

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
August 16, 2016

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by Vice President Rodriguez at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Dr. Rodriguez
 Mr. Lozowick Mr. Young
 Mrs. Merenda Mr. Warnet
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
 Mr. Gerdes
 Dr. Monroe

IV. Discussion Items – None

Superintendent's Report

Dr. Wisniewski reported that the extended school year has concluded, the facilities are gearing up for the start of the school year, the administrators had a successful administrative retreat, and that placement letters for the students are being sent out by August 22nd. Dr. Wisniewski then went over his agenda items, in particular the new hires for the upcoming school year.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current Board members must complete for this upcoming school year and the registration of those board members attending the New Jersey School Boards Convention in Atlantic City. Mr. Tonzola also discussed the application to submit the IDEA Consolidated Grant and the use of the grant funds during the 2016/17 school year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:24 p.m.

Regular Meeting

The Regular Public Meeting was called to order by Vice President Rodriguez at 7:25 p.m.

Roll Call

Present: Mrs. Carlucci Dr. Rodriguez
 Mr. Lozowick Mr. Young
 Mrs. Merenda Mr. Warnet
 Dr. Wisniewski, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
 Mr. Gerdes
 Dr. Monroe

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

 Regular Meeting – July 19, 2016

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve, with regret, the resignation of Matthew O'Brien from the position of Instructional Aide effective August 1, 2016.
2. Resolved: That the Board approve the appointment of Courtney Hammell to the position of Middle School Special Education Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$49,055 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the appointment of Cara Vilardi to the position of Middle School Special Education Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$50,555 (BA, Step 4), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.3) [B]

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4. Resolved: That the Board approve the appointment of Heather Keith to the position of English as Second Language Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$49,805 (BA, Step 3), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of Christina Boyle to the position of English as Second Language Teacher, effective September 1, 2016, through June 30, 2017, at a salary of \$49,055 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the appointment of Kelli O’Keefe to the position of School Nurse, effective September 9, 2016, through June 30, 2017, at a salary of \$57,595 (BA, Step 11-12), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.6) [B]
7. Resolved: That the Board approve the appointment of Nicole Covert to the position of Special Education Instructional Aide, effective September 1, 2016, through June 30, 2017, at a salary of \$22,399. (Attachment VI-A.7) [B]
8. Resolved: That the Board approve the appointment of Gloria Matthews to the position of Special Education Instructional Aide, effective September 1, 2016, through June 30, 2017, at a salary of \$22,399. (Attachment VI-A.8) [B]
9. Resolved: That the Board approve the appointment of Tracy Loftus to the position of Cafeteria Aide, effective September 1, 2016, through June 30, 2017, at a salary of \$12.04 per hour. (Attachment VI-A.9) [B]
10. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Bridget Antonucci	8-22-16 8-25-16	Stronge Administrative Training	BBES	\$1,400.00
Bridget Antonucci	8-26-16	Stronge Inter-Rater Reliability Training for Administrators	Glen Rock HS Glen Rock, NJ	\$150.00
Ashley Girard Donna Hamernick Isabel Segoviano	9-20-16	Wilson Foundations – Level 1 (Regional Prof. Dev. Academy) \$165.00 per person	Eatontown, NJ	\$495.00
Amy Roth	10-22-16	Teaching & Learning Symposium sponsored by NJEA	East Brunswick, NJ	\$30.00 (\$60.00 after 9/15)
Courtney Hammell Cara Vilaridi Heather Keith Christina Boyle	8-19-16 8-23-16	Stronge New Teacher Training	BBES/Belmar Elem. School	\$1,400.00

11. Resolved: That the Board approve the appointment of the following substitute teachers for the 2016/2017 school year: [B]

- Azzarella, Margaret
- Brannick, William
- Brown, Jennifer
- Cousins, Susan
- Ginnane, Anne
- Guito, Frances
- Howland, Stacy
- Locassio, Gary
- McCormick, Giselle
- Misner, Kimberly, School Nurse
- Raphalalides, Stephanie
- Robinson, Andrew
- Rosenthal, Deborah
- Subervi, Travis
- Suriani, Patricia
- Trocchio, Nicholas
- Wagner, Michelle
- Zoppi, Stephanie

Note: Substitute teachers are paid \$75.00 per day.

12. Resolved: That the Board approve the appointment of the following substitute nurse for the 2016/2017 school year: [B]

- Crispino, Pamela

Note: Substitute nurses are paid \$75.00 per day.

13. Resolved: That the Board approve Dianna Rodrick, Patty Orlando, Morgan Maclearie, and Isabel Segoviano as providers of translation and interpretation services for the 2016/2017 school year at \$40/hour. [B]

MOTION: Mr. Young SECOND: Mr. Warnet VOTE: 6-0

B. Policy

1. Resolved: That the Board approve the following policies/regulations for first reading:
(Attachment VI-B.1)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P 1140	Affirmative Action Program (M) (Revised)
P 1523	Comprehensive Equity Plan (M) (Revised)

P 1530	Equal Employment Opportunities (M) (Revised)
R 1530	Equal Employment Opportunities Complaint Procedure (M) (Revised)
P 1550	Affirmative Action Program for Employment and Contract Practices (M) (Revised)
P/R 2200	Curriculum Content (M) (Revised)
P 2260	Affirmative Action Program for School and Classroom Practices (M) (Revised)
P/R 2411	Guidance Counseling (M) (Revised)
P/R 2423	Bilingual and ESL Education (M) (Revised)
P 2610	Educational Program Evaluation (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P 5750	Equal Educational Opportunity (M) (Revised)
P 5755	Equity in Educational Programs and Services (M) (Revised)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 6-0

C. Students

1. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of July.
2. Resolved: The Board approve States of Assurances for the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2015 - June 30, 2016. (Attachment V1-C.2).
3. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
2280	Point Road School	Little Silver, NJ	7/8/16	\$62,056.84
0284	Harbor School	Eatontown, NJ	7/5/16	\$61,565.70

4. Resolved: That the Board approve the following returning tuition students for the 2016/2017 school year:
 - ID #0193 – grade 8
 - ID #2467 – grade 8
 - ID #2436 – grade 7
 - ID #2480 – grade 6
 - ID #2482 – grade 5
 - ID #2340 – grade 3
 - ID #2486 – grade 2
5. Resolved: That the Board approve the following new tuition students for the 2016/2017 school year:
 - ID #2580 – grade 2

- ID #2583 – grade 2
- ID #2581 – grade 5
- Kindergarten Student S.D. (ID# to be assigned)

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Attendance at NJSBA 2016 Workshop and Exhibition October 25-27, 2016

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$3,011.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 116.66			\$56.00	\$30.00
Barbara Carlucci	116.66			56.00	30.00
Dwight Gerdes	116.66	\$ 97.00	\$ 96.00	56.00	30.00
Stephen Lozowick	116.66			56.00	30.00
Margaret Merenda	116.66			56.00	30.00
Susan Monroe	116.66			56.00	30.00
Denise Rodriguez	116.66			56.00	30.00
John Young	116.66			56.00	30.00
Donald Warnet	116.66			56.00	30.00
John Legere	116.66			56.00	30.00
David Tonzola	116.67	97.00	96.00	56.00	30.00
Stephen Wisniewski	116.67	97.00	96.00	56.00	30.00
Total	\$1,400.00	\$291.00	\$288.00	\$672.00	\$360.00

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

B. Approval of 2017 IDEA Consolidated Formula Grant Application Submission

Resolved: That the Board approve the submission of the FY 2017 IDEA Consolidated Formula Grant Application:

Program Name	FY 2017 Award Amount
IDEA Basic	\$131,079
IDEA Preschool	\$2,766

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

C. Approval of Acceptance of FY 2017 IDEA Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2017 IDEA Consolidated Formula Grant funds as follows:

Program Name	FY 2017 Award Amount
IDEA Basic	\$131,079
IDEA Preschool	\$2,766

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

D. Approval of Extraordinary State Aid (2015-16 School Year)

Resolved: That the Board accept State (Extraordinary) Aid in the amount of \$25,098.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

E. Approval of Summer Transportation Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ

Resolved: That the Board approve the summer transportation routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various schools in the summer. [B]

Route #	Destination	Cost
6523	Shore Center	\$1,602.72
R548	Collier	1,190.05
R518	Markham Place Sch.	4,008.90
R600	Bradley Beach Elem. Sch.	2,311.05
R596	Midtown Community Sch.	1,165.50
	Total	\$10,278.22

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 5-0-1
Mrs. Merenda abstained

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2016 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2016, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

I. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-I.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

J. Approval of Budget Transfers (2016/2017)

Resolved: That the Board approve the 2016/2017 budget transfers as listed on Attachment VII-J.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

K. Approval of July 2016 Payroll

Resolved: That the Board approve the July 2016 gross payroll in the amount of \$86,252.31.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 6-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the August 16, 2016 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 6-0

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VIII. Old Business – None

IX. New Business

Dr. Rodriguez announced that the Bradley Beach Municipality will hold its annual 5k race on August 20th, the first day of school will be September 6th, and Back to School Night will be held on September 14th.

Mrs. Merenda announced that the Fall PTO Fundraiser will be held on Friday, October 14th at the Columns in Avon, between 6:30p.m. and 11:30 p.m. Advance tickets cost \$35.00, while the price at the door will be \$40.00

X. Committee Reports

Mr. Lozowick announced that the Monmouth County Freeholders will hold one of their monthly meetings at the Bradley Beach Elementary school on October 13th.

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

James Englert, 228 Buckingham Court, Lakewood, NJ, made comments concerning the possibility to negotiate his salary.

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary