

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
March 17, 2015

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Dr. Rodriguez
 Mr. Gerdes Mr. Young
 Mr. Lozowick Dr. Monroe
 Mrs. Merenda
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

IV. Discussion Items

1. Fundraising

Superintendent's Report

Before going over the Superintendent's agenda items, Mr. Majka recognized student ID-2283 for their recent fundraising activities for the 8th grade Washington trip, environmental club, and jump rope for heart. Mr. Majka then reviewed his agenda items with the Board, in particular the retirement of Mrs. Noreen Tarriff, the hiring of speech therapist Loren McCue, and the submission of the Preschool Plan.

Mr. Tonzola then went over his agenda items with the Board. Mr. Tonzola went over the tentative budget with the Board. Mr. Tonzola stated that the general fund budget will be decreasing to \$6,910,127 from a February 1, 2015 balance of \$6,996,622. Furthermore, the general fund tax levy will be increasing by \$110,051 to \$5,612,635. Mr. Tonzola also stressed to the Board that this is a tentative budget and that the district can still make changes up to the public hearing on April 28th.

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Michael Liebmann	March 25-27, 2015	I&RS Training	St. Barnabas Health, West Orange, NJ	Mileage: 320.4 miles @ .31= \$ 99.32 Tolls: 18.00 Total: \$117.32
Laurel Degnan	March 25-27, 2015	I&RS Training	St. Barnabas Health, West Orange, NJ	Mileage: 320.4 miles @ .31= \$ 99.32 Tolls: 18.00 Total: \$117.32
Isabel Segoviano	March 25-27, 2015	I&RS Training	St. Barnabas Health, West Orange, NJ	Mileage: 320.4 miles @ .31= \$ 99.32 Tolls: 18.00 Total: \$117.32
David Tonzola	June 3-5, 2015	NJASBO Annual Conf.	Atlantic City, NJ	Mileage: \$ 52.70 Tolls/Parking: 30.00 Registration: 150.00 Hotel: 188.00 Meals: 165.00 Total: \$585.70
David Tonzola	May 13, 2015 May 27, 2015 June 10, 2015 June 24, 2015	Boiler Operator Training	Lakewood, NJ	Cost: \$550.00

3. Resolved: That the Board accept the notification of retirement from teacher Noreen Tarriff, effective June 30, 2015. (Attachment VI-A.3)
4. Resolved: That the Board approve the appointment of Matthew O'Brien to conduct, coach and provide leadership for the BBES baseball team at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association. [B]
5. Resolved: That the Board approve the updated job description of the head custodian. (Attachment VI-A.5)
6. Resolved: That the Board approve the updated job description of the custodian(s). (Attachment VI-A.6)
7. Resolved: That the Board accept the resignation of Mary Glennon, Child Study Team Secretary, effective March 27, 2015. (Attachment VI-A.7)
8. Resolved: That the Board approve the appointment of Speech Therapist Loren McCue to the position of Replacement Speech Therapist Teacher, effective April 1, 2015, through June 30, 2015 at a per diem rate of \$325.00/day, not to exceed three days a week. [T] (Attachment VI-A.8)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the proposed school year calendar for the 2015/2016 school year. (Attachment VI-B.1)
2. Resolved: That the Board approve the annual “School Safety Plan” for the 2015/2016 school year as on file with the office of the Superintendent.
3. Resolved: That the Board approve the following policies for first reading. (Attachment VI-B.1)

POLICY NUMBER	POLICY
1522	School-Level Planning (M) abolished
5305	Health Services Personnel (Revised)
5306	Health Services to Nonpublic Schools (M) (Revised)
5308	Student Health Records (M) (Revised)
5310	Health Services (M) (Revised)
5339	Screening for Dyslexia (M) (New)
5530	Substance Abuse (M) (Revised)
5600	Student Discipline/Code of Conduct (M) (Revised)
5756	Transgender Students (New)
8505	Wellness Policy/Nutrient Standards for Meals and Other Foods (M) (Revised)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 7-0

C. Students

1. Resolved: That the Board approve the following tuition contract: [B]

Student ID No.	School	Location	Start Date	Annual Tuition Rate
2234	Center for Vocational Rehabilitation Autism Academy	Eatontown, NJ	3/2/15	\$95.00 per day plus temporary paraprofessional fee of \$12.00/hr. for the hours of 9:00 a.m.- 3:00 p.m. Mon-Fri

2. Resolved: That the Board approve Affiliation Agreement with Monmouth University, in order that Monmouth University Professors conduct research into understanding the complexities of diverse literacy classrooms. (Attachment VI-C.2)
3. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of February.
4. Resolved: That the Board approve the tuition amount of \$450.00 for student ID-213 to attend Monmouth County Arts Council. [T]

5. Resolved: That the Board approve the agreement between Bradley Beach Elementary School and Xanadu Behavior Therapy to conduct Functional Behavior Assessments, produce Behavior Intervention Plans, and carry out Applied Behavior Analysis at a rate of \$125.00/hour for a maximum of 40 hours for the 2014/2015 school year. (Attachment VI-C.5) [G]
6. Resolved: That the Board approve the submission of the 2015-2016 Early Childhood Preschool Application (ECPA) to the New Jersey Department of Education. (Attachment VI-C.6)

MOTION: Mr. Young SECOND: Mr. Gerdes VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Preliminary School Budget – 2015/16 School Year

Resolved: That the Board approve the Preliminary 2015/16 School Budget in the following amounts:

1. General Fund	\$6,910,127
2. Special Revenue	322,871
3. Debt Service Fund	173,358

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

B. Approval of General & Debt Service Funds' Tax Levies – 2015/16 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,612,635
Debt Service	173,358

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

C. Approval to Advertise Preliminary Budget

Resolved: That the Business Administrator is authorized to advertise said preliminary budget in the Asbury Park Press on April 21, 2015 in accordance with the format required by the State Department of Education and according to law.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

D. Approval of Public Hearing Date

Resolved: That a public hearing be held at the Bradley Beach Elementary School, Bradley Beach New Jersey on April 28, 2015 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2015/2016 School Year.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

E. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2015/16 school year for all staff and board members is \$7,000.00 For 2014/15 the maximum amount approved for travel and related general fund expenditures was \$7,000.00 of which \$1,576.00 has been spent to date.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

F. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2015/16 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 20,000.00
Auditing	19,000.00
Board Negotiator	3,000.00
Architectural/Engineering	3,500.00
Physician	2,000.00

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

G. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2015/16 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Occupational Therapy	\$35,000.00
Physical Therapy	35,000.00
Learning Language Consultant	35,750.00

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

H. Approval of the District's General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2015/16 general fund co-curricular appropriation budget be established as follows:

Co-Curricular Activities	Salaries
Safety Patrol	\$2,251.00
Yearbook	2,251.00
Yearbook Tech. Advisor	2,251.00
Environmental Club	2,251.00
Computer Club	2,251.00
Newspaper Relations	2,251.00
Music Director	2,580.00
DJ	2,251.00
Student Government	2,251.00
Drama Club	2,251.00
ESL	2,251.00
Webmaster	1,800.00
Washington Stipend	600.00
Total	\$27,490.00

Co-Curricular Activities	Supplies
Safety Patrol	\$ 31.25
Yearbook	31.25
Environmental Club	31.25
Computer Club	31.25
Newspaper Club	31.25
Choral Director	31.25
Student Government	31.25
Drama Club	31.25
Total	\$250.00

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

I. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2015/16 general fund athletics appropriation budget be established as follows:

Athletics	Salaries
Baseball	\$ 2,880.00
Softball	2,880.00
Boys Basketball	2,880.00
Girls Basketball	2,880.00
Boys Soccer	2,880.00
Girls Soccer	2,880.00

Athletic Director	2,251.00
Cheerleaders	2,880.00
Total	\$22,411.00

Athletics	Purchased Services (Board Subsidy e.g. transportation & officials)
Baseball	\$ 2,167.00
Softball	2,167.00
Boys Basketball	2,167.00
Girls Basketball	2,167.00
Boys Soccer	2,166.00
Girls Soccer	2,166.00
Cheerleaders	n/a
Total	\$13,000.00

Athletics	Supplies
Baseball	\$ 428.57
Softball	428.57
Boys Basketball	428.57
Girls Basketball	428.57
Boys Soccer	428.57
Girls Soccer	428.57
Cheerleaders	428.58
Total	\$3,000.00

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

J. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-J)

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

K. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-K)

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

L. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-L)

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

M. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of February 28, 2015, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

N. Approval of Budget Transfers (2014/2015)

Resolved: That the Board approve the 2014/2015 budget transfers as listed on Attachment VII-N.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

O. Approval of February 2015 Payroll

Resolved: That the Board approve the February 2015 gross payroll in the amount of \$332,215.74.

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 7-0

P. Approval of Bills Payment

Resolved: That the Board approve payment of the March 17, 2015 regular bills list and as certified and approved. (Attachment VII-P)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 7-0

Q. Appointment of Board Member

Resolved: That the Board appoint Donald Warnet as Board Member to fill the vacant unexpired term of office effective immediately. Mr. Warnet shall serve until the next organization meeting.

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 6-0-1
Mr. Lozowick abstained

Administration of Oath of Office – Mr. Tonzola administered the oath of office to Mr. Warnet.

VIII. Old Business

Dr. Monroe stated that the Project and Art Fair were a success.

Mr. Gerdes stated that the after school enrichment program has been well attended.

Dr. Rodriguez reminded the Board that the public relations committee will hold their first think local event on Wednesday, March 18th, at 6:00 p.m.

IX. New Business

Mr. Majka read Mrs. Noreen Tarriff retirement letter.

Dr. Monroe stated that there will be a dune planting event on Saturday, March 28th, at 10: 00 a.m.

Mr. Lozowick made a statement concerning his strong opposition of a vote to elect a new board member. Mr. Lozowick was not arguing against the candidate, but only wished to postpone the vote to allow the Board to attract more interested members of the community to consider filling in the Board vacancy.

Dr. Monroe stated that although Mr. Gorry only officially put in his resignation in February he had informed the Board and the public of his intention to resign at the January Board meeting.

X. Committee Reports

Mr. Majka stated that the policy committee will meet before the next Board meeting.

Dr. Monroe stated that the curriculum committee will also meet before the next Board meeting.

XI. President's Report

Dr. Monroe stated that she was very proud of the 2015/16 budget. The district will be broadening its preschool program to full day, adding additional staff, expanding the child study team, and further developing the STEM curriculum.

Regular Meeting
March 17, 2015

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ made comments related to the appointment of the new Board member.

Mr. Warnet, 503 Burlington Avenue, Bradley Beach, NJ stated that he found the Board vacancy information on the school's website.

XIV. Executive Session (if required) – None

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:52 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary