

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
January 28, 2014

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mrs. Merenda arrived at 7:01 p.m.
 Mrs. Carlucci Dr. Rodriguez arrived at 7:01 p.m.
 Mr. Gerdes Mr. Young
 Mr. Gorry Dr. Monroe
 Mr. Mandina arrived at 7:01 p.m.
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Superintendent's Report

Mr. Majka began the workshop session by stating that the two discussion items would be tabled until the February's meeting. Mr. Majka then reviewed his agenda items, in particular the approval of the professional development workshops, retirements, and the memorandum of agreement.

Afterwards, Mr. Tonzola reviewed his agenda items. He informed the Board that budget season is upon us and that meeting dates need to be established for the adoption of a tentative budget, the public hearing, and the remaining board meetings. Mr. Tonzola reminded the Board of the regularly scheduled meeting on February 18th and proposed to hold the tentative budget adoption, and the regular public meeting for March, on Tuesday March 18th, which would fulfill the new state statute that tentative budgets be submitted to the County Office by March 20th. Furthermore, Mr. Tonzola proposed that the April regular Board of Education meeting and the public hearing on the 2014/2015 budget could take place on April 29th. The Board would then hold their regular May meeting on May 20th, and the regular June meeting on the 17th.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:18 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 7:19 p.m.

Roll Call

Present: Mr. Bardinas Mrs. Merenda
Mrs. Carlucci Dr. Rodriguez
Mr. Gerdes Mr. Young
Mr. Gorry Dr. Monroe
Mr. Mandina
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – December 17, 2013
Confidential Executive Session – December 17, 2013

MOTION: Mr. Bardinas SECOND: Mr. Gerdes VOTE: 8-0-1
Mrs. Carlucci abstained

V. Discussion Items

1. Visual Arts Presentation
2. Superintendent Presentation

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teacher/nurse for the 2013/2014 school year: [B]/[G]

John Bosa
Paul G. Don
Karen Caven (Nurse)

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Kirsty Sucato	1/24/14	Assuring Success on the Grades 6-8 ELA PARCC	Monroe, NJ	\$199.00
Amy Roth	1/24/14	Assuring Success on the Grades 3-5 ELA PARCC	Monroe, NJ	\$199.00
Kristin Krupa	1/24/14	Assuring Success on the Grades 3-5 Math PARCC	Monroe, NJ	\$199.00
Scott Taylor	1/24/14	Assuring Success on the Grades 6-8 Math PARCC	Monroe, NJ	\$199.00
John Legere	1/30 – 1/31/14	TECHSPO Conference	NJASA Trenton, NJ	\$385.00
Lucille Wasack	3/11/14	Pediatric Trauma & Cardiac Emergency	CentraState Freehold, NJ	\$185.00
Lucille Wasack	4/16/14	Managing Students with Seizures	CentraState Freehold, NJ	<i>Fee included with 3-11-14 date</i>
Lucille Wasack	5/13/14	Insulin Pump Therapy	CentraState Freehold, NJ	<i>Fee included with 3-11-14 date</i>
Kirsty Sucato	5/16/14	Capstone Experience (for New Pathways to Teaching program)	New Jersey City Univ. Jersey City, NJ	-0-
Lucille Wasack	6/05/14	Autism Spectrum Disorder	CentraState Freehold, NJ	<i>Fee included with 3-11-14 date</i>

3. Resolved: That the Board accept notification of retirement from teacher Julia Gross, effective June 30, 2014. (Attachment VI-A.3)
4. Resolved: That the Board accept the notification of retirement from teacher Susan Livingston, effective June 30, 2014. (Attachment VI-A.4)
5. Resolved: That the Board approve the appointment of Joni DeFilippo to provide supplemental Algebra instruction. Ms. DeFilippo will be allowed to work a maximum of 2 hours per week and be paid at the specified stipend rate of \$40.00/hour as negotiated in the collective agreement with Bradley Beach Board of Education Association. [T]
6. Resolved: That the Board approve the contract for Joseph G. Majka, J.D., Superintendent, effective February 1, 2014. (Attachment VI-A.6)
7. Resolved: That the Board approve the appointment of Marjorie Zaccaro to conduct, coach and provide leadership for the Drama Club at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association. [B]

MOTION: Mr. Gorry SECOND: Mr. Gerdes VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the BBES District's Grievance Procedure. (Attachment VI-B.1)
2. Resolved: That the Board approve the Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. (Attachment VI-B.2)

MOTION: Mr. Gorry SECOND: Mr. Bardinas VOTE: 9-0

C. Students

1. Resolved: That the Board approve the following 2013/14 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
3-5-14	K	Jenkinson's Aquarium, Point Pleasant Beach, NJ	\$173.00 approx.	\$236.00 First Student
3-26-14	5	Newark Museum, Newark, NJ	\$438.00	\$350.00 Shamrock
4-25-14	2	Adventure Aquarium, Camden, NJ	\$340.00	\$375.00 Shamrock

2. The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of December.

MOTION: Mr. Mandina SECOND: Mr. Gorry VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Use of the School Building by the Bradley Beach Arts Council

Resolved: That the Board approve the use of the Bradley Beach Elementary School Auditorium by the Bradley Beach Arts Council on the evening of Wednesday, March 26, 2014 to present a performance titled "The Diary of Anne Frank," and on the evening of April 24, 2014 to present a performance titled "Channeling Doris Day." (Attachment VII-A)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

B. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-B)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

C. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-C)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

D. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of December 31, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

E. Approval of Budget Transfers

Resolved: That the Board approve the 2013/2014 budget transfers as listed on Attachment VII-E.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

F. Approval of December 2013 Payroll

Resolved: That the Board approve the December 2013 gross payroll in the amount of \$326,190.20.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

G. Approval of Bills Payment

Resolved: That the Board approve payment of the January 28, 2014 regular bills list and as certified and approved. (Attachment VII-G)

MOTION: Mr. Gerdes SECOND: Mr. Mandina VOTE: 9-0

VIII. Old Business

Mr. Bardinas stated that the 8th grade digital story presentation was a success for the students and staff.

IX. New Business

Dr. Monroe stated that Family Fun Night would be held on January 30th at 6:30 p.m.

X. Committee Reports

Dr. Monroe stated that the new committee lists have been handed out; and if anyone has questions, they should see her after the meeting.

XI. President's Report

Dr. Monroe stated that she will be emailing the Board a list of possible meeting dates to set up a meeting with New Jersey School Boards Association to help them develop a strategic plan for the district.

XII. Public Comments (Regular Meeting Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ commented on the following items:

1. The price of the paid lunches
2. The status of the district's request for proposal for a food management company
3. The rebates given to the district for the purchase of food supplies
4. The percentage of the food service company's liability insurance charged to the district
5. The cafeteria manager's contract
6. The district's lack of a high intensity ESL program

Mr. Sacci, 507½ LaReine Avenue, Bradley Beach, NJ wished the new Board members well and wanted to thank the administration for being proactive as it relates to the new dyslexia bill.

XIII. Executive Session (if required)

President Monroe called for an Executive Session at 7:45 p.m. to discuss personnel matters.

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:38 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary