

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting /Public Hearing
June 16, 2015

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Roll Call

Present: Mr. Bardinas Mrs. Merenda
 Mrs. Carlucci Mr. Young
 Mr. Gerdes Mr. Warnet
 Mr. Lozowick Dr. Monroe
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Rodriguez

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 8, 2015; and

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 8, 2015; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:10 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 16, 2015 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments - None

Close Public Hearing

Dr. Monroe began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. She then turned the dialogue to any member of the public wishing to speak. Seeing that there was no further public comment, Dr. Monroe closed the public hearing and reconvened the workshop session.

Superintendent's Report

Mr. Majka reviewed his agenda items with the Board, in particular the personnel appointments.

Before Mr. Tonzola went over his agenda items, he reminded the Board and the public that nominating petitions for the November School Board Election are due to the county clerk by 4 p.m. on July 27th. Mr. Tonzola then proceeded to review his agenda items with the Board, particularly the approval of the FY 2016 NCLB and IDEA Consolidated Grants, and the approval of the construction project bid award.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:26 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:27 p.m.

Roll Call

Present: Mr. Bardinas Mrs. Merenda
Mrs. Carlucci Mr. Young
Mr. Gerdes Mr. Warnet
Mr. Lozowick Dr. Monroe
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Dr. Rodriguez

IV. Discussion Items – None

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – May 12, 2015
Confidential Executive Session – May 12, 2015
Regular Public Meeting – May 19, 2015
Confidential Executive Session – May 19, 2015

MOTION: Mr. Young SECOND: Mrs. Merenda VOTE: 6-0-2
Mr. Gerdes abstained
Dr. Monroe abstained

VI. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the appointment of the tenured teaching staff and non-tenured teaching staff for the 2015/2016 school year as on file in the Office of the Superintendent. (Attachment VI-A.1) [B]
2. Resolved: That the Board hereby appoints Dr. Gail S. Verona to the position of Interim Superintendent/Principal for the Bradley Beach School District, for a term commencing July 1, 2015 through November 1, 2015, consistent with the terms of the Individual Employment Agreement approved by the Executive County Superintendent. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve the appointment of Carolyn Power to the position of Elementary Education Teacher, effective September 1, 2015, through June 30, 2016, at a salary of \$48,176.00 (BA, Step 1) as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.3) [B]

4. Resolved: That the Board approve the appointment of Morgan Maclearie to the position of Middle School Teacher, effective September 1, 2015, through June 30, 2016, at a salary of \$48,176.00 (BA, Step 1) as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of Heather Ross to the position of Middle School Teacher, effective September 1, 2015, through June 30, 2016, at a salary of \$50,926.00 (BA, Step 5) as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the following educational service providers for the 2015/2016 school year: [G]

Provider	Address	Service	Cost
Sandra Fields Kuhn	West Long Branch Speech & Hearing Center 223 Monmouth Rd. West Long Branch, NJ	Auditory Testing & Reports	\$450 fee
Dr. Peter Ganime	Jersey Shore Univ. Med. Ctr. & 1945 Route 33 Neptune, NJ	Psychiatric Evaluations & Reports	\$605 fee
Dr. Noah Gilson	Neurology Specialists of Monmouth County, NJ 107 Monmouth Rd. West Long Branch, NJ	Neurological Consultations & Reports	\$350 fee
Dr. Ankur Desai	Premium Psychiatry Svcs. of Central Jersey, LLC 901 West Main St., Suite 367 Freehold, NJ	Psychiatric Evaluations & Reports	\$500 fee in office/ \$600 on-site evaluation.
Dorothy Pietrucha, MD	Meredian Pediatric Associates 1944 Route 33, Suite 102 Neptune, NJ	Neurological Consultations & Reports	\$175 fee
Xanadu Behavior Therapy	615 Lacey Road #3 Forked River, NJ	Functional Behavior Assessments	\$125/hr.
Barbara Franzetti-O'Boyle & Michael O'Boyle	Always Available Physical Therapy	Physical Therapy for 2015/2016 School Year	\$75/hr.
Center For Neurological and Neurodevelopmental Health	3350 NJ-138 #117 Wall, NJ	Neurological Consultations & Reports	\$550- \$1,100 fee
Dr. Alison Smoller	1806 Highway 35 South, Suite 107, Oakhurst, NJ 07755	Neurological Consultations & Reports	\$450.00 fee Observations: \$300/first hour \$150/hr thereafter

7. Resolved: That the Board approve the appointment of the following teachers to teach summer school from July 6 through August 14, 2015, for 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [B/G]

- Kevin Cosgrove
- Ashley Girard
- Donna Hamernick
- Alisyn Morder
- Jessica Oliviera
- Amy Roth

Note: Grant funds to be paid out of federal funds account code 20-251-100-101.00-SU, IDEA Basic Carryover

8. Resolved: That the Board approve the appointment of the following Teacher Aides for the summer school program from July 6 through August 14, 2015, for 3.0 hours/day at a rate of \$15.00/hour: [B/G]

- Tori Mulligan
- Carolyn Power
- Ruth Ramirez

Note: Grant funds to be paid out of federal funds account codes 20-251-100-106.00-SU, IDEA Basic Carryover and 20-252-100-106.00-IDEA Preschool

9. Resolved: That the Board approve the appointment of Speech Therapist Loren McCue for the summer school program from July 6 through August 14, 2015, for a maximum of 24 hours at a rate of \$70/hr. [B]

10. Resolved: That the Board approve the appointment of Physical Therapist Barbara O'Boyle for the summer school program from July 6 through August 14, 2015, for a maximum of 24 hours at a rate of \$70/hr. [G]

11. Resolved: That the Board approve the appointment of Occupational Therapist Jill Wells for the summer school program from July 6 through August 14, 2015, for a maximum of 24 hours at a rate of \$75/hr. [G]

12. Resolved: That the Board approve the appointment of Teacher Kristin Krupa to serve in the capacity of Substitute Summer School Teacher on an 'as-needed' basis for the summer school program from July 6 through August 14, 2015, at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]

13. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. [B] (Attachment VI-A.13)

14. Resolved: That the Board approve the agreement with the Belmar Board of Education for the provision of Supervisor of Student Services in accordance with the attached agreement

incorporated by reference as set forth herein, effective July 1, 2015. [B]
(Attachment VI-A.14)

- 15. Resolved: That the Board approve the salaries for support staff as per attachment, for the 2015/2016 school year, as on file in the office of the Superintendent. [B] (Attachment VI-A.15)
- 16. Resolved: That the Board approve Scott Taylor to participate in math curriculum writing. This work will be completed during the summer of 2015. He will be compensated at the rate of \$40.00/hour, not to exceed 20 hours, consistent with the BBEA collective agreement. [B]
- 17. Resolved: That the Board approve the appointment of Dr. Joseph Mannion as the Bradley Beach School Physician for the 2015/2016 school year for an annual fee of \$2,000.00. [B]
- 18. Resolved: That the Board approve a stipend of \$6,000.00 for Louanne Bartlett, to serve as administrative assistant for the child study team, for the 2015/2016 school year. [B]
- 19. Resolved: That the Board approve the appointment of substitute custodians Robert Campofiori and Mark Hall for the 2015/2016 school year, at an hourly rate of \$12.50/hour. [B]
- 20. Resolved: That the Board approve Dr. Gail Verona for up to three days of transition time, beginning June 17, 2015 and ending June 30, 2015, at the rate of \$250.00 for a four hour work day. [B]
- 21. Resolved: That the Board approve a \$1,500.00 stipend position of interim principal for Michael Liebmann for the Extended School Year (ESY) payable by August 30, 2015. [B]
- 22. Resolved: That the Board approve Diana Rodrick for Sheltered Instruction Observational Protocol (SIOP) train the trainer training not to exceed 24 hours at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [G]

Note: Grant funds to be paid out of federal funds account code 20-270-200-100.00-NCLB Title II-A

- 23. Resolved: That the Board approve the carry-over of 7 vacation days from the 2014/2015 school year to the 2015/2016 school year for Secretary to the Business Administrator, Josephine Palmieri. The carry-over of these days is a one-time exception for this school year.
- 24. Resolved: That the Board approve the attendance, travel, and registration cost for the following staff member to engage in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jennifer DiZefalo	7/26/15 - 8/1/15	AIE Grant/Artist Teacher Institute	Stockton University	Mileage: \$266.04 Tolls: 63.00 Parking: 70.00 Registration: 168.75 Total: \$567.79

25. Resolved: That the Board approve Traci Rankel, Teacher Aide, for the summer school program from July 6 through August 14, 2015, for 3.0 hours/day at the rate of \$15.00/hr. [G]

MOTION: Mr. Gerdes SECOND: Mr. Warnet VOTE: 8-0

B. Students

1. The monthly status report of reported and investigated Harassment, Intimidation and Bullying Incidents submitted by the Bullying Specialist for the month of May.

2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate	
2155	The Shore Center (ESY)	Tinton Falls, NJ	7-1-15	\$9,565.00 Includes classroom aide	B

3. Resolved: That the Board approve the acceptance of tuition students, ID numbers 2412 & 2444.

MOTION: Mrs. Carlucci SECOND: Mr. Bardinas VOTE: 7-0-1
Mrs. Merenda abstained

C. Policy

1. Resolved: That the Board approve the Security Drill Statement of Assurance for the 2014/2015. (Attachment VI-C.1)

MOTION: Mr. Bardinas SECOND: Mr. Gerdes VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

Item of Interest: P.O. Journal by Purchase Order, pursuant to PL 2015, Chapter 47

A. Approval of FY 2016 NCLB Consolidated Formula Grant Application/Funds

Resolved: That the Board approve the submission of the FY 2016 NCLB Consolidated Formula Grant Application and acceptance of funds as follows:

Program Name	FY 2016 Award Amount
NCLB Title IA	\$142,270
NCLB Title IIA	40,100
NCLB Title III	36,296

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

B. Approval of FY 2016 IDEA Part B Consolidated Formula Grant Application/Funds

Resolved: That the Board approve submission of the FY 2016 IDEA Part B Consolidated Formula Grant Application and acceptance of funds as follows:

Program Name	FY 2015 Award Amount
IDEA BASIC	\$131,856
IDEA PRESCHOOL	2,703

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

C. Construction Project Bid Award

WHEREAS, on 6/10/15 the Bradley Beach Board of Education conducted a public bid opening for the award of the Roof Cupola Project which yielded the following for consideration:

Contractor	Base Bid	Alt. # 1	Alt. # 2
George Koustas Painting Construction, LLC	\$ 89,000	\$ 2,000	\$ 6,000
Paragon Restoration Corp.	109,729	1,395	9,248
3R Painting and Cotracting	117,000	(500)	7,500
Sparton Construction, Inc.	136,700	1,500	3,000
Arista Builders and Design, Inc.	137,000	8,000	undetermined
Alexander the Great, Inc.	157,000	(1,500)	5,000
Cypreco Industries, Inc.	323,823	(10,000)	20,000

and:

WHEREAS, in accordance with the provisions of the Public Schools Contract Law N.J.S.A. 18A:18A-1et seq.;

NOW, THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education award the contract for the Roof Cupola Project to (contractor) in the total contract lump sum of \$97,000 as follows:

Contractor	Base Bid	Alt. # 1	Alt. # 2	Total Bid
George Koustas Painting Construction, LLC	\$89,000	\$2,000	\$6,000	\$97,000

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

D. Approval to Void Stale Dated Checks

Resolve: That the Board approve the following stale dated checks to be voided out of the Bradley Beach Elementary School Checking account # 0062

Date	Check Number	Amount
5/20/14	14662	\$ 76.08
11/18/14	15047	117.00

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

E. Transfer of Current Year Surplus to Capital Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$15,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations.

MOTION: Mr. Bardinas SECOND: Mr. Warnet VOTE: 8-0

F. Transfer of Current Year Surplus to Maintenance Reserve

Resolved: WHEREAS, N.J.S.A. 18A:21-2 and N.J.S.A. 18A:7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a Board of Education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

WHEREAS, the Bradley Beach Board of Education wishes to deposit anticipated current year surplus into a Maintenance Reserve account at year end, and

WHEREAS, the Bradley Beach Board of Education has determined that \$10,000 is available for such purpose of transfer;

NOW THEREFORE BE IT RESOLVED by the Bradley Beach Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent with all applicable laws and regulations

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

G. Approval of Maximum Travel Expenditure Amount 2015/16 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and
WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$16,723.66 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2014/15 school year is \$21,355.53; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2015/16 school year is projected to be \$20,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2015/16 school year as \$7,000.00.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

H. Approval of Use of School Building – Church of the Ascension

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Church of the Ascension for its Faith Formation Program on Sundays during the 2015/16 school year. (Attachment VII-H)

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2015 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2015, after review of the Secretary's Monthly Financial Report (appropriations section), and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

L. Approval of Budget Transfers (2014/2015)

Resolved: That the Board approve the 2014/2015 budget transfers as listed on Attachment VII-L.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

M. Approval of May 2015 Payroll

Resolved: That the Board approve the May 2015 gross payroll in the amount of \$322,322.19.

MOTION: Mr. Bardin SECOND: Mr. Warnet VOTE: 8-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the June 16, 2015 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

VIII. Old Business

Mr. Gerdes stated that the end of the year concerts were well attended and that the fundraiser held during the concerts netted two hundred fifty dollars.

Mrs. Carlucci wished to thank Mrs. Orlando, Ms. Ramirez, and Mrs. Krupa for their participation in the Torch Run.

IX. New Business

Dr. Monroe wanted to thank Kindergarten Teacher Mrs. Noreen Tarriff for her forty-two years of service.

Dr. Monroe also reminded the Board that graduation will be held on Thursday, June 18th, in the auditorium.

X. Committee Reports – None

XI. President's Report

Dr. Monroe reported on the following:

1. The introduction of Interim Superintendent Dr. Gail Verona
2. The Superintendent Search is ongoing
3. Thanked Dr. Rodriguez for running the meeting in May
4. Thanked Mr. Majka for his tenure with the district
5. Updated the public on the textbook issue from last meeting
6. Thanked Mr. Leprotto for his time during the Washington Trip Car Wash and the Memorial Day Concert

XII. Public Comments (Agenda Items Only)

Mrs. Kepler, 504 Central Avenue, Bradley Beach, NJ, wanted to thank Mr. Majka for all he has done for the district.

XIII. Public Comments (Other Items Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ, made comments on the following:

1. Thanked Mr. Majka and Mr. Liebmann for attending the meeting with Commissioner Hesper concerning the District's ESL/Bilingual program.
2. Assembly Bill A4415
3. Believes the firm, Leadership Advantage, has a conflict of interest
4. The press not being allowed at the parent superintendent search information presentation
5. Selling of candy in school for fundraising

Ms. Morris, 306 Hammon Avenue, Bradley Beach, NJ, made comments concerning the heat in classrooms without an air conditioner.

Ms. Rose, 610 3rd Avenue, Bradley Beach, NJ, made comments concerning air conditioners in classrooms.

Mrs. Kepler, 504 Central Avenue, Bradley Beach, NJ, stated she was confident that the Board would make a proper decision in selecting a new superintendent.

Ms. Milchman, 505 McCabe Avenue, Bradley Beach, NJ, made comments concerning having a full-time special education supervisor in the building as well as approval of service providers.

Dr. Monroe stated that Leadership Advantage did not recruit Mr. Majka for the Matawan-Aberdeen position.

XIV. Executive Session

President Monroe called for an Executive Session at 7:52 p.m.

Resolved: That the Board agree to a Confidential Executive Session to discuss student and personnel matters.

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 8-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:09 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary