

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
March 18, 2014

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mrs. Carlucci Mrs. Merenda
 Mr. Gerdes Dr. Rodriguez
 Mr. Gorry Dr. Monroe
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Young

Superintendent's Report

Before going over the Superintendent's agenda items Dr. Monroe recognized the students of the month.

Ms. Tara Stephenson gave a presentation to the Board in regards to Neptune Township's Poseidon Program.

Dr. Monroe then reviewed the Superintendent's agenda items with the Board.

Mr. Tonzola then went over his agenda items with the Board. Mr. Tonzola went over the tentative budget with the Board. Mr. Tonzola stated that the general fund budget will be decreasing to \$6,910,503 from a February 1, 2014 balance of \$7,152,668. Furthermore, he stated that the general fund tax levy will be increasing by \$76,943 to \$5,502,584. Mr. Tonzola also stressed to the Board that this is a tentative budget and that the district can still make changes up until the public hearing on April 29th.

After reviewing the budget and tax levy with the Board, Mr. Tonzola went over the remaining agenda items.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:24 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:25 p.m.

Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mrs. Carlucci Mrs. Merenda
 Mr. Gerdes Dr. Rodriguez
 Mr. Gorry Dr. Monroe
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Young

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

 Regular Public Meeting – February 18, 2014
 Confidential Executive Session – February 18, 2014

MOTION: Mrs. Rodriguez SECOND: Mr. Mandina VOTE: 8-0

V. Discussion Items

1. Student of the Month
2. Neptune - Presentation on Poseidon Program

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2013/2014 school year: [G]

- Kerry Claire Gargan
- Edward J. Morales

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Workshop/Regular Meeting
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- Resolved: That the Board approve the resignation of Affirmative Action Officer, Jeanne Acerra. Further, that the Board approve the appointment of Joanna Giuliano as Affirmative Action Officer for the remainder of the 2013/2014 school year. (Attachment VI-A.2)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

B. Policy

- Resolved: That the Board approve the proposed school year calendar for the 2014/2015 school year. (Attachment VI-B.1)
- Resolved: That the Board approve the annual “School Safety Plan” for the 2014/2015 school year as on file with the office of the Superintendent.
- Resolved: That the Board approve the following policies for second reading: (Attachment VI-B.3)

POLICY NUMBER	POLICY
0164	Conduct Of Board Meetings (Revised)
0167	Public Participation In Board Meetings (Revised)

- Resolved: That the Board approve the submission of the 2014/2015 Early Childhood Preschool Application (ECPA) to the New Jersey Department of Education. (Attachment VI-B.4)
- Resolved: That the Board approve Affiliation Agreement with Monmouth University, in order that Monmouth University students conduct clinical experiences in the area of language pathology. (Attachment VI-B.5)

MOTION: Mrs. Merenda SECOND: Mrs. Rodriguez VOTE: 8-0

C. Students

- Resolved: That the Board approve the following 2013/2014 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
03-11-14	4	Wegman’s Market, Ocean, NJ	\$0.00	\$236.00 First Student

- Resolved: That the Board approve the following tuition contracts:

Student	ID No.	School	New Jersey Location	Start Date	Annual Tuition Rate	
1 Student	2404	Howell School District	Howell, NJ	2/1/14	\$32,957.00 (\$183.10/per diem)	T

3. Resolved: That the Board approve the acceptance of one tuition student currently in third grade, effective immediately.
4. The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist for the months of February and March. (Attachment VI-C.4)
5. Discussion of school district HIB grades as determined under the Anti-Bullying Bill of Rights Act. (Attachment VI-C.5)

MOTION: Mr. Gerdes SECOND: Mr. Gorry VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Preliminary School Budget – 2014/15 School Year

Resolved: That the Board approve the Preliminary 2014/15 School Budget in the following amounts:

1. General Fund	\$6,910,503
2. Special Revenue	362,815
3. Debt Service Fund	172,736

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

B. Approval of General & Debt Service Funds' Tax Levies – 2014/15 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,502,584
Debt Service	172,728

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

C. Approval to Advertise Preliminary Budget

Resolved: That the Business Administrator is authorized to advertise said preliminary budget in the Asbury Park Press on April 22, 2014 in accordance with the format required by the State Department of Education and according to law.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

D. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2014/15 school year for all staff and board members is \$7,000.00 For 2013/14 the maximum amount approved for travel and related general fund expenditures was \$7,000.00 of which \$2,421.23 has been spent to date.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

E. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2014/15 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 10,000.00
Auditing	19,000.00
Architectural/Engineering	3,500.00
Physician	2,000.00

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

F. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2014/15 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Occupational Therapy	\$30,000.00
Physical Therapy	30,000.00
Part-Time Psychologist	24,000.00

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

G. Approval of the District's General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2014/15 general fund co-curricular appropriation budget be established as follows:

Co-Curricular Activities	Salaries
Safety Patrol	\$2,201.00
Yearbook	2,201.00
Yearbook Tech. Advisor	2,201.00
Environmental Club	2,201.00
Computer Club	2,201.00
Newspaper Relations	2,201.00
Music Director	2,530.00
DJ	2,201.00
Student Government	2,201.00
Drama Club	2,201.00
Webmaster	3,500.00
Washington Stipend	600.00
Total	\$26,439.00

Co-Curricular Activities	Supplies
Safety Patrol	\$ 31.25
Yearbook	31.25
Environmental Club	31.25
Computer Club	31.25
Newspaper Club	31.25
Choral Director	31.25
Student Government	31.25
Drama Club	31.25
Total	\$250.00

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

H. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2014/15 general fund athletics appropriation budget be established as follows:

Athletics	Salaries
Baseball	\$ 2,830.00
Softball	2,830.00
Boys Basketball	2,830.00
Girls Basketball	2,830.00
Boys Soccer	2,830.00
Girls Soccer	2,830.00
Cheerleaders	2,830.00
Total	\$19,810.00

Athletics	Purchased Services (Board Subsidy e.g. transportation & officials)
Baseball	\$ 2,167.00
Softball	2,167.00
Boys Basketball	2,167.00
Girls Basketball	2,167.00
Boys Soccer	2,166.00
Girls Soccer	2,166.00
Cheerleaders	n/a
Total	\$13,000.00

Athletics	Supplies
Baseball	\$ 428.57
Softball	428.57
Boys Basketball	428.57
Girls Basketball	428.57
Boys Soccer	428.57
Girls Soccer	428.57
Cheerleaders	428.58
Total	\$3,000.00

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

I. Approval of Acceptance and Submission of 2014 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2014 Safety Grant Program through the New Jersey School Boards Association Insurance Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$2,473.98 for the period July 1, 2014 through June 30, 2015.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

J. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-J)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

K. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-K)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

L. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of February 28, 2014, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

M. Approval of Budget Transfers

Resolved: That the Board approve the 2013/2014 budget transfers as listed on Attachment VII-M.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the March 18, 2014 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Mrs. Merenda VOTE: 8-0

O. Approval to Make a Deposit Into the Capital Reserve Account in the 2014/2015 Budget

Resolved: That the Business Administrator requests the approval to deposit \$25,000 into the District's capital reserve account in the 2014/2015 tentative budget. The District intends to utilize these funds for the completion of a future project within its long range facilities plan.

MOTION: Mr. Gerdes SECOND: Mr. Gorry VOTE: 8-0

VIII. Old Business

Mr. Bardinas stated that the project fair was very well attended.

IX. New Business

Dr. Monroe stated that the cafeteria has begun to switch out of its use of Styrofoam trays.

X. Committee Reports

Gorry wanted to thank the members of the finance committee for their hard work in developing the budget.

XI. President's Report

XII. Public Comments (Regular Meeting Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ, made comments related to the food service program.

XIII. Executive Session – None

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:35 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary