

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Special Meeting
March 5, 2013

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Mr. Johnson
	Mrs. Feeley	Mr. Mandina
	Mr. Gerdes	Dr. Rodriguez
	Mr. Gorry arrived at 7:08 p.m.	Mr. Migdon
	Mr. Majka, Superintendent/Principal	
	Mr. Tonzola, Business Administrator/Board Secretary	

Absent: Dr. Monroe

Superintendent's Report

Mr. Majka began the workshop session by going over his agenda items with the Board.

Mr. Tonzola then went over his agenda items with the Board. Mr. Tonzola went over the budget calendar with the Board and indicated that the building of the budget has been an ongoing project since late December. Mr. Tonzola stated that the general fund budget will be increasing to \$7,141,640 and that the general fund tax levy will be increasing by \$325,109 to \$5,425,641. Mr. Tonzola also stressed to the Board that this is a tentative budget and that the district can still make changes up until the public hearing on March 26th.

After going over the budget and tax levy with the Board, Mr. Tonzola went over the remaining agenda items.

Mr. Migdon wished to thank Mrs. Betty Slocum for her generous donation and read her letter to the entire Board.

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On a unanimous voice vote the workshop portion of the meeting adjourned at 7:16 p.m.

Special Meeting

The Special Public Meeting was called to order by President Migdon at 7:17 p.m.

Roll Call

Present: Mr. Bardinas Mr. Johnson
 Mrs. Feeley Mr. Mandina
 Mr. Gerdes Dr. Rodriguez
 Mr. Gorry Mr. Migdon
 Mr. Majka, Superintendent/Principal
 Mr. Tonzola, Business Administrator/Board Secretary

Absent: Dr. Monroe

IV. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teacher for the 2012/2013 school year: [G]

- Frederick S. Sprengel, IV

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
David Tonzola	3-12-13	403b Update	Mt. Laurel, NJ	\$ 50.00
Alison Zylinski	3-22-13	The Essentials of Harassment, Intimidation, and Bullying Investigations	Tinton Falls, NJ	\$125.00
Cynthia Aurilio	4-25-13	Differentiate Writing Instruction, Grades K-2 (BER)	Long Branch, NJ	\$215.00

3. Resolved: That the Board approve the following teacher to teach 8th grade students on six (6) Saturdays beginning on March 9th and concluding on April 27th. Language arts, science and mathematics will be taught and reviewed at this annual Saturday NJ ASK 8 Institute

presented from 9:00 a.m. until 12:00 p.m. The teacher will be compensated for 3.5 hours for each Saturday session at the rate of \$40.00/hour, consistent with the BBEA collective agreement. [G]

- Sandy Delopoulos

Note: Grant funds to be paid out of federal funds account code 20-231-100-101.01 NCLB Title I

4. Resolved: That the Board approve the appointment of special education teacher aide, Amanda Degennaro, to the position of special education multiple disabled replacement teacher retroactive to March 4, 2013. Ms. Degennaro's compensation will increase from her current annual salary of \$20,627 to the Bradley Beach Education Association Salary Guide BA Step 1 (\$47, 610), effective until the end of the school year. [T]
5. Resolved: That the Board approve the appointment of Jillian Doherty to the position of special education replacement teacher aide retroactive to March 4, 2013. Ms. Doherty's compensation will be a prorated annual salary to \$20,627. This appointment will be effective until the end of the school year. [B]

MOTION: Dr. Rodriguez SECOND: Mrs. Feeley VOTE: 8-0

B. Students

1. Resolved: That the Board approve the following 2012/2013 student field trip that provides community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
3-22-13	POSE Students	Belmar Elementary School	No cost	\$353.00 Approx.

MOTION: Mr. Bardinas SECOND: Dr. Rodriguez VOTE: 8-0

C. Policy

1. Resolved: That the Board approve the Target Action Plan for Bradley Beach Elementary School. (Attachment IV-C.1)

MOTION: Mr. Mandina SECOND: Dr. Rodriguez VOTE: 8-0

V. Business Administrator/Board Secretary's Report

A. Approval of Preliminary School Budget – 2013/14 School Year

Resolved: That the Board approve the Preliminary 2013/14 School Budget in the following amounts:

1. General Fund	\$7,141,640
2. Special Revenue	303,400
3. Debt Service Fund	171,936

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

B. Approval of General & Debt Service Funds' Tax Levies – 2013/14 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,425,641
Debt Service	171,932

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

C. Approval of Capital Reserve Account Withdrawal in the 2013/14 School Budget

Resolved: That the Board approve the capital reserve withdrawal in the amount of \$300,000, which is included in the district's 2013/14 budget. The district intends to utilize these funds for the auditorium refurbishment/restoration project.

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

D. Approval to Advertise Preliminary Budget

Resolved: That the Business Administrator is authorized to advertise said preliminary budget in the Asbury Park Press on March 20, 2013 in accordance with the format required by the State Department of Education and according to law.

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

E. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2013/14 school year for all staff and board members is \$7,000.00 For 2012/13 the maximum amount approved for travel and related general fund expenditures was \$7,000.00 of which \$1,925.97 has been spent to date.

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

F. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 6,750.00
Auditing	18,680.00
Architectural/Engineering	3,500.00
Physician	2,000.00
Negotiator	750.00

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

G. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Occupational Therapy	\$25,000.00
Physical Therapy	25,000.00
Part-Time Psychologist	13,500.00

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

H. Approval of the District's General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 general fund co-curricular appropriation budget be established as follows:

Co-Curricular Activities	Salaries
Safety Patrol	\$2,101.00
Yearbook	2,101.00
Yearbook Tech. Advisor	2,101.00
Environmental Club	2,101.00
Computer Club	2,101.00
Newspaper Relations	2,101.00
Choral Director	2,430.00
Student Government	2,101.00
Drama Club	2,101.00
Webmaster	3,500.00
Washington Stipend	600.00
Total	\$23,338.00

Co-Curricular Activities	Supplies
Safety Patrol	\$ 62.50
Yearbook	62.50
Environmental Club	62.50
Computer Club	62.50
Newspaper Club	62.50
Choral Director	62.50
Student Government	62.50
Drama Club	62.50
Total	\$500.00

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

I. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 general fund athletics appropriation budget be established as follows:

Athletics	Salaries
Baseball	\$ 2,730.00
Softball	2,730.00
Boys Basketball	2,730.00
Girls Basketball	2,730.00
Boys Soccer	2,730.00
Girls Soccer	2,730.00
Cheerleaders	2,730.00
Total	\$19,110.00

Athletics	Purchased Services (Board Subsidy e.g. transportation & officials)
Baseball	\$ 2,167.00
Softball	2,167.00
Boys Basketball	2,167.00
Girls Basketball	2,167.00
Boys Soccer	2,166.00
Girls Soccer	2,166.00
Cheerleaders	n/a
Total	\$13,000.00

Athletics	Supplies
Baseball	\$ 428.57
Softball	428.57
Boys Basketball	428.57
Girls Basketball	428.57

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Boys Soccer	428.57
Girls Soccer	428.57
Cheerleaders	428.58
Total	\$3,000.00

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

J. Approval of Bills Payment

Resolved: That the Board approve payment of the March 5, 2013 regular bills list and as certified and approved. (Attachment V-J)

MOTION: Dr. Rodriguez SECOND: Mr. Gorry VOTE: 8-0

K. Acceptance of Monetary Gift

Resolved: That the Board accept, with great appreciation, the monetary gift in the amount of three thousand dollars (\$3,000) from Mrs. Betty Slocum for the purchase of Chromebooks, and furthermore, that the Board allow the Business Administrator to create and allocate these funds to budget account code 20-090-100-610.02 and revenue code 20-1000.04 to account for this transaction. (Attachment V-K)

MOTION: Mr. Bardinas SECOND: Mr. Gerdes VOTE: 8-0

VI. Old Business

Mr. Gerdes commented on the PTO fundraiser held last Thursday, February 28th, which benefited the 8th grade Washington trip.

VII. New Business – None

VIII. Committee Reports

Mr. Gorry gave the Board a brief overview of the auditorium refurbishment/restoration project.

Mr. Tonzola reminded the Board that there is a facilities committee meeting on March 6th and a negotiations committee meeting on March 13th.

Dr. Rodriguez stated that she will be meeting with the kindergarten through 4th grade teachers to gather input for the curriculum committee.

Mr. Majka stated that the policy committee will be meeting soon.

IX. President's Report – None

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X. Public Comments (Special Meeting Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, NJ, commented on the following items:

1. The district's ability to protect students under the Children's Online Privacy Protection Act (COPPA).
2. The district paying their attorney on a retainer basis instead of on the current structure, which is on an hourly basis.

XI. Executive Session – None

XII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:27 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary