

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
July 15, 2014

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mrs. Carlucci Mr. Young
 Mrs. Merenda Dr. Monroe
 Dr. Rodriguez
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas Mr. Gorry
 Mr. Gerdes Mr. Mandina
 Mr. Majka, Superintendent/Principal

IV. Discussion Items – None

Superintendent's Report

Dr. Monroe reviewed the Superintendent's report.

Mr. Tonzola began his section of the workshop meeting going over the dates for the annual School Board Convention. Mr. Tonzola also stated that he would send out an email asking for those Board members who would need hotel accommodations for the workshop. Mr. Tonzola then went over his agenda items, specifically the approval of the general property, liability and workers compensation premiums, as well as the approval of the insurance claim payment of \$85,843.64.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:15 p.m.

Regular Meeting
July 15, 2014

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:16 p.m.

Roll Call

Present: Mrs. Carlucci Mr. Young
Mrs. Merenda Dr. Monroe
Dr. Rodriguez
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas Mr. Gorry
Mr. Gerdes Mr. Mandina
Mr. Majka, Superintendent/Principal

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/ Public Hearing Meeting – June 17, 2014

MOTION: Mr. Young SECOND: Dr. Rodriguez VOTE: 5-0

VI. Superintendent's Report

Executive Session

A. Personnel

1. Resolved: That the Board approve the attendance and the registration cost of the following staff member for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Lucille Wasack	10/22/14	23 rd Annual School Health Conference- "It Takes a Medical Home Neighborhood"	Pines Manor, Edison, NJ	\$175.00

2. Resolved: That the Board approve the appointment of Marc R. Rodger to the position of custodian, effective August 1, 2014, through June 30, 2015, at a prorated salary of \$37,000.00. (Attachment VI-A.2) [B]
3. Resolved: That the Board approve rescinding the inaccurate salary guide placement of non-tenured teacher Jessica Oliveira. Furthermore, that the Board approve updated salary guide

placement of \$50,718.00 (MA/BA+30, step 1) for non-tenured teacher Jessica Oliveira, commensurate with her educational experience, as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. [B]

4. Resolved: That the Board approve the 2014/2015 salary guide placement of non-tenured teacher Alexandra Casares. The salary guide placement for the 2014/2015 school year will be BA, step 2 (\$48,518.00), as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 5-0

B. Students

1. The BBES Bullying Specialist reports no incidents of Harassment, Intimidation, and Bullying in the Month of June.
2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate	
2155	Bayshore Jointure Commission DLC-Shore Center for Students with Autism	Tinton Falls, NJ	07/01/14	\$ 9,180.00	B
1092	New Road School of Ocean County	Lakewood, NJ	09/04/14	\$49,896.00	B
2234	Regional Day School	Jackson, NJ	07/01/14	\$ 4,487.00	B

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 5-0

VII. Business Administrator/Board Secretary's Report

A. Approval of FY 2015 NCLB Title III Consolidated Formula Grant Application/Funds

Resolved: That the Board approve the submission of the FY 2015 NCLB Title III Consolidated Formula Grant Application and acceptance of funds as follows:

Program Name	FY 2015 Award Amount
NCLB Title III	17,627

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

B. Approval of Use of School Building – Church of the Ascension

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Church of the Ascension for its Faith Formation Program on Sundays during the 2014/15 school year. (Attachment VII-B)

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

C. Approval of General Property/Liability Insurance (2014/2015 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey Schools Insurance Group for General and Liability Insurance for the 2014/2015 school year effective 7/01/14 – 6/30/15 as follows: [B]

Coverage	Premium
Property	\$20,454
Boiler & Machinery	669
EDP	1,170
Crime	734
General Liability	6,572
Auto	1,866
School Board Legal	7,395
Bond – Rodman & Tonzola	1,204
Umbrella	Included in G/L, Auto & SBL
Total	\$40,064

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

D. Approval of Worker’s Compensation Insurance (2014/2015 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey Schools Insurance Group for Workers Compensation Insurance for the 2014/2015 school year effective 7/01/14 – 6/30/15 as follows: [B]

Coverage	Premium
Worker’s Compensation	\$34,236*

* Represents a decrease of .219% over the 2013/2014 cost. The district’s experience modification for this year decreased to .8704 from .8801 (1.10%). When calculating the Experience Modification the 09/10 claims history dropped-off and the 12/13 claims history replaced it.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

E. Approval of Compulsory Student Accident Insurance (2014/2015 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the McCloskey Insurance Agency for the 2014/2015 school year. The plan will be offered to parents at a cost of \$9,384.00 to the Board. [B]

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

F. Approval of Renewal of Contract with Intelligent Business System (IBS)

Resolved: That the Board approve the renewal of Intelligent Business System (IBS) to provide computer software maintenance and support services for the 2014/2015 school year at an annual cost of \$10,104. Said renewal represents a 0% increase over the 2013/2014 costs. [B]

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

G. Approval to Accept New Jersey Schools Insurance Group Insurance Claim

Resolved: That the Board accept the New Jersey Schools Insurance Group insurance claim payment of \$85,843.64. Furthermore, that the Board allow the Business Administrator to create budget account codes 12-000-400-450.01 and revenue code 10-1990.01 in the 2014/2015 budget to account for this transaction. This transaction will increase the 2014/2015 adjusted operating budget for the district.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-H)

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-I)

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 30, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

L. Approval of Budget Transfers (2013/2014)

Resolved: That the Board approve the 2013/2014 budget transfers as listed on Attachment VII-L.

MOTION: _____ SECOND: _____ VOTE: _____
Motion Tabled

M. Approval of June 2014 Payroll

Resolved: That the Board approve the June 2014 gross payroll in the amount of \$361,623.59.

MOTION: Dr. Rodriguez SECOND: Mrs. Merenda VOTE: 5-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the July 15, 2014 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Dr. Rodriguez SECOND: Mrs. Carlucci VOTE: 5-0

VIII. Old Business – None

IX. New Business – None

X. Committee Reports – None

XI. President's Report – None

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

Regular Meeting
July 15, 2014

XIV. Executive Session (if required)

President Monroe called for an Executive Session at 7:19 p.m. to discuss personnel matters.

Resolved: That the Board agrees to a Confidential Executive Session to discuss the Annual Review of the Superintendent.

MOTION: Dr. Rodriguez SECOND: Mr. Young VOTE: 5-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:02 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary