

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
September 15, 2015

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Young
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Verona, Interim Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

Superintendent's Report

Before Dr. Verona began her section of the Board meeting, she informed the Board that the start of the school year went extremely well. Dr. Verona reminded the Board that Back to School Nigh would be held on September 16, 2015, and that she scheduled an administrative meeting with the Chief of Police to discuss the 2015 Memorandum of Understanding between Law Enforcement and Education. Dr. Verona then went over her agenda items, in particular policy 5600. A brief Board discussion followed Dr. Verona's overview of the policy.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current board members must complete for this upcoming school year, and stated that the board members attending this year's school board's convention will be staying at Bally's Hotel and Casino. Mr. Tonzola then went over his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:51 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:52 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Verona, Interim Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – August 10, 2015
Confidential Executive Session – August 10, 2015

Special Meeting – August 11, 2015
Confidential Executive Session – August 11, 2015

Regular Public Meeting – August 18, 2015
Confidential Executive Session – August 18, 2015

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 8-0-1
Mr. Gerdes abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Marissa Vitale to the position of half-time SE in-class support Kindergarten teacher effective September 1, 2015 through June 30, 2016, at a salary of \$24,088 (Step 1, BA) as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI. A.1) [T]
2. Resolved: That the Board approve Danielle Garris as a school psychology practicum student working with Jessica Stephan. She is a school psychology practicum student required to complete a minimum of 40 hours over the course of a semester and is being supervised by Georgian Court University.

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3. Resolved: That the Board approve Rebecca Kopet as a Learning Consultant @ \$325/day not to exceed 10 days per month. [G]
4. Resolved: That the Board hereby ratify the action of the Superintendent rescinding the offer of employment to J.O. and further directs that the administrative staff take any and all action necessary to effectuate the purposes of the rescission and to re-post for a position of Speech Therapist (return to leave replacement) for the September 2015–June 2016 school year.
5. Resolved: That the Board approve the following staff member be compensated at an increased level, effective September 1, 2015 as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

Staff Member	Previous Salary Level	New Salary Level
Jillian Kreutzer	(MA +15)	\$53,626 (MA +30 Step 5)
Isabel Segoviano	(BA)	\$53,856 (BA +15 Step 7)

6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Gail S. Verona	September 25, 2015 October 16, 2015	Monmouth County Superintendent Roundtable	Long Branch, NJ	No fee
Mike Liebmann	September 30, 2015 9:00 A.M.	Gang Awareness Seminar (mandated)	Monmouth County DOE 4000 Kozlosk Rd., Freehold, NJ.	No fee
Morgan Maclearie	October 13, 2015	Next Generation Science Standards- NJ School Development Council	Rutgers University New Brunswick, NJ	Included in \$700/year district membership
Gail S. Verona	October 15, 2015	Leadership Conference- NJ School Development Council	Rutgers University New Brunswick, NJ	Included in \$700/year district membership
Jennifer DiZefalo	October 5-6, 2015	AENJ Conference 2015	Ocean Plaza Long Branch, NJ	\$250.00
Michael Liebmann	October 6, 2015	Harassment, Intimidation & Bullying Prevention Training Program	Strauss Esmay, Toms River	\$125.00
Kirsty Sucato	October 23, 2015	48 th Annual Conference on Reading and Writing	Rutgers	\$180.00

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Michael Liebmann	October 14, 2015 January 25, 2015 May 17, 2015	Supporting Our English Language Learners, Monmouth Cty. Series	Freehold Reg. High School	NO FEE
Jillian Kreutzer	Date to be announced once # of attendees determined	Foundations, Kindergarten Regional Professional Dev. Academy	Howell, NJ	\$135.00
David Tonzola	September 22, 2015	Affordable Care Act Reporting	Mt. Laurel	\$50.00
Isabel Segoviano	Date to be announced once # of attendees determined	Foundations, First Grade Regional Professional Dev. Academy	Howell, NJ	\$135.00

7. Resolved: That the Board approve the appointment of the following substitute teachers for the 2015/2016 school year: [B/G]
Caitlin Tompkins
Dallas Henry
William Brannick
Daniel Berger
Ethan Berger

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

8. Resolved : That the Board approve the following student teachers from Monmouth University for Fall Semester:
Tiffany Terefenko
Courtney Cavan

(Both split half- time with Mrs. Segoviano and Mrs. Morder)

9. Resolved: That the Board approve the following Monmouth University student observers for the Fall semester:
Sarah Gerstein, 20 hours - ESL
Stephanie Harmon, 15 hours - Science
Amanda Marakovitz, 20 hours - Gen Ed
Haley Shein, 30 hours Gen Ed/15 hours Special Ed
Jessica Smith, 20 hours - ESL
Erica Truhn, 40 hours - Inclusion/Special Ed & 30 hours Gen Ed
Isabel Wagner, 20 hours - Gen Ed

10. Resolved: That the Board approve the following Monmouth University students who need placement for their hours with ELL students and will come in to work with students during the last period of the day.
Victor Bayers, 8 hours

Jaclyn Fortuna, 8 hours
Stephanie Harmon, 8 hours
Mary Healy, 8 hours
Niki Ketikidis, 8 hours
Anita Komareth, 8 hours
Nicole Seitz, 8 hours
Daniel Smith, 8 hours
Alexandra Stambaugh, 12 hours

11. Resolved: That the Board approve the following personnel for Board approved stipend positions as agreed in the BBFA collective bargaining agreement: [B]

Safety Patrol - Donna Hamernick
Yearbook (1) - Jillian Kreutzer
Environmental Club - Sandy Delopoulos and Gail Mayer (split check)
Newspaper - Kevin Cosgrove
Music Director - Anthony LeProtto
Boys Soccer coach - Chris Ott
Girls Soccer coach - Kristin Krupa and Morgan Maclearie (split check)
Cheer leading - Alisyn Morder
Girls Basketball - Chris Ott
Girls Softball - Jessica Oliveira
Student Government - Ashley Girard

12. Resolved: That the Board approve the following yearly stipend positions: [B/G]

Yearbook (2) @ \$2251
Webmaster @\$1800
DJ @ \$2251
ESL Coordinator @\$2251 – account code 20-241-200-104.01
Athletic Director @\$2251
ESL Teacher After School @\$40/hour – account code 20-241-100-101.01-ED
ESL After school Para @\$15/hour – account code 20-241-100-101.01-ED

13. Resolved: That the Board approve the following personnel for yearly positions as noted above: [B/G]

Yearbook (2) - Jessica Oliveira
Webmaster - Andrea Ballina
DJ - Anthony LeProtto
ESL Coordinator - Diana Rodrick
Athletic Director - Chris Ott
ESL Teacher After School - Jillian Kreutzer
ESL After school Para - Ruth Ramirez

14. Resolved: That the Board approved job description- School Data Specialist.
(Attachment VI-A)

15. Resolved: That the Board approve Diana Rodrick, Patty Orlando, and Isabel Segoviano as providers of translation and interpretation services for the 2015-2016 school year at \$40/hour. [G] account code 20-241-200-104.00

16. Resolved: That the Board approve Diana Rodrick for ESL staff training in the Belmar School District for 20 hours @ \$40/hour. [B/G]

Grant funds paid out of account code 20-241-200-104.00

17. Resolved: That the Board approve Kristen Hanson to receive reimbursement for Child Study Team related travel (ie. mileage, tolls, parking) not to exceed \$250 per occurrence with a maximum cap of \$500 for all occurrences.

18. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jessica Stephan	October 9, 2015	Social Skills Intervention Strategies for Individuals With Autism	Hamilton, NJ	\$140.00
Alison Zylinski	October 9, 2015	Social Skills Intervention Strategies for Individuals With Autism	Hamilton, NJ	\$140.00

19. Resolved: That the Board approve Pamala Jones as a Substitute Speech Therapist beginning 9/16/15– 10/20/15; \$75.00/hour, not to exceed 20 hours per week; \$300.00 per evaluation, not to exceed 5 evaluations.

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the following policies/regulations for first reading: (Attachment VI-B. I)

POLICY/REGULATION NUMBER	POLICY/REGULATION
P/R5600	Student Discipline/Code of Conduct (M)

2. Resolved: That the Board approve the following policies/regulations for second reading:

POLICY/REGULATION NUMBER	POLICY/REGULATION
P 0141	Board Member Number and Term
P 0134	Board Self Evaluation (Revised)
P 0152	Board Officers(Revised)
P 2622	Student Assessment (M) (Revised)
P 3212	Attendance (Revised)
P/R 3218	Substance Abuse (M) (Revised)
P 3283	Electronic Communications Between Teaching Staff Members and Students (M) (New)
P 4212	Attendance (Revised) (formerly P 4211-Attendance)
P/R 4218	Substance Abuse (M) (Revised)
P 4283	Electronic Communications Between Support Staff Members and Students (M) (New)
P/R 5200	Attendance (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P/R 5610	Suspension (M) (Revised)

MOTION: Mr. Bardin SECOND: Mr. Gerdes VOTE: 9-0

C. Curriculum – None

D. Students

1. The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of August.
2. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2015-2016 school year. (Attachment VI. D.2.)
3. Resolved: That the Board approve the following tuition contracts: [B]

ID Number	School	Location	Start Date	Annual Tuition Rate
2155	Bayshore Jointure Commission	Tinton Falls NJ	9/1/15	\$88,553.00
257	Bayshore Jointure Commission	Tinton Falls NJ	9/1/15	\$48,388.00
2280	Little Silver Public Schools	Little Silver NJ	9/1/15	\$48,707.66

2234	CVR-Center for Voc. Rehab.	Eatontown NJ	9/8/15	\$32,220.00
24741	AAHS	Neptune, NJ	9/8/15	\$6,120.00
24608	Career Center	Freehold, NJ	9/8/15	\$5,300.00
22898 20857 24911	Comm. High School	Wall, NJ	9/8/15	(per student) \$6,120.00
24955 26240	High Tech High Sch.	Lincroft, NJ	9/8/15	(per student) \$6,120.00
20173	MAST	Highlands, NJ	9/8/15	\$6,120.00

4. Resolved: That the Board approve the acceptance of one tuition student #2096 entering fifth grade.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0-1
Mrs. Merenda abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2016 IDEA

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Percentage	Account Code	Federal Grant
Tracy Rankel	\$21,778.00	100%	20-250-100-106.00	IDEA Basic
Victoria Mulligan	21,778.00	100%	20-250-100-106.00	IDEA Basic
Katleen Anzzolin	23,184.40	100%	20-250-200-104.00	IDEA Basic

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

B. Approval of Salaries to be Funded by Federal Grants: FY 2016 NCLB

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Percentage	Account Code	Federal Grant
Kevin Cosgrove	\$28,641.00	40%	20-231-100-101.00	NCLB Title I
Diana Rodrick	44,413.00	69%	20-231-100-101.00	NCLB Title I
Gail Mayer	22,279.00	100%	20-231-100-106.00	NCLB Title I
Matthew O'Brien	21,778.00	100%	20-231-100-106.00	NCLB Title I
Alexandra Casares	16,000.00	32%	20-240-100-101.00	NCLB Title III

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

C. Approval of Expanded Uniform Minimum Chart of Accounts for 2015/2016 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2015/2016 School Year. (Attachment VII-C)

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

D. Approval of the FY 2015 No Child Left Behind Carry-Over Application and Funds

Resolved: That the Board approve the submission of the FY 2015 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I	\$26,950.76
Title IIA	672.15
Title III	9,221.10

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application and Funds – FY 2015

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2015 in the following amount:

Program Name	Carry-Over Amount
IDEA Basic	\$14,486.59

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

I. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-I.

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

J. Approval of August 2015 Payroll

Resolved: That the Board approve the August 2015 gross payroll in the amount of \$79,979.08.

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 9-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the September 15, 2015 regular bills list and as certified and approved. (Attachment VII-K)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that Back to School Night would be held on October 16th at 6:30 pm.

Mr. Bardinas stated that this Saturday the 8th Grade will hold a car wash to support the 8th grade Washington trip.

X. Committee Reports

Dr. Monroe stated that the Student Advisory Committee would start to hold meetings throughout the year.

Mr. Tonzola informed the Board to give some thought of who would like to serve on the Negotiation's Committee.

XI. President's Report

Dr. Monroe stated the follow: the PTO Gift Auction will be held on October 9th, the Board will hold a goal setting meeting on September 28th, and the parent ESL program will be held on Mondays and Wednesdays from 2:00 - 4:00 p.m.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Monroe called for an Executive Session at 7:56 p.m.

Resolved: That the Board agrees to a Confidential Executive Session to discuss personnel matters.

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary