

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
February 21, 2017

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Young
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

1. Teacher of the Year – Mrs. Isabel Segoviano
2. Support Staff of the Year – Ms. Ruth Ramirez
3. Strategic Planning Update
4. New Electronic Notification Sign

Superintendent's Report

Before going over his agenda items, Dr. Wisniewski announced to the Board the teacher of the year recipient, Mrs. Isabel Segoviano, as well as the support staff employee of the year, Ms. Ruth Ramirez. Furthermore, Dr. Wisniewski gave the Board an update on the strategic planning process and thanked everyone who attended the recent meeting. Lastly, Dr. Wisniewski informed the Board that the new electronic sign has been installed.

Afterwards, Dr. Wisniewski went over his agenda items, in particular the personnel items.

Regular Meeting
February 21, 2017

Before going over his agenda items, Mr. Tonzola reminded the Board to complete their financial disclosure forms before the deadline of April 30, 2017. Mr. Tonzola then reviewed his agenda items with the Board, in particular the adoption of the budget calendar.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:40 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:41 p.m.

Present: Mr. Bardinias Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Wisniewski, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – January 17, 2017

MOTION: Mr. Warnet SECOND: Mr. Bardin VOTE: 8-0-1
Dr. Rodriguez abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teacher for the 2016/2017 school year: [B]

- Mary Ann Catrambone

Note: Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of the following substitute nurse for the 2016/2017 school year: [B]

- Alysia Black

Note: Substitute nurses are paid \$75.00 per day.

3. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Chris Ott	Feb. 27-28, 2017	2017 NJAHPERD Annual Convention	Ocean Place Long Branch	\$145.00
Jaclyn Gebbia	March 24, 2017	ESL/Bilingual Teacher Sharing Session	Colts Neck Twp. School BOE	-0-
Christina Boyle	March 24, 2017	ESL/Bilingual Teacher Sharing Session	Colts Neck Twp. School BOE	-0-
Heather Keith	March 24, 2017	ESL/Bilingual Teacher Sharing Session	Colts Neck Twp. School BOE	-0-
Chris Ott	March 24, 2017	Millstone PE/Health Teacher Articulation & Sharing Registration	Millstone Middle School	N/A
Alison Zylinski	March 29, 2017	Changing the ADHD Brain: Moving Beyond Mediation (PESI workshop)	The Breakers, Spring Lake	\$199.99

4. Resolved: That the Board extend the appointment of Stephanie Raphaelides to the position of Long Term Replacement STEM/Computers Teacher through March 24, 2017.
5. Resolved: That the Board approve the appointment of Dariaknna Reyes-Yencer to the position of Long Term Elementary Teacher Replacement, effective February 27, 2017 through June 30, 2017, at the salary of \$49,055 (BA, Step 1), pro-rated, as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.5) [T]
6. Resolved: That the Board approve Dariaknna Reyes-Yencer as a provider of translation and interpretation services for the 2016/2017 school year at \$40/hour. [B]
7. Resolved: That the Board approve Jaclyn Gebbia as a provider of translation and interpretation services for the 2016/2017 school year at \$40/hour. [B]
8. Resolved: That the Board accept the resignation, with regret, of Sandy Delopoulos for the purpose of retirement effective June 30, 2017. The Board thanks Mrs. Delopoulos for her service to the children of Bradley Beach. (Attachment VI-A.8)
9. Resolved: That the Board approve the following staff member be compensated at an increased level, effective February 1, 2017, as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Marisa Vitale	\$49,055 (BA, Step 1-2)	\$51,755 (BA+30, Step 1-2)

10. Resolved: That the Board approve the following Monmouth University student observers as follows:

- 8 Hours ELL, one-on-one instruction with Ms. Heather Keith:
 - Kelly Catanzaro
 - Brenna Doherty
 - Amanda Pedi
 - Grace Roeder
- 8 Hours ELL, one-on-one instruction with Ms. Christina Boyle:
 - Alyssa Dellavecchia
 - Megan McClintock
 - Ryan Read
 - Sara Ruane
- 15 Hours ESL instruction with Ms. Heather Keith:
 - Stephanie Quarto
- 20 Hours for Grade 6 Social Studies with Mrs. Sandy Delopoulos:
 - Stephanie Quarto
- 20 Hours for Grade 6 Science with Ms. Morgan Maclearie:
 - Stephanie Quarto

11. Resolved: That the Board approve the following Kean University at Ocean Community College student observer as follows:

- 35 hours in special education with Mrs. Alison Morder:
 - Karym Martinez

12. Resolved: That the Board accept the resignation of Isabel Segoviano for Period A Targeted Assistance Program effective January 18, 2017.

13. Resolved: That the Board approve Ashley Girard for Period A Targeted Assistance Program from February 15, 2017 to May 5, 2017, up to 90 minutes per week at \$40 per hour. [G]

Note: Funds to be paid out of NCLB Title I Grant account code 20-231-100-101.01.

14. Resolved: That the Board approve MOESC as provider of Substitute Public School Certified Nurses on an as needed basis at the rate of \$52.00 per hour for the 2016-17 school year. [T]

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the following policies and regulations for a second reading:
(Attachment VI-B.1)

POLICY NUMBER	POLICY
P&R 1510	Americans with Disabilities Act (M) (Revised)
P 2415.30	Title I – Educational Stability for Children in Foster Care (M) (New)
P&R 2418	Section 504 of the Rehabilitation Act of 1973 – Students (M) (New)
P&R 5116	Education of Homeless Children (Revised)
P 5330.04	Administering an Opioid Antidote (New)
P 5339	Screening for Dyslexia (M) (Revised)
P&R 5350	Student Suicide Prevention (Revised)
P 5514	Student Use of Vehicles on School Grounds (Revised)
R 5514	Student Use of Vehicles on School Grounds (Abolished)
P 7481	Unmanned Aircraft Systems (UAS also known as Drones) (New)
P&R 8330	Student Records (M) (Revised)
P&R 8441	Care of Injured and Ill Persons (M) (Revised) (Revised)
P 8454	Management of Pediculosis (New)
P 8630	Bus Driver/Bus Aide Responsibility (M) (Revised)
R 8630	Emergency School Bus Procedures (M) (Revised)

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 9-0

2. Resolved: That the Board accept the Statement of Assurance indicating compliance of the required Special Education Policies and Procedures in Part B of the IDEA and *N.J.A.C 6A:14-1.1(b)* and *(c)*. (Attachment VI-B.2)

Motion Tabled

C. Students

1. Resolved: That the Board approve the following 2016/17 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
3-1-17	Pre-K	Train Trip to Manasquan, visit to Corner Bagelry/Park	-0-	Not Applicable
3-8-17 Rescheduled Date	Gr. 7	Student Health Awareness Center CentraState Hospital, Freehold <i>Life Begins</i>	\$190.00	\$200.00 First Student

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

Regular Meeting
February 21, 2017

2. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of January. (Attachment VI-C.2)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0-1
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Workshop/Regular Public Meeting and adoption of the 2017/2018 tentative budget on Tuesday, March 14, 2017 at 7:00 p.m. in the auditorium of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J.
2. Workshop/Regular Public Meeting and Formal Public Meeting/Final Adoption of the 2017/2018 School Budget on Tuesday, April 25, 2017 at 7:00 p.m. in the auditorium of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of conducting a formal public hearing on the proposed budget for the 2017/2018 school year.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

B. Approval of the Budget Calendar

Resolved: That the Board approve the Budget Calendar as per attachment VII-B.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

C. Approval of Use of School Building – Bradley Beach Arts Council

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Arts Council on Thursday, April 27th, through Sunday, April 30th, as per Attachment VII-C.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-D)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2017 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-E)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of January 31, 2017, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

G. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-G.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

H. Approval of January 2017 Payroll

Resolved: That the Board approve the January 2017 gross payroll in the amount of \$377,836.40.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

I. Approval of Bills Payment

Resolved: That the Board approve payment of the February 21, 2017 regular bills list and as certified and approved. (Attachment VII-I)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

VIII. Old Business

Dr. Wisniewski stated that last week's movie night hosted by the environmental club was a success.

Regular Meeting
February 21, 2017

IX. New Business

Dr. Wisniewski stated that the talent show will be held on Thursday, February 23rd, at 7:00 p.m.

X. Committee Reports

Mr. Lozowick stated that the Public Relations Community has met to discuss the development of a program to bring awareness to both child and elderly wondering.

Mr. Warnet stated that the Technology Committee met and had a very productive meeting concerning the technology in the district.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:45 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary