

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**October 16, 2012**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:      Mr. Bardinas              Dr. Monroe  
                 Mrs. Feeley                 Dr. Rodriguez  
                 Mr. Gerdes                  Mr. Migdon  
                 Mr. Mandina  
                 Mr. Majka, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gorry  
                 Mr. Johnson

Executive Session

President Migdon called for an Executive Session at 7:07 p.m. to discuss personnel matters.

Public Workshop Reconvened

On a motion made by Mrs. Feeley, and seconded by Mr. Mandina, the Board reconvened into the workshop session at 7:16 p.m.

Superintendent's Report

Mr. Majka began the workshop section of the meeting discussing with the Board the presentation he will make to the Board at the next meeting outlining his foundation for a strategic plan. Afterwards, Mr. Majka reviewed his agenda items with the Board, in particular those staff members who will engage in professional development, the need to provide home instruction for two students, as well as the approval of the Memorandum of Understanding by and between the Coastal Monmouth Education Alliance as it relates to the Federal Race to the Top Grant. Mr. Majka then went over the 2011/2012

Workshop/Regular Meeting  
October 16, 2012

school district Violence and Vandalism Report. Mr. Majka indicated that there was one reportable incident in report period 1, and 2 reportable incidents in report period 2.

Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, the approval of the NCLB and IDEA carryovers, the use of facilities requests as well as the \$5,000 donation made by the PTO to purchase interactive whiteboards.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:48 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:49 p.m.

Roll Call

Present: Mr. Bardinas Dr. Monroe  
Mrs. Feeley Dr. Rodriguez  
Mr. Gerdes Mr. Migdon  
Mr. Mandina  
Mr. Majka, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry  
Mr. Johnson

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – September 18, 2012  
Confidential Executive Session – September 18, 2012

MOTION: Dr. Monroe SECOND: Dr. Rodriguez VOTE: 7-0

V. Discussion Items

1. NJASK Results and 90 Day Report/Foundation for Strategic Plan

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Workshop/Regular Meeting  
October 16, 2012

<b>Staff Member</b>	<b>Date(s) Of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Sandy Delopoulos	10-9 – 10-12	NJ Science Convention	Princeton, NJ	\$249.00
Alizon Zylinski	10-24-12	School Board Convention – Integration of Teaching Evaluation; Assistive Technology Tools; Enhancing Communication w/Blackboard Mobile App.	Atlantic City	-0-
Patricia Orlando	11-01-12	Effective Second Language Acquisition	Newark, NJ	\$229.00
Hernan Carrion	11-14-12	The Seven Step Method for Improving the Learning & Behavior Skills of At Risk Students	Reg. Prof. Dev. Acad. Neptune, NJ	-0-
Marjorie Zaccaro	11-16-12	Interactive Whiteboards: Practical Lesson Designs that Increase Student Engagement....(BER)	Cherry Hill, NJ	\$225.00
Hernan Carrion	11-20-12	SMART Board Notebook II Software: Enhanced Features for Dynamic Learning Opportunities (K-12)	Reg. Prof. Dev. Acad. Academy, Neptune	-0-
Julie Ferwerda	11-28-12	Using the iPad as a Tool for Struggling Readers	Reg. Prof. Dev. Acad. Academy, Eatontown	-0-
Sandy Delopoulos	12-04-12	What Works: Using Tools that Students Love to Make Social Studies Come Alive (BER)	Cherry Hill, NJ	\$225.00
Barbara O'Rourke	12-10-12	Response to Intervention for Struggling English Language Learners	Middlesex Co. College Edison, NJ	-0-
Julie Ferwerda	12-13-12	Advanced Use of iPad Applications for Teaching Students with Disabilities	Reg. Prof. Dev. Acad. Eatontown, NJ	-0-
Sherri Brindley	12-18-12	Working Effectively with Difficult, Defiant & Noncompliant Students (BER)	Long Branch, NJ	\$225.00
Linda DeLicio	12-18-12	Working Effectively with Difficult, Defiant & Noncompliant Students (BER)	Long Branch, NJ	\$225.00
Donna Bartlett	12-18-12	Practical Strategies for Meeting the Rigorous Common Core State Standards for Writing	Cherry Hill, NJ	\$219.00
Kristin Krupa	12-18-12	Practical Strategies for Meeting the Rigorous Common Core State Standards for Writing	Cherry Hill, NJ	\$219.00
Donna Hamernick	2-27-13	What's New in Children's Literature & How to Use It in Your Program (BER)	Newark, NJ	\$229.00
Linda DeLicio	2-27-13	What's New in Children's Literature & How to Use It in Your Program (BER)	Newark, NJ	\$229.00

2. Resolved: That the Board approve the appointment of Barbara O'Rourke and Isabel Alvarado to provide remedial instruction in Language Arts/Literacy and/or Mathematics before the regular instruction day (Period A 7:45 - 8:30 a.m.) retroactive to Monday, October 1, 2012, and ending Friday, May 31, 2013. Ms. O'Rourke and Ms. Alvarado will be allowed to work a maximum of 3 days per week (2.25 hours) and be paid at specified stipend rate of \$40.00/hour, as negotiated in the collective agreement with the Bradley Beach Board of Education. [G]

Note: Grant funds to be paid out of federal funds account code 20-231-100-101.01 – NCLB Title I.

3. Resolved: That the Board approve the appointment of Hernan Carrion to provide home instruction beginning on September 14, 2012, for Student ID No. 2294 at \$40.00/hour for a maximum of 10 hours per week. This home instruction will end when an out of district placement is procured. [B]
4. Resolved: That the Board approve the appointment of Hernan Carrion and Donna Hamernick to provide home instruction for Student ID No. 2050 at \$40.00/hour for a maximum of 10 hours per week. This home instruction will end when the student returns to school. [B]
5. Resolved: That the Board approve the appointment of Kristin Gristina to provide Professional Development in the area of Language Arts/Literacy and curriculum development. Ms. Gristina will be paid at the agreed up hourly rate of \$65.00 for a maximum of up to 20 hours. [G] (Attachment VI-A.5)
6. Resolved: That the Board approve the appointment of Isabel Alvarado and Hernan Carrion to provide Spanish-English translation for Spanish-speaking parents for the 2012/2013 school year enabling participation in school-based parent conferences and activities that occur outside of the school day with compensation at a rate of \$40.00/hour. [G]

Note: Grant funds to be paid out of federal funds account codes 20-241-200-104 NCLB Title III.

7. Resolved: That the Board approve the following staff member be compensated at an increased level beginning in the 2012/2013 school year as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Scott Taylor	BA+15-Step 5-6	BA+30 Step 5-6

MOTION: Dr. Rodriguez      SECOND: Dr. Monroe      VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the Memorandum of Understanding by and between the Coastal Monmouth Education Alliance (Belmar, Bradley Beach, Neptune, Neptune City) for the purpose of providing guidelines, as to the relationship between the parties, as it relates to the parties participation in the Federal Race to the Top Grant. (Attachment VI-B.1)
2. Resolved: That the Board approve the Statement of Assurance Form: LEA Minimum Requirements for Schools. (Attachment VI-B.2)

MOTION: Mr. Gerdes      SECOND: Mr. Bardinas      VOTE: 7-0

C. Students

1. Resolved: That the Board approve the following 2012/13 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
10-18-12	P/K	Green Meadows Children's Farm Hazlet, NJ	\$123.50 (Parents pay their own way)	Bus: \$294.00 First Student
10-23-12	6 <sup>th</sup>	Sandy Hook		Bus: \$275.00
10-29-12	6 <sup>th</sup>	CentraState, Student Health Awareness Ctr. "Growth & Development" program Freehold, NJ	\$126.00 18 @ \$7.00 student	Bus: \$236.00 First Student
11-5-12	8 <sup>th</sup>	CentraState Student Health Awareness Ctr. "Sexuality" program Freehold, NJ	\$125.00 25 @ \$5.00	Bus: \$236.00 First Student
11-6-12	7 <sup>th</sup>	CentraState Student Health Awareness Ctr. "Life Begins" program Freehold, NJ	\$140.00 28 @ \$5.00	Bus: \$236.00
4-11-13	2 <sup>nd</sup>	Adventure Aquarium Camden, NJ	\$526.00	Bus: \$375.00 Shamrock
4-12-13	1 <sup>st</sup>	Turtleback Zoo West Orange, NJ	\$229.00	Bus: \$375.00 Shamrock

Items of Interest

- The BBES Bullying Specialist reports no incidents of Harassment, Intimidation and Bullying in the month of September.
- Presentation by Superintendent Joseph G. Majka, J.D., on the 2011-2012 school district Violence and Vandalism Report. (Attachment VI-C.3)
- Resolved: That the Board approve the following tuition contracts:

Student	ID No.	School	New Jersey Location	Start Date	Annual Tuition Rate	
38 Students	See student database	Neptune H.S.	Neptune	9-06-12	(per student) \$11,392	B
5 Half-time Students	See student database	Neptune H.S.	Neptune	9-06-12	(per student) 5,696	B

- Resolved: That the Board approve the attendance of two students from the Search Day School to participate in 90 minutes per week for mainstreaming here in Bradley Beach. Search Day will pay the Bradley Beach School District a total of \$93.75/month per student for the 2012/2013 school year for these two students. Transportation and student support will be provided by the Search Day School.
- Resolved: That the Board approve the appointment of former teacher Beverly Riley to provide pull-out remedial reading development instruction to students in grades Kdg.-2 on a volunteer basis, 3 days/week for 2.5 hours/day, commencing October 17, 2012.

7. Resolved: That the Board approve the appointment of Sarah Brown to conduct 20 volunteer supervised hours in the area of school social work. These hours are necessary for college credit.
8. Resolved: That the Board approve student ID-1438 to attend Bradley Beach Elementary School on a tuition basis as per Board Policy 5111.01 commencing on 11-1-12.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 7-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VI-A)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VI-B)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

C. Approval of FY 2012 No Child Left Behind Carry-Over Application and Funds

Resolved: That the Board approve the submission of the FY 2012 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I	\$ 348.23
Title IIA	28,550.93
Title III	*2,098.86

\*Note: Title III Funds include consortium funds of \$1,111.00 from Neptune City BOE and \$172.90 from Cranberry BOE.

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

D. Approval of Attendance at NJSBA 2012 Workshop and Exhibition October 23-25, 2012

Resolved: That the Board approve the attendance of the following Board Members and administrators to the annual New Jersey School Boards Association Conference which will be held at the Atlantic City Convention Center, Atlantic City, NJ at a total travel cost not to exceed \$2,626.00. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals, per GSA rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/ Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$81.82			\$56.00	\$30.00
Barbara Feeley	81.82	\$96.00	\$99.00	56.00	30.00
Dwight Gerdes	81.82	96.00	\$99.00	56.00	30.00
Brian Gorry	81.82			56.00	30.00
Paul Johnson	81.82			56.00	30.00
Michael Mandina	81.82			56.00	30.00
Todd Migdon	81.82			56.00	30.00
Susan Monroe	81.82			56.00	30.00
Denise Rodriguez	81.82			56.00	30.00
David Tonzola	81.81	96.00	\$99.00	56.00	30.00
Joseph Majka	81.81	96.00	\$99.00	56.00	30.00
<b>Total</b>	\$900.00	384.00	\$396.00	\$616.00	\$330.00

Note: This resolution supersedes the resolutions approved at the August 21, 2012 and September 18, 2012 meetings.

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application and Funds – FY 2012

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2012 in the following amounts:

<b>Program Name</b>	<b>Carry-Over Amount</b>
IDEA Basic	\$23,536.38

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

F. Approval of Use of Facilities

Resolved: That the Board approve the use of one classroom each month to facilitate regular meetings of Brownie Troop 909 for the 2012/2013 school year. (Attachment VII-F)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

G. Approval of Use of Facilities by the Bradley Beach Municipal Alliance to Prevent Alcoholism and Drug Abuse

Resolved: That the Board approve the Bradley Beach Municipal Alliance to use the gymnasium on Friday October 26, 2012 from 6:00 p.m. until 8:00 p.m. to host the third annual Cops vs. Kids volleyball game. (Attachment VI-G)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

H. Approval to Accept Donation from Bradley Beach Parent Teacher Organization

Resolved: That the Board accept the donation of \$5,000.00 from the Bradley Beach Parent Teacher Organization for the purchase and installation of Interactive White Boards as per the attached letter. Furthermore, that the Board allow the Business Administrator to create budget account codes 20-090-100-610.00, 20-090-200-340.00, 20-090-400-731.00 and revenue code 20-1000.03 to account for this transaction. (Attachment VI-H)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-I)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-J)

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2012, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

L. Approval of Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VI-L.

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

M. Approval of August 2011 Payroll

Resolved: That the Board approve the September 2012 gross payroll in the amount of \$309,741.51.

MOTION: Mrs. Feeley SECOND: Mr. Mandina VOTE: 7-0

N. Approval of Bills Payment

Resolved: That the Board approve the payment of the October 16, 2012 regular bills list and as certified and approved. (Attachment VI-N)

MOTION: Dr. Rodriguez SECOND: Dr. Monroe VOTE: 7-0

O. Approval of Use of Facilities

Resolved: That the Board approve the use of one classroom each month to facilitate regular meetings of Girl Scout Troop 1317 for the 2012/2013 school year. (Attachment VII-O)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 7-0

Workshop/Regular Meeting  
October 16, 2012

VIII. Old Business

Mr. Gerdes stated that the rummage sale took in \$1,100.00.

Mr. Bardinas stated that 8 tickets remain for the PTO UVA fundraising dinner.

IX. New Business – None

X. Committee Reports

Mr. Tonzola stated that a negotiations committee meeting will be held on November 7<sup>th</sup> at 7:00 p.m.

Dr. Monroe stated that the curriculum committee has met to discuss a new Language Arts curriculum.

Mr. Migdon stated that a Student Advisory Committee will be held on December 5<sup>th</sup> at 7:00 p.m.

XI. President's Report – None

XII. Public Comments (Regular Meeting Only)

Ms. Karla Salazar, of 319 Newark Avenue, asked the Board to consider the adoption of uniforms to be used by the students next year. She gave the Board a collection of 51 signatures of parents who are in support of a uniform policy.

Mr. Migdon informed her that the Board will research the support of a uniform policy and report back to the parents.

XIII. Executive Session – None

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:07 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary