

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
December 9, 2014

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mrs. Carlucci Mr. Young
 Mr. Mandina Dr. Monroe
 Mrs. Merenda
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes
 Mr. Gorry

IV. Discussion Items

1. Students of the Month

Superintendent's Report

Mr. Majka and Dr. Monroe began the meeting by recognizing the current students of the month. After going over the students of the month, Dr. Monroe turned the meeting over to Mr. Robert Allison, from the auditing firm, Holman, Frenia, Allison, P.C. Mr. Allison gave a presentation on the fiscal year 2014 audit. Mr. Allison stated that the district received an unqualified opinion and that there were no recommendations/findings that warranted a corrective action plan. Mr. Allison complimented the Board in their ability to fund their maintenance, capital and emergency reserves.

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After Mr. Allison's presentation, Mr. Majka reviewed his agenda items with the Board, specifically the personnel hires. Mr. Majka also recognized Mr. Ott as the Bradley Beach 2014/2015 Teacher of the Year recipient.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola wanted to thank Mrs. Palmieri and Mrs. Hunter for their help with the audit. Mr. Tonzola informed the Board that it is never easy going through an audit; however, the dedication and professionalism of the staff in the business office allows for a smooth audit process. Mr. Tonzola also discussed with the Board the request for a waiver for the Special Education Medicaid Initiative.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:22 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:23 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mrs. Carlucci Mr. Young
Mr. Mandina Dr. Monroe
Mrs. Merenda
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes
Mr. Gorry

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – November 18, 2014
Confidential Executive Session – November 18, 2014

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2014/2015 school year: [B/G]

Marykate Hennelly

Sarah T. Langsam

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Marjorie Zaccaro	12-05-14	MC3 Fall Summit (Monmouth County Curriculum Consortium)	Millstone Township, NJ	\$79.00
Jessica Oliveira	01-23-15	Rutgers 47 th Annual Conference on Reading & Writing	New Brunswick, NJ	\$180.00
Cynthia Aurilio	01-30-15	Use Guided Reading to meet the Common Core Standards for Reading	Long Branch, NJ	\$229.00
Marjorie Zaccaro	01-30-15	Use Guided Reading to meet the Common Core Standards for Reading	Long Branch, NJ	\$229.00
Donna Hamernick	01-30-15	What's New in Children's Books & Innovative Strategies for Using Them	Cherry Hill, NJ	\$239.00
Noreen Tariff	01-30-15	What's New in Children's Books & Innovative Strategies for Using Them	Cherry Hill, NJ	\$239.00
Kirsty Sucato	02-12-15	Dyslexia Training & PARCC Workshop	New Brunswick, NJ	\$175.00
Lucille Wasack	03-18-15, 04-22-15, 05-14-15	OCD, ODD and Tourette's Syndrome Workshop; Handling Food Allergies in School; Teaching Growth & Development to Children	Freehold, NJ	\$135.00

3. Resolved: That the Board approve the appointment of Denise Sibia to the position of cafeteria aide, effective January 1, 2015 through June 30, 2015, at an hourly rate of \$11.41 for 2.5 hours per day. [B]
4. Resolved: That the Board approve the appointment of Victoria Mulligan to the position of teacher aide, effective January 1, 2015 through June 30, 2015, at an annual pro-rated salary of \$21,246.00. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of Ashley Girard to the position of elementary/special education teacher, effective January 1, 2015, through June 30, 2015, at an annual pro-rated salary of \$50,718.00 (MA/BA+30, step 1) as established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the office of the Board Secretary. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the appointment of teacher aide Matthew O'Brien to conduct, coach and provide leadership for the girls' and boys' basketball teams on a volunteer basis.

MOTION: Mr. Young SECOND: Mr. Bardinas VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the 2014/15 Comprehensive Equity Plan. (Attachment VI-B.1)

MOTION: Mr. Bardinas SECOND: Mr. Young VOTE: 7-0

C. Students

1. Resolved: That the Board approve the following 2014/15 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
01-20-15	8	CentraState Student Health Center "Sexuality" program	\$105.00	\$225.00 First Student
01-22-15	7	CentraState Student Health Center "Life Begins" program	\$155.00	\$225.00 First Student
01-23-15	6	CentraState Student Health Center "Growth & Development/A2H" programs	\$203.00	\$225.00 First Student
05-13-15	7	Philadelphia Walking Tour 7:30 am- 6:30 pm approx.	\$276.00	\$425.00 Shamrock

2. Resolved: The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the month of November. (Attachment VI-C.2)
3. Resolved: That the Board approve the following receiving tuition contract from Neptune City for student ID No. 1350, effective November 20, 2014. The tuition charge will be based on the 2014/15 estimated tuition calculation rate for grades 6-8 of \$18,085 prorated from 11/20/14.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Acceptance of 2013/2014 Audit

Resolved: That the Board accept the Comprehensive Annual Financial Report (CAFR) and single audit as prepared by Holman, Frenia & Allison, P.C. for the fiscal year July 1, 2013 through June 30, 2014. (Attachment VII-A)

Note: There are no recommendations per the Comprehensive Annual Financial Report (CAFR) and Auditor's Management Report (AMR).

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

B. Approval to Request Waiver for Special Education Medicaid Initiative (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2015/2016 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2015/2016 school year.

MOTION: Mr. Bardin SECOND: Mrs. Merenda VOTE: 7-0

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-C)

MOTION: Mr. Bardin SECOND: Mrs. Merenda VOTE: 7-0

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-D)

MOTION: Mr. Bardin SECOND: Mrs. Merenda VOTE: 7-0

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of November 30, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

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MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

F. Approval of Budget Transfers (2014/2015)

Resolved: That the Board approve the 2014/2015 budget transfers as listed on Attachment VII-F.

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

G. Approval of November 2014 Payroll

Resolved: That the Board approve the November 2014 gross payroll in the amount of \$343,730.26.

MOTION: Mr. Bardinas SECOND: Mrs. Merenda VOTE: 7-0

H. Approval of Bills Payment

Resolved: That the Board approve payment of the December 9, 2014 regular bills list and as certified and approved. (Attachment VII-H)

MOTION: Mrs. Merenda SECOND: Mrs. Carlucci VOTE: 7-0

I. Approval of Use of the School Building for the Bradley Beach Public Library's STEAM Program

Resolved: That the Board approve the use of the Bradley Beach Elementary School to host Bradley Beach Public Library's STEAM program. The purpose of the program is to encourage students to engage in STEAM (Science, Technology, Engineering, Art, and Mathematics) activities and will run from December 2014 to June 2015. (Attachment VII-I)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 7-0

VIII. Old Business – None

IX. New Business

Dr. Monroe stated that the Holiday Shop will be taking place on the night of Wednesday, December 10th.

Dr. Monroe also stated that there will be two Holiday Concerts this year. The first will be held on Thursday, December 11th and the second on Thursday, December 18th.

X. Committee Reports – None

XI. President's Report

Dr. Monroe thanked Mr. Mulligan and Mrs. Ballina for their participation in the hour of code program.

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Dr. Monroe presented Mr. Mandina with a book clock and thanked him for his service during his terms as a board member.

XII. Public Comments (Agenda Items Only) – None

XIII. Public Comments (Other Items Only) – None

XIV. Executive Session

President Monroe called for an Executive Session at 7:27 p.m. to discuss personnel and student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Mrs. Carlucci SECOND: Mr. Bardinas VOTE: 7-0

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:53 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary