

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
February 18, 2014

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Monroe at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Mrs. Merenda
	Mrs. Carlucci	Dr. Rodriguez
	Mr. Gorry arrived at 7:02 p.m.	Mr. Young
	Mr. Mandina	Dr. Monroe
	Mr. Majka, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mr. Gerdes

Superintendent's Report

Mr. Majka began the workshop session announcing to the Board the Teacher of the Year Award winner, Mrs. Andrea Ballina. Mr. Majka then asked that Mrs. Jennifer DiZefalo give the Board a presentation concerning the Artists in Education grant program. Mrs. DiZefalo explained that the ultimate goal of the grant is to purchase a kiln. Mr. Majka then proceeded to conduct a PowerPoint presentation concerning the results of last year's New Jersey Assessment of Skills and Knowledge. Mr. Majka's presentation gave graphical representations for each class' test results in mathematics and language arts.

Mr. Tonzola reminded those Board members who must complete their mandatory training for the upcoming year as well as the completion of their individual financial disclosure statements. Mr. Tonzola then reviewed his agenda items, in particular the upcoming meeting dates and the budget calendar.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:59 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Monroe at 8:00 p.m.

Roll Call

Present: Mr. Bardinas Mrs. Merenda
Mrs. Carlucci Dr. Rodriguez
Mr. Gorry Mr. Young
Mr. Mandina Dr. Monroe
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Reorganization Meeting – January 7, 2014
Confidential Executive Session – January 7, 2014
Regular Public Meeting – January 28, 2014
Confidential Executive Session – January 28, 2014

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 7-0
Mr. Gorry abstained

V. Discussion Items

1. Teacher of the Year
2. Visual Arts Presentation
3. Superintendent Presentation

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2013/2014 school year: [B]/[G]

- Christina Liberston
- Carol Brezsnyak

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Jeanne Acerra	3-17-14	Making Best Use of Cutting-Edge Technology Tools in Social Studies Instruction	Parsippany, NJ	\$229.00
Joseph G. Majka	3-21-14	Education Interview Day	TCNJ	\$0
Donna Hamernick	3-25-14	Meeting the Rigorous Common Core Standards for Writing (K-2)	Long Branch, NJ	Teacher Paid
Joseph G. Majka	3-27-14	Career Fair	NJCU	\$75.00
Joanna Giuliano	3-28-14	MCADSE Workshop "10 Tips for Special Education Administrators: Guiding Your Staff to Write Standards-Based IEPs"	The Mill Spring Lake Hts., NJ	No Fee for Members
Alison Zylinski	3-28-14	MCADSE Workshop "10 Tips for Special Education Administrators: Guiding Your Staff to Write Standards-Based IEPs"	The Mill Spring Lake Hts., NJ	\$40.00 Non-Member Fee

3. Resolved: That the Board accept the notification of retirement from teacher Karen O’Boyle, effective June 30, 2014. (Attachment VI-A.3)
4. Resolved: That the Board approve the maternity leave for teacher Isabel Segoviano, effective on or about March 4, 2014, concluding on July 31, 2014. (Attachment VI-A.4)
5. Resolved: That the Board approve the appointment of Melanie Seewaldt to the position of maternity leave replacement teacher, effective on or about March 4, 2014, the anticipated due date of teacher Isabel Segoviano. Ms. Seewaldt’s compensation will be a prorated annual salary of \$47,835. This appointment will be effective until June 30, 2014. [B] (Attachment VI-A.5)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 8-0

B. Students

1. Resolved: That the Board approve the following 2013/14 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
2-21-14	K-1	Ocean County College Novins Planetarium	\$220.00 approx.	\$472.00 First Student

2. Resolved: That the Board approve the following tuition contracts:

Student	ID No.	School	New Jersey Location	Start Date	Annual Tuition Rate	
1 Student	2246	CHOICES	Tinton Falls	12-01-13	\$20,481.00	T

3. Resolved: That the Board accept a donation of thirty (30) books, *Ann Frank, The Diary of a Young Girl*. The donation was presented to the school by Ms. Julia Sandra-Rand, on behalf of the Bradley Beach Arts Council. (Attachment VI-B.3)
4. The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of January.

MOTION: Mr. Gorry SECOND: Mr. Mandina VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Workshop/Regular Public Meeting and adoption of the 2014/2015 tentative budget on Tuesday, March 18, 2014 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J.
2. Workshop/Regular Public Meeting and Formal Public Meeting/Final Adoption of the 2014/2015 School Budget on Tuesday, April 29, 2014 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of conducting a formal public hearing on the proposed budget for the 2014/2015 school year.
3. Workshop/Regular Public Meetings on Tuesday, May 20, 2014 and Tuesday, June 17, 2014 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach N.J.

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

B. Approval of the Budget Calendar

Resolved: That the Board approve the Budget Calendar as per attachment VII-B.

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-C)

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2014 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-D)

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of January 31, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

F. Approval of Budget Transfers

Resolved: That the Board approve the 2013/2014 budget transfers as listed on Attachment VII-F.

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

G. Approval of January 2014 Payroll

Resolved: That the Board approve the January 2014 gross payroll in the amount of \$321,486.50.

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 8-0

H. Approval of Bills Payment

Resolved: That the Board approve payment of the February 18, 2014 regular bills list and as certified and approved. (Attachment VII-H)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 8-0

VIII. Old Business

Mr. Bardinas stated that Family Fun Night was a success.

Dr. Rodriguez stated that the current enrichment programs are running very well..

IX. New Business

Mr. Bardinas stated that the Valentine's Fundraiser raised \$240.00 for the Washington trip and that the talent show has been pushed back one week.

Mr. Majka thanked the PTO for their continued supported for the students of the month program. Furthermore, representatives from Neptune High School will be coming to Bradley Beach Elementary School to give a presentation on the Poseidon Program.

X. Committee Reports

Dr. Rodriguez stated that the Public Relations Committee will meet on February 19th at 6:00 p.m.

XI. President's Report

Dr. Monroe stated that a representative from NJSBA will be present March 11th to help facilitate a discussion concerning the creation of a district strategic plan..

XII. Public Comments (Regular Meeting Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ made comments concerning the food service and ESL programs.

XIII. Executive Session (if required)

President Monroe called for an Executive Session at 8:36 p.m. to discuss personnel matters.

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:26 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary