplies. Furthermore, that the Board authorize the Business Administrator to create budget account code 20-090-100-610.16-DA and revenue code 20-1000.14-000 to account for this transaction.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

K. Approval of Maximum Travel Expenditure Amount 2016/17 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$21,355.53 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2015/16 school year is \$16,306.23; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2016/17 school year is projected to be \$20,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2016/17 school year as \$8,000.00.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-L)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-M)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

O. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-O.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

P. Approval of May 2016 Payroll

Resolved: That the Board approve the May 2016 gross payroll in the amount of \$356,293.83.

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

Q. Approval of Bills Payment

Resolved: That the Board approve payment of the June 21, 2016 regular bills list and as certified and approved. (Attachment VII-Q)

MOTION: Dr. Rodriguez SECOND: Mrs. Carlucci VOTE: 8-0

VIII. Old Business

Dr. Monroe stated that the spring carnival and the eighth grade graduation were well attended and ran very smoothly.

IX. New Business

Dr. Wisniewski stated to the Board the start of a new tradition, held at the end of school, called the "Walk of Champions." This new tradition entails the graduating eighth grade class having one final opportunity to walk the hallways of the school together, while being congratulated by the other grade levels.

Dr. Monroe indicated that there would be a car wash on July 16th to raise funds for the 16/17 eighth grade class trip.

X. Committee Reports – None

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Ms. Milchman, 505 McCabe Avenue, Bradley Beach, NJ, made comments concerning her recent experience with the Child Study Team. Ms. Milchman also made comments concerning the special education program as it relates to high functioning autism. Ms. Milchman also thanked the Board for the "Remembrance Bench Ceremony," which was held before the Board meeting.

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XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:01 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary