

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting/Public Hearing**  
**October 20, 2015**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Roll Call

Present:      Mr. Bardinas              Mr. Young  
                 Mrs. Carlucci              Mr. Warnet  
                 Mr. Lozowick              Dr. Monroe  
                 Mrs. Merenda  
                 Dr. Verona, Interim Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gerdes  
                 Dr. Rodriguez

A. Public Hearing on the Interim Superintendent's Contract

**Resolution for the Public Hearing Appointing Gail S. Verona as  
Interim Superintendent**

**WHEREAS**, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on September 18, 2015; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on September 18, 2015; now therefore be it

**RESOLVED**, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:05 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on October 20, 2015 as the public hearing required by the Act.

### **Notice to the Public**

Members of the public are invited to submit public comments regarding the appointment of the INTERIM SUPERINTENDENT. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

### Close Public Hearing

Dr. Monroe began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Monroe closed the public hearing and reconvened the workshop session.

## IV. Discussion Items

- A. Discussion on the 2014/2015 school district Violence and Vandalism Report (Attachment IV-A)
- B. Discussion of school district HIB grades as determined under the Anti-Bullying Bill of Rights Act. (Attachment IV-B)
- C. Presentation – Ms. Kristen Hanson- Special Education Program

### Superintendent's Report

Dr. Verona began the workshop section of the meeting by reporting on the 2014/2015 school district Violence and Vandalism Report, as well as discussing with the Board the school district's HIB grades as determined under the Anti-Bullying Bill of Rights Act. Dr. Verona indicated that there were zero incidents of violence and vandalism for the reporting period January 1 to June 30, 2015, and that there were three incidents of harassment initiation and bullying for the same reporting period. Dr. Verona stated that all staff members received HIB training through the global communication network platform,

and that on March 15<sup>th</sup> all school administrators received additional training. After Dr. Verona went over her presentations, she informed the Board of some upcoming events. She stated that there would be a fall dance on October 23<sup>rd</sup>, a foot golf fundraising event on Saturday, October 24<sup>th</sup>, and a Halloween Parade on October 30<sup>th</sup>.

After Dr. Verona finished with her items, Mrs. Kristen Hanson, supervisor of special services, conducted a presentation on the district's special education program. Mrs. Hanson discussed the expansion of the special education program and gave examples of increased staff, the addition of a BCBA and the implementation of an IEP writing program. Mrs. Hanson indicated that in the future she would like to create a parent academy, increase communication with parents, and ensure differentiated teaching in all the classrooms.

Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, and the approval of the New Jersey School Board Association Workshop.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:09 p.m.

#### Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:10 p.m.

#### Roll Call

Present:      Mr. Bardinas              Mr. Young  
                 Mrs. Carlucci              Mr. Warnet  
                 Mr. Lozowick              Dr. Monroe  
                 Mrs. Merenda  
                 Dr. Verona, Interim Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

#### V. Minutes:

##### Approval of Meeting Minutes

Resolved:      That the Board approve the Minutes of:

Regular Public Meeting – September 15, 2015  
Confidential Executive Session – September 15, 2015  
Special Public Meeting – September 22, 2015  
Special Public Meeting – September 28, 2015

MOTION:      Mr. Warnet              SECOND:      Mrs. Merenda              VOTE:      7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve to amend/extend the term for Dr. Gail S. Verona's term as Interim Superintendent through November 30, 2015, in light of the previously approved Superintendent's contract. (Attachment V1-A.1) [B]
2. Resolved: That the Board accept the resignation of Christopher Ott as Girls Basketball Coach effective October 7, 2015.
3. Resolved: That the Board approve Morgan Maclearie for Board approved stipended position of Girls Basketball Coach, as agreed in the BBEA collective bargaining agreement. [B]
4. Resolved: That the Board accept the notification of retirement from teacher Barbara O'Rourke, effective April 1, 2016. (Attachment V1-A.4)
5. Resolved: That the Board approve the appointment of Robert Mahon to serve as the Chief Negotiator for the Board of Education at the agreed upon hourly rate of \$75.00 for the 2015/2016 school year not to exceed \$3,750. [B]
6. Resolved: That the Board approve Sharon Watt as Speech Therapist for Fridays October 9, 16, 2015, and beginning October 19, 2015 @ \$75/hour, not to exceed 10 hours per week. [B]
7. Resolved: That the Board approve to amend approved the timeframe for Substitute Speech Therapist Pamela Jones from 9/16/15- 10/20/15 to 9/16/15-1/31/16. [B]
8. Resolved: That the Board approve the following educational service providers for the 2015/2016 school year: [G]

<b>Provider</b>	<b>Address</b>	<b>Service</b>	<b>Cost</b>
Xanadu Behavioral Therapy	615 W. Lacey Road, Suite 3 Forked River, NJ 08731	Behavioral Therapy	50 hours maximum @ \$125/hr.

9. Resolved: That the Board approve the appointment of the following Bradley Beach Police Officers/paraprofessionals to conduct, coach and provide leadership for the Boys' Basketball team on a volunteer basis:

Anthony Murray  
Rafiq Pickett  
Matt O'Brien (paraprofessional)

Regular Meeting/Public Hearing  
October 20, 2015

10. Resolved: That the Board approve the following teachers for Period A/B Targeted Assistance Program from November 1<sup>st</sup> to May 27<sup>th</sup>, up to 135 minutes per week at \$40 per hour. [B/G]

Jeanne Acerra  
Scott Taylor  
Carolyn Power

Note: Grant funds to be paid out of federal funds account codes 20-231-100-101.01 and 20-232- 100-101.01-PA

11. Resolved: That the Board approve the following teachers to instruct the after school program “Latino Family Literacy.” It is a 10 week program, 2 hours a week @\$40/hour from November to February. [B/G]

Heather Ross  
Diana Rodrick

Note: Grant funds to be paid out of federal funds account codes 20-241-100-101.01-ED

12. Resolved: That the Board approve the following teachers to do child care for the “Latino Family Literacy” program. It is a 10 week program, 2 hours a week @\$40/hour from November to February. [B/G]

Jillian Kreutzer  
Gabrielle DiLauro (substitute)

Note: Grant funds to be paid out of federal funds account codes 20-241-100-101.01-ED

13. Resolved: That the Board approve paraprofessional Gail Mayer to do child care for the “Latino Family Literacy” program. It is a 10 week program, 2 hours a week @\$15/hour from November to February. [B/G]

Note: Grant funds to be paid out of federal funds account codes 20-241-100-101.01-ED

14. Resolved: That the Board approve Carolyn Power for approved split stipend position for Student Government with Ashley Girard, effective September 1, 2015 as agreed in the BBEA collective bargaining agreement. [B]

15. Resolved: That the Board approve the appointment of Michael Liebmann to serve as the District’s Anti-Bullying Coordinator.

16. Resolved: That the Board approve the appointment of Kristen Hanson to serve as the District’s Affirmative Action Officer.

17. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Regular Meeting/Public Hearing  
 October 20, 2015

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Gail Verona	10-22-15	FEA/PSA NJASCD Fall Conference	Long Branch, NJ	No fee- Dr. Verona is a presenter
Chris Ott	10-23-15	NJAHPERD Lake Conference	Hardwich, NJ	No Fee- Mr. Ott is a presenter
Sandy Delopoulos	12-09-15	Practical, Unique Ways to Reach Students Who Don't Care About School or Their Achievement	Long Branch, NJ	\$239.00
Alexandra Casares	11-19-15	Visit to the Family Support Center run by Bellmawr School district to observe program.	Bellmawr, NJ	No fee
Morgan Mclearie	11-24-15	Classroom Behavior Management Strategies- Regional Professional Development Academy	Eatontown, NJ	No fee

18. Resolved: That the Board approve Katherine Conway, P/T Paraprofessional, 3.75 hrs/day at a salary of \$9,336.00, beginning Wednesday, October 21, 2015 through June 30, 2016. [B]

19. Resolved: That the Board approve the appointment of the following substitute teachers for the 2015/2016 school year: [B/G]

Vincent Bellaran  
 Michelle Burke  
 Susan Cousins  
 Vincent DeGregorio  
 Harmony Fogel  
 Melinda Garrison  
 Haley Shein  
 Danielle Reif  
 Stacey Howland

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

20. Resolved: That the Board approve the appointment of Joanne Dvorachek to the position of School Data Specialist, effective November 1, 2015 through June 30, 2016, part-time, 20 hours per week, at a salary of \$16,000.00 (\$2,000/month for 8 months). (Attachment VI-A.20)

Discussion Item – VI-A.6: Mrs. Merenda inquired about multiple employees conducting speech.

MOTION: Mr. Bardin SECOND: Mr. Young VOTE: 7-0

B. Policy

1. Resolved: That the Board approve 2015-2016 District Goals as agreed upon at September 28, 2015 Goal Setting Meeting :

1. To measurably improve student achievement;
2. To evaluate, document, and enhance our technology plan;
3. To create a consistent and effective home-school partnership;
4. To develop and refine our character education program; and
5. To strengthen and foster community relationships and partnerships.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 6-1  
 Mrs. Merenda voted no

2. Resolved: That the Board approve the following policies/regulations for a first reading:  
 (Attachment V1-B.2)

<b>POLICY/REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
P3322	Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
P4322	Support Staff Member’s Use of Personal Cellular Telephones/Other Communication Devices
P/R5330	Administration of Medication
P5339	Screening for Dyslexia
P5615	Suspected Gang Activity
P5756	Transgender Students
P8540	School Nutrition Programs
P8550	Outstanding Food Services Charges
P8820	Opening Exercises/Ceremonies

Discussion: Mrs. Merenda expressed her concern about policy 5339 as it related to the timeframes for early warning signs. Dr. Verona stated that this is an item the policy committee can look at and discuss before a second reading of the policy.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 6-1  
 Mrs. Merenda voted no

3. Resolved: That the Board approve the following policies/regulations for a second reading:  
 (Attachment V1-B.3)

<b>POLICY/REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
P/R5600	Student Discipline/Code of Conduct (M)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 5-2  
 Mr. Lozowick voted no  
 Mrs. Merenda voted no

4. Resolved: That the Board approve the 2015-2016 Statement of Assurances (NJQSAC).  
 (Attachment V1-B.4)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 6-1  
 Mrs. Merenda voted no

C. Curriculum

1. Resolved: That the Board agree to support the Institute for Prevention’s grant application to the Monmouth County Division of Mental Health and Addictive Services for the Strengthening Families Program, effective retroactively to October 12.  
 (Attachment V1-C.1)

2. Resolved: That the Board approve the following class trips: [B]

<b>Date</b>	<b>Grade</b>	<b>Location</b>	<b>Cost</b>	<b>Bus</b>
10-16-15	4 <sup>th</sup>	Childhood Hunger Day Forum Monmouth County Food Bank Neptune, NJ	No Charge	\$236.00
12-10-15	7 <sup>th</sup>	McCarter Theatre Princeton, NJ “A Christmas Carol”	\$860.00 Show tickets	<i>Pending availability</i>
1-26-16	8 <sup>th</sup>	Mayo Performing Arts Center Morristown, NJ	\$340.00 Show tickets	<i>Pending availability</i>
4-08-16	1 <sup>st</sup>	Turtleback Zoo West Orange, NJ	\$270.00 Admissions	<i>Pending availability</i>

MOTION: Mrs. Carlucci SECOND: Mr. Bardinas VOTE: 7-0

D. Students

1. The monthly status report of reported and investigated Harassment, Intimidation, and Bullying incidents submitted by the Bullying Specialist for the month of September. (Attachment VI-D.1)
2. Resolved: That the Board approve the following sending/receiving district tuition contract with the Neptune Township Board of Education: [B]

Full Time Regular Ed 9-12 Per Pupil Rate	\$12,240.00	Projected Enrollment: 55=	\$673,200.00
Poseidon Program	\$12,240.00	Projected Enrollment: 1 =	\$ 12, 240.00
Shared-Time Regular Ed 9-12 Per Pupil Rate	\$ 6,120.00	Projected Enrollment: 3 =	\$ 18, 360.00
Special Education- Multiply Disabled	\$24,000.00	Projected Enrollment: 1 =	\$ 24,000.00
Total Tuition Payable in FY'16			\$727,800.00
Monthly Payment			\$ 72,780.00

Discussion Item – VI-D.1: Mrs. Carlucci asked about student ID's being reported on the agenda.

MOTION: Mrs. Carlucci SECOND: Mrs. Merenda VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VII-A)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VII-B)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

C. Approval of Attendance at NJSBA 2015 Workshop and Exhibition October 27-29, 2015

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$2,525.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 108.33			\$56.00	\$30.00
Barbara Carlucci	108.33			56.00	30.00
Dwight Gerdes	108.33	\$ 97.00	\$ 96.00	56.00	30.00
Steven Lozowick	108.33			56.00	30.00
Margaret Merenda	108.33			56.00	30.00
Susan Monroe	108.33			56.00	30.00
Denise Rodriguez	108.33			56.00	30.00
Donald Warnet	108.33			56.00	30.00
John Young	108.33			56.00	30.00
John Legere	108.34			56.00	30.00
David Tonzola	108.34			56.00	30.00
Gail Verona	108.35			56.00	30.00
<b>Total</b>	\$1,300.00	\$97.00	\$96.00	\$672.00	\$360.00

Note: This resolution supersedes the resolution passed on August 18, 2015.

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

D. Approval of Ala Carte Prices 2015/2016 School Year

Resolved: That the Board approve the attached ala carte prices for the 2015/2016 school year. (Attachment VII-D)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

E. Approval of Use of School Building – Bradley Beach Library

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Library on Tuesday, December 8, 2015, to conduct a reading and book signing event as per Attachment VII-E.

Discussion: Mrs. Carlucci wanted to make sure the library knew that no alcoholic beverage could be served at the event. Mr. Tonzola stated that he would inform the Library Board in their approved use of facilities letter as well as attach a copy of the policy to his letter.

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

I. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-I.

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

J. Approval of September 2015 Payroll

Resolved: That the Board approve the September 2015 gross payroll in the amount of \$325,085.60.

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

K. Approval of Bills Payment

Resolved: That the Board approve payment of the October 20, 2015 regular bills list and as certified and approved. (Attachment VII-K)

MOTION: Mrs. Merenda SECOND: Mr. Warnet VOTE: 7-0

VIII. Old Business – None

IX. New Business – None

X. Committee Reports – None

XI. President's Report

Dr. Monroe informed the Board that she would like continue to have presentations given to the Board at future meetings.

Dr. Monroe thanked the PTO for the technology fundraising event held on October 9<sup>th</sup>. The PTO was able to net over \$13,000.

Dr. Monroe also stated that the PTO Rummage sale raised over \$1,200.

XII. Public Comments (Agenda Items Only)

Ms. Rose, 610 Third Avenue, Bradley Beach, NJ, made comments concerning Policy number 3322 and the use of cell phones by staff members.

XIII. Public Comments (Other Items Only)

Ms. Cuzzo, 106 Fletcher Lake Avenue, Bradley Beach, NJ, made comments regarding the difficulties she was experiencing with her child's transportation and wished for the Board to have M-OESC bid for another carrier.

Ms. Rose, 610 Third Avenue, Bradley Beach, NJ, made comments concerning her child being late to school because they do not want to come to school.

Mr. Merenda, 300 LaReine Avenue, Bradley Beach, NJ, made comments concerning setting up a meeting between the Board, parents and the child study team.

Ms. Milchman, 505 McCabe Avenue, Bradley Beach, NJ, made comments concerning the legal expenditures the Board is paying as it relates to special education and if they were aware of the cost on the monthly bills.

XIV. Executive Session

President Monroe called for an Executive Session at 8:50 p.m.

Resolved: That the Board agrees to a Confidential Executive Session to discuss legal matters.

MOTION: Mrs. Carlucci SECOND: Mr. Young VOTE: 7-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:15 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary