

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**July 19, 2016**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci           Dr. Rodriguez  
                  Mr. Gerdes             Mr. Warnet  
                  Mr. Lozowick          Mr. Young  
                  Mrs. Merenda         Dr. Monroe  
                  Dr. Wisniewski, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Bardinas

IV. Discussion Items – None

Superintendent's Report

Dr. Wisniewski discussed the status of the aftercare program with the Board. Dr. Wisniewski stated that aftercare will be offered when school reopens for the 2016/2017 school year. The aftercare will be administered by the Bradley Beach Recreation Department and will run for 3 hours a day, five days a week. Dr. Wisniewski also stated that the Recreation Department will reevaluate the program in November to see if it is a sustainable program.

Dr. Wisniewski then informed the Board that the Bradley Beach administrators will hold their first administrators retreat this Friday, July 22<sup>nd</sup>. During this retreat the administrators will develop goals for the upcoming school year and work on team building initiatives.

Afterwards, Dr. Wisniewski went over his agenda items with the Board.



4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
David Tonzola	Aug. 2, 2016	Mitigating Your Cyber Risk	NJASBO Robbinsville, NJ	\$ 75.00
Andrea Ballina	Aug. 18-19, 2016	Rutgers K-12 Maker Education Conference	Rutgers	\$250.00
Paul Mulligan	Aug. 18-19, 2016	Rutgers K-12 Maker Education Conference	Rutgers	\$250.00
Heather Ross	Oct. 25, 2016	NJ Science Convention	Princeton Marriott at Forrestal Princeton, NJ	\$175.00

5. Resolved: That the Board adjust the cost of a consultation for Dr. Noah Gilson, Neurology Specialist of Monmouth County, NJ, for Neurological consultation and reports from \$290 to \$390. [B/G]
6. Resolved: That the Board approve the following teachers to attend an in-district Writers Workshop training to be held August 16th, at the contracted rate of \$40 per hour for 5 hours per staff member: [B]

Laurel Degnan  
Jillian Kreutzer  
Marissa Vitale  
Isabel Segoviano  
Donna Hamernick  
Cindy Aurilio  
Marjorie Zaccaro  
Donna Maggio (Bartlett)  
Jennifer Pingitore  
Carolyn Power  
Heidi Kobb  
Michelle Sprengel  
Kirsty Sucato  
Heather Ross  
Jeanne Acerra  
Ashley Girard  
Alisyn Morder  
Kevin Cosgrove  
Diana Rodrick  
Alexandra Casares  
Alisa Guzzi

7. Resolved: That the Board approve, with regret, the resignation of Alexandra Casares from the position of English as a Second Language Teacher effective July 15, 2016. (Attachment VI-A.7)

MOTION: Dr. Rodriguez SECOND: Mr. Warnet VOTE: 8-0

B. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of June.
2. Resolved: The Board approve fifth grade tuition student, SID #5568783358, for the 2016/2017 school year at a tuition cost of \$3,050.
3. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
1302	Collier School	Wickatunk, NJ	7/1/16	\$65,626
1092	New Road School	Lakewood, NJ	9/6/16	\$51,472.80

MOTION: Mr. Gerdes SECOND: Mrs. Carlucci VOTE: 7-0-1  
Dr. Monroe abstained

C. Policy

1. Resolved: That the Board authorize the submission of the Comprehensive Equity Plan, and that the school will support full implementation of the plan on September 1, 2016 upon approval by the New Jersey State Department of Education. (Attachment VI-C.1)
2. Resolved: That the 2016/2017 Calendar be amended as follows:
- September 14, 2016 is listed as Back to School Night.
  - September 16, 2016 is changed from a full day to a 1:00 dismissal for teachers and students as per the negotiated contract.

MOTION: Mr. Young SECOND: Mr. Warnet VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Acceptance of FY 2017 NCLB Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2017 NCLB Consolidated Formula Grant funds as follows:

Program Name	FY 2016 Award Amount
NCLB Title IA	\$142,270
NCLB Title IIA	40,100
NCLB Title III	36,296

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

B. Approval of Renewal of Food Service Contract with Maschio's Food Service, Inc. (Food Service Management Company)

Resolved: That the Board award the third contract renewal to the Maschio's Food Service, Inc., Chester, N.J., for management of the District's food service operations for the 2016/2017 school year at the following fee:

Management Fee \$5,000.00

Note: Maschio Food Service guarantees that the bottom line on the operational financial report (total revenue for all sources less program cost) for the 2016/2017 school year will be a loss no greater than \$7,500. If the actual bottom line loss of the operational report is greater than this amount, Maschio's Food Service, Inc. will subsidize the bottom line up to 100% of the management fee. The guarantee is contingent upon the conditions listed in the contract.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

C. Approval of Lunch/Breakfast Prices – 2016/2017 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2016/2017 school year.

Student Lunch \$3.25  
Student Breakfast \$1.50  
Adult Lunch \$3.75  
Adult Breakfast \$1.90

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

D. Approval of Nonpublic School Transportation Aid (2015/2016 School Year)

Resolved: That the Board accept State Nonpublic School Transportation Aid in the amount of \$1,754.00. (Attachment VII-D)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

E. Approval of Use of School Building – Bradley Beach Recreation Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Recreation Department on July 7, 14, 21, 28 and August 4 for loading and unloading of their field trip bus.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

F. Approval of Use of School Building – The Church of the Ascension

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Church of the Ascension for its Faith Formation Program on Sundays during the 2016/17 School Year. (Attachment VII-F)

Note: This resolution supersedes the resolution dated June 21, 2016. The Church of the Ascension has provided an updated calendar.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

G. Approval of Renewal of Contract with Intelligent Business System (IBS)

Resolved: That the Board approve the renewal of the attached contract with Intelligent Business System (IBS) to provide computer software maintenance and support services for the 2016/2017 school year at an annual cost of \$10,104. Said renewal represents a 0% increase over the 2015/2016 costs. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

H. Approval of Proposal – RFP Solutions, Inc.

Resolved: That the Board approve RFP Solutions, Inc., of Greenwood Avenue, Woodbury, NJ 08096 to provide a NEC IP Unified Phone System, Bogen Communication System and Emergency Notification System for a total cost of \$49,850, which is being awarded under State Contract number A80809. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

I. Approval of the Agreement Between the Bradley Beach Board of Education and the Bradley Beach Education Association

Resolved: That the Board approve the attached agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association for the three (3) year period commencing on July 1, 2016 to June 30, 2019. (Attachment VII-I) [B]

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

J. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-J)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

K. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-K)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

L. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 30, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

M. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-M.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

N. Approval of June 2016 Payroll

Resolved: That the Board approve the June 2016 gross payroll in the amount of \$374,010.27.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

O. Approval of Bills Payment

Resolved: That the Board approve payment of the July 19, 2016 regular bills list and as certified and approved. (Attachment VII-O)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

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VII. Old Business

Dr. Monroe stated that the car wash was a success.

IX. New Business – None

X. Committee Reports – None

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:34 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary