

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting**  
**November 17, 2015**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Carlucci               Dr. Rodriguez  
                  Mr. Gerdes                 Mr. Young  
                  Mr. Lozowick              Mr. Warnet  
                  Mrs. Merenda              Dr. Monroe  
                  Dr. Verona, Interim Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Bardinas

IV. Discussion Items

Superintendent's Report

Dr. Verona began the workshop section of the meeting recognizing Mr. LeProtto and the district's band and chorus for their performance at the town's Veterans Day Ceremony. Dr. Verona also indicated that the consolidated monitoring went well and the report will be issued in 2-3 months. Lastly, Dr. Verona wanted to express her thanks to Mr. Tonzola, Mr. Liebmann, and Mrs. Hansen for helping her transition to her interim position for the last five months.

Mr. Tonzola then discussed some of the issues addressed during the consolidated monitoring visit. He also reminded those Board members, who must complete their mandatory training, to do so by December 31<sup>st</sup>. Afterwards, Mr. Tonzola discussed his agenda items with the Board. In particular, Mr. Tonzola reviewed with the Board the approval of the joint transportation contracts.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:20 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:21 p.m.

Roll Call

Present: Mrs. Carlucci Dr. Rodriguez  
Mr. Gerdes Mr. Young  
Mr. Lozowick Mr. Warnet  
Mrs. Merenda Dr. Monroe  
Dr. Verona, Interim Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting/Public Hearing – October 20, 2015  
Confidential Executive Session – October 20, 2015

MOTION: Mrs. Carlucci SECOND: Mr. Warnet VOTE: 6-0-2  
Mr. Gerdes abstained  
Dr. Rodriguez abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board retroactively approve the correction/revision of the following staff member to be compensated at an increased level, effective September 1, 2015, as a result of the the completion of graduate education coursework, which was completed at an accredited university: [T ]

<u>Staff Member</u>	<u>Approved Salary and Level</u>	<u>Correct Salary and Level</u>
Jillian Kreutzer	\$53,626 (MA+30 Step 5)	\$56,326 (MA+30 Step 5)

2. Resolved: That the Board retroactively approve Marissa Vitale for extra pay to stay for meetings/trainings as per a student IEP not to exceed 12 hours during the 2015/2016 school year at the rate of \$40/hour beginning October 27, 2015. [T]

3. Resolved: That the Board approve Monmouth University student teacher, Joiana Iacono, for the spring semester, January 20 - April 22, 2016, to complete her student teaching in the art program with Mrs. DiZefalo.
4. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Alison Zylinski	11-17-15	ADHD in School: Best Practices Institute for Prevention Workshop	Cranford, NJ	NO FEE
Jessica Stephan	11-19-15	Best Practices for Functional Behavior Assessment & Behavior Intervention Plans, Regional Professional Development Acad.	Eatontown, NJ	NO FEE
Gail Verona	11-20-15	Superintendent's Round Table	Long Branch, NJ	NO FEE
Gabrielle DiLauro	12-02-15	Early Childhood Interventions and Autism Spectrum Disorder	Eatontown, NJ	\$189.99
Amy Roth	12-02-15	Early Childhood Interventions and Autism Spectrum Disorder	Eatontown, NJ	\$189.00
Michael Liebmann	12-04-15	MC3 Winter Summit Tech Ed Camp	Monmouth University	\$79
Jeanne Acerra	12-04-15	14 <sup>th</sup> Annual Council of Holocaust Educators Conference - "Voices of Genocide"	Brookdale CC Lincroft, NJ	\$45.00
Jessica Stephan	12-04-15	NJASP – State School Psych Conference (includes RTI Training and Assessing SLD Students)	East Windsor, NJ	\$110.00
Alison Zylinski or Jessica Stephan (whoever is available on the particular day)	12-04-15 2-05-16 4-08-16 6-03-16	CIACC Meetings Monmouth County Educational Partnership (9:00 to 1:00)	Neptune H.S.	NO FEE
Michael Liebmann	12-07-15	NJDOE English Language Learner Institute	NJDOE at NJPSA Jamesburg, NJ	NO FEE
Diana Rodrick	12-07-15	NJDOE English Language Learner Institute	NJDOE at NJPSA Jamesburg, NJ	NO FEE
Michael Liebmann	12-16-15	NJDOE Career Ready Practices	NJDOE-Monmouth Co.	NO FEE
Alison Zylinski	1-27-16 to 1-29-16	I&RS Workshop Institute for Prevention	Oceanport, NJ	NO FEE
Alison Zylinski	2-12-16	The Anti-Bullying Bill of Rights, 5 Years Later Institute for Prevention Workshop	Oceanport, NJ	NO FEE

5. Resolved: That the Board approve the appointment of the following substitute teachers for the 2015/2016 school year: [B/G]

Courtney Cavan  
Frances Guito

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Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies for second reading: (Attachment VI-B.1)

<b>POLICY/REGULATION NUMBER</b>	<b>POLICY/REGULATION</b>
P3322	Staff Member's Use of Personal Cellular Telephones/ Other Communication Devices
P4322	Support Staff Member's Use of Personal Cellular Telephones/Other Communication Devices
P/R5330	Administration of Medication
P5615	Suspected Gang Activity
P5756	Transgender Students
P8540	School Nutrition Programs
P8550	Outstanding Food Services Charges
P8820	Opening Exercises/Ceremonies
P5339	Screening for Dyslexia

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 8-0

C. Curriculum

1. Resolved: That the Board approve the following 2015/2016 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

<b>Date</b>	<b>Grade</b>	<b>Location</b>	<b>Cost</b>	<b>Bus</b>
April 27, 2016	Safety Patrol	Lakewood Blue Claws Lakewood, NJ	\$808.95 Paid by Safety Patrol Funding	\$294.00
May 20, 2016	4	Trenton State House & Old Barracks Museum Trenton, NJ	\$178.00	Approx. \$375.00 Bus co. pending

MOTION: Mr. Young SECOND: Mr. Gerdes VOTE: 8-0

D. Students

1. The monthly status report of reported and investigated Harassment, Intimidation and Bullying Incidents submitted by the Bullying Specialist for the month of October. (Attachment VI-D.1)
2. Resolved: That the Board approve the following tuition contracts: [B]

Student ID No.	School	Location	Start Date	Tuition	
2466	Midtown Elementary	1155 Corlies Ave. Neptune, NJ	9-2-15	\$10,000.00 (per diem \$54.64)	B
284	Harbor School	Eatontown, NJ	July 2015- June 2016	\$57,458.00	B

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2015/2016 school year: [B]

Route #	Destination	Total
HB50AM	Harbor School	\$5,885.80
HC30AM	Christian Brothers Academy	876.52
HC30PM	High Tech High School	1,706.40
HI65AM	Holy Innocents School	876.52
HM34PM	Neptune High	894.53
NP64AM	Deal Elementary School	498.58
RCS28AM	Saint James Elementary	798.96
SJ52AM	Saint John Vianney	839.85
STR67AM	Saint Rose Grammar	733.10
VAA72AM	Aberdeen Vocational	5,310.00
VCFA15I	Career Center/Neptune High	834.29
VCH25AM	Communications High School	3,676.74
	<b>Total</b>	<b>\$22,931.29</b>

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

B. Approval of Nonpublic School Route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2015/2016 School Year

Resolved: That the Board approve the nonpublic school route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to one nonpublic school for the 2015/2016 school year. [B]

Route #	Destination	Cost
SC5	St. Catharine	\$ 6,114.60

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

C. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2015/2016 School Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various schools for the 2015/2016 school year. [B]

Route #	Destination	Cost
3544	New Road School	\$12,978.00
5513	Manasquan HS	430.20
9564	Academy Charter HS	20,266.20
5557	Point Road School	30,240.00
4364	Shore Center for Autism	16,855.20
V313	MAST	4,748.40
5541	Neptune High School	14,175.00
5542	Monmouth County Voc.	19,089.00
	<b>Total</b>	<b>\$126,005.40</b>

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

D. Approval of Joint Transportation Agreement – Red Bank Regional

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2015/2016 school year: [B]

Route #	Destination	Total
V621	Red Bank Regional H.S.	\$31,291.00

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

E. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-E)

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

F. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-F)

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

G. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

H. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-H.

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

I. Approval of October 2015 Payroll

Resolved: That the Board approve the October 2015 gross payroll in the amount of \$335,588.58.

MOTION: Mr. Warnet SECOND: Mr. Gerdes VOTE: 8-0

J. Approval of Bills Payment

Resolved: That the Board approve payment of the November 17, 2015 regular bills list and as certified and approved. (Attachment VII-J)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 8-0

K. Approval of Special Education Route (Collier) with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2015/2016 School Year

Resolved: That the Board approve a special education route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of one Bradley Beach student for the 2015/2016 school year as follows: [B]

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Route #	Destination	Cost
4548	Collier	7,223.40

MOTION: Mrs. Carlucci SECOND: Mr. Gerdes VOTE: 7-0-1  
President Monroe abstained

VIII. Old Business – None

IX. New Business – None

X. Committee Reports

Mrs. Carlucci stated that the special education committee met. They set goals and established what the committee can and cannot do.

XI. President's Report

Dr. Monroe wished to thank Dr. Verona for her leadership during the past five months.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Monroe called for an Executive Session at 7:28 p.m.

Resolved: That the Board agrees to a Confidential Executive Session to discuss legal matters.

MOTION: Mr. Gerdes SECOND: Mr. Young VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:31 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary