

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
August 18, 2015

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Young
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Dr. Verona, Interim Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Discussion Items

Presentation – Mr. M. Liebmann- Curriculum and Scheduling

Public Hearing – Policy # 2361-Acceptable Use of Computer Network/Computers and Resources

Superintendent's Report

Mr. Liebmann gave an overview of the alignment and enhancements to the curriculum and the master schedule. Mr. Liebmann stated that there will be a new curriculum in social studies and math.

After Mr. Liebmann gave his overview of the new curriculum and schedule, Dr. Verona went over policy number 2361, Acceptable Use of Computer Network/Computers and Resources. Dr. Verona stated that the Board has adopted standards of conduct for the use of computer networks, and declared that unethical, unacceptable, or illegal behavior is just cause for taking disciplinary action. Further, she advised that the school district is in compliance with the Children's Internet Protection Act, and has installed protective measures for all computers in the district.

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Dr. Verona also reported that the extended school year has concluded and that the facilities are gearing up for the start of the school year. She also announced some of the major initiatives for the 2015/16 school year. These initiatives include a full day preschool, a redesigned stem lab, enhancements to professional development, and the district's collaboration with Barnabas Health Institute for Prevention.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current board members must complete for this upcoming school year and the registration of those board members attending the New Jersey School Boards Convention in Atlantic City.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:41 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:42 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Mrs. Merenda
Dr. Verona, Interim Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – July 7, 2015
Confidential Executive Session – July 7, 2015

Special Meeting – July 13, 2015
Confidential Executive Session – July 13, 2015

Special Meeting – July 14, 2015
Confidential Executive Session – July 14, 2015

Regular Public Meeting – July 21, 2015
Confidential Executive Session – July 21, 2015

MOTION: Mrs. Merenda SECOND: Mr. Bardinas VOTE: 8-0-1
Mr. Gerdes abstained

VI. Superintendent's Report

A. Executive Session – None

B. Personnel

1. Resolved: That the Board approve the appointment of Jillian M. Orlick to the position of Speech Therapist (maternity leave replacement), effective September 1, 2015, through June 30, 2016, 3 days/week at a salary of \$33,123.60 (BA +30, Step 7 pro-rated), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-B.1)
2. Resolved: That the Board approve the appointment of Gabrielle DiLauro to the position of Preschool Special Education Teacher, effective September 1, 2015, through June 30, 2016, at a salary of \$48,176 (BA, Step 1), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-B.2)
3. Resolved: That the Board approve the appointment of Traci Rankel to the position of one-on-one Instructional Aide, effective September 1, 2015, through June 30, 2016, at a salary of \$21,778. (Attachment VI-B.3)
4. Resolved: That the Board approve the appointment of Kathleen Anzzolin to the position of Occupational Therapist, effective September 1, 2015 through June 30, 2016 at a salary of \$23,184.40 (MA, Step 10, 2/5 position) as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-B.4)
5. Resolved: That the Board approve the amendment of the employment contract for Louanne Bartlett, Attendance Officer/Secretary to add 5 days, at contracted rate, to the existing September 1, 2015 to June 30, 2016 contract. These additional 5 days are necessitated due to additional time required to process updates and data input to the District student information system (Genesis) and the State student information system (NJ SMART). These 5 days would be served during the final week of August, August 24-28, 2015.
6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Kristen Krupa	Sept. 2-3, 2015	ETS Math Assessment Training Program	Carteret H.S. Carteret, NJ	No Fee Reimbursement 77.10 miles/day X2 days @ .31/mile Total - \$47.80

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Scott Taylor	Sept. 2-3, 2015	ETS Math Assessment Training Program	Carteret H.S. Carteret, NJ	No Fee Mileage Reimbursement 77.10 miles/day X2 days @ 31/mile Total - \$47.80
Amy Roth	Sept. 30, 2015 Feb. 24, 2016	Tools of the Mind, Yr. 2 Training	Rutgers Univ. Newark, NJ	Fee - \$1,000.00 Mileage Reimbursement 106.2/day x2 days @ .31/mile Total - \$65.84
Lucille Wasack, School Nurse	Oct. 14, 2015	24 th Annual School Health Conference, American Academy of Pediatrics	Somerset, NJ	Fee - \$175.00

7. Resolved: That the Board approve the appointment of the following substitute teachers for the 2015/2016 school year: [B/G]

Azzarella, Margaret	Rosenthal, Deborah
Brown, Jennifer	Schroeder, Nancy
Ginnane, Anne	Smith, Samantha
Langsam, Sarah	Sprengel, Fredrick
Locassio, Gary	Subervi, Travis
McCormick, Giselle	Terefenko, Tiffany
McCormick, Kaitlin	Trocchio, Nicholas
Morales, Edward	Vitale, Marissa
Olaguera, Josemarie	Wagner, Michelle
Raphalides, Stephanie	Watson, Jamie

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

8. Resolved: That the Board approve the appointment of the following substitute nurses for the 2015/2016 school year: [B]

- Day, Kathleen
- Misner, Kimberly

Note: Substitute nurses are paid \$75.00 per day.

9. Resolved: That the Board approve Ashley Girard for 2 hours at \$40/hour, and Amy Roth at 2 hours at \$40/hour for BCBA training.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 9-0

C. Policy

1. Resolved: That the Board approve the following policies/regulations for first reading:
(Attachment VI-C.1)

POLICY/ REGULATION NUMBER	POLICY/REGULATION
P 0141	Board Member Number and Term
P 0134	Board Self Evaluation (Revised)
P 0152	Board Officers(Revised)
P 2622	Student Assessment (M) (Revised)
P 3212	Attendance (Revised)
P/R 3218	Substance Abuse (M) (Revised)
P 3283	Electronic Communications Between Teaching Staff Members and Students (M) (New)
P 4212	Attendance (Revised) (formerly P 4211-Attendance)
P/R 4218	Substance Abuse (M) (Revised)
P 4283	Electronic Communications Between Support Staff Members and Students (M) (New)
P/R 5200	Attendance (M) (Revised)
R 5530	Substance Abuse (M) (Revised)
P/R 5610	Suspension (M) (Revised)

2. Resolved: That the Board approve the annual “Nursing Services Plan” for the 2015/2016 school year as on file with the office of the Superintendent. (Attachment VI-C.2)

MOTION: Mr. Young SECOND: Mr. Bardinas VOTE: 9-0

D. Curriculum

1. Resolved: That the Board approve the 5-8 Social Studies Curriculum; 5-8 Mathematics Curriculum.
2. Resolved: That the Board approve the 2015/2016 District membership in MC3 Professional Learning Academy - \$100 yearly fee for two administrators or designees.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 9-0

E. Students

1. The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of July.
2. Resolved: That the Board approve States of Assurances for the NJDOE School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act July 1, 2014 - June 30, 2015. (Attachment V1-E.2)

3. Resolved: That the Board approve the following tuition contracts: [B]

ID No.	School	Location	Start Date	Annual Tuition Rate
1302	Collier School	Wickatunk, NJ	9/9/15	\$52,200
2234	Autism Academy at CVR	Eatontown, NJ	6/22/15 - 9/4/15	\$95/day
1092	New Road School	Lakewood, NJ	9/2/15	\$56,059.50
29 students as per student database	Red Bank Regional	Little Silver	09/1/15	\$13,900.00 (per student)

4. Resolved: That the Board approve the acceptance of five tuition students, one entering first grade, one entering second grade, one entering fourth grade, one entering fifth grade, and one entering seventh grade.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0-1
Dr. Monroe abstained

VII. Business Administrator/Board Secretary's Report

A. Approval of Attendance at NJSBA 2015 Workshop and Exhibition October 27-29, 2015

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$2,632.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals per GSA Rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 118.18			\$56.00	\$30.00
Barbara Carlucci	118.18			56.00	30.00
Dwight Gerdes	118.18	\$ 94.00	\$ 99.00	56.00	30.00
Stephen Lozowick	118.18			56.00	30.00
Margaret Merenda	118.18			56.00	30.00
Susan Monroe	118.18			56.00	30.00
Denise Rodriguez	118.18			56.00	30.00
John Young	118.18			56.00	30.00
Donald Warnet	118.18			56.00	30.00
David Tonzola	118.19	94.00	99.00	56.00	30.00
Gail Verona	118.19			56.00	30.00
Total	\$1,300.00	\$188.00	\$198.00	\$616.00	\$330.00

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

B. Approval of General Property/Liability Insurance (2015/2016 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2015/2016 school year effective 7/01/15 - 6/30/16 as follows: [B]

Coverage	Premium
Property	\$20,886.71
Boiler & Machinery	698.8569
EDP	1,184.18
Crime	733.71
General Liability	5,513.72
E & O	9,552.50
Fireman's Fund Insurance Co.	1,366.00
Auto	627.06
School Board Legal	2,128.77
Bond – Rodman & Tonzola	1,203.67
Umbrella	Included in G/L, Auto & SBL
Total	\$43,895.17

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 9-0

C. Approval of Worker's Compensation Insurance (2015/2016 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation insurance for the 2015/2016 school year effective 7/01/15 - 6/30/16 as follows: [B]

Coverage	Premium
Worker's Compensation	\$35,990.62*

* Represents a increase of 5.13 % over the 2014/2015 cost. The district's experience modification for this year increased to .8973 from .8704 (3.09%). When calculating the Experience Modification the 10/11 claims history dropped-off and the 13/14 claims history replaced it.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 9-0

D. Approval of Compulsory Student Accident Insurance (2015/2016 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the Bollinger Insurance Agency for the 2015/2016 school year. The plan will be offered to parents at a cost of \$7,247 to the Board. [B]

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 9-0

E. Approval of Use of School Building – Bradley Beach Police Department

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Bradley Beach Police Department on August 27, 2015 to conduct onsite training exercises and professional development.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

F. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-F)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

G. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-G)

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

H. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

I. Approval of Budget Transfers (2014/2015)

Resolved: That the Board approve the 2014/2015 budget transfers as listed on Attachment VII-I.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

J. Approval of Budget Transfers (2015/2016)

Resolved: That the Board approve the 2015/2016 budget transfers as listed on Attachment VII-J.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

K. Approval of July 2015 Payroll

Resolved: That the Board approve the July 2015 gross payroll in the amount of \$81,482.92.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 9-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the August 18, 2015 regular bills list and as certified and approved. (Attachment VII-L)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 9-0

VIII. Old Business – None

IX. New Business

Mr. Bardinas stated that the 8th grade students helped to hand out water during the annual Bradley Beach 5k race.

X. Committee Reports – None

XI. President's Report

Dr. Monroe stated that the district is working with the Bradley Beach Recreational Department to conduct an aftercare program at the school for the upcoming 2015/16 school year.

Dr. Monroe also stated that the Board's superintendent search is ongoing and that they hope to have a candidate by November or December.

XII. Public Comments (Agenda Items Only)

Ms. Milchman, 505 McCabe Avenue, Bradley Beach, NJ, made comments concerning the hiring of interns to assist with the aftercare program, the timing of the agenda being posted on the website, the hiring of the one-on-one aide, and the tools of the mind training.

XIII. Public Comments (Other Items Only)

Ms. Cuozzo, 106 Fletcher Lake Avenue, Bradley Beach, NJ, inquired about the tuition contract for her child.

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Ms. Devane, 313 LaReine Avenue, Bradley Beach, NJ, asked about the playground equipment and if it will be opened for the 15/16 school year.

XIV. Executive Session

President Monroe called for an Executive Session at 7:54 p.m.

Resolved: That the Board agree to a Confidential Executive Session to discuss personnel matters.

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 9-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:52 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary