

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting /Public Hearing
March 26, 2013

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Rodriguez
 Mr. Gerdes Mr. Migdon
 Dr. Monroe
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley Mr. Johnson
 Mr. Gorry Mr. Mandina

IV. Formal Public Hearing and Presentation of the Proposed 2013/2014 School Budget by:

Mr. Majka and Mr. Tonzola reviewed the Budget PowerPoint Presentation with the Board and the public during the public hearing portion of the meeting. Mr. Majka addressed the educational impact that the 2013/2014 budget will have on the district, while Mr. Tonzola addressed the financial impact of the budget.

Superintendent's Report

Mr. Majka began the workshop session by going over his agenda items with the Board. In particular Mr. Majka discussed the formation of the Common Core State Standards and PARCC committees.

Mr. Tonzola then went over his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:34 p.m.

Regular Meeting /Public Hearing
March 26, 2013

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:35 p.m.

Roll Call

Present: Mr. Bardinas Dr. Rodriguez
Mr. Gerdes Mr. Migdon
Dr. Monroe
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley Mr. Johnson
Mr. Gorry Mr. Mandina

V. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – Regular Meeting – February 19, 2013
Confidential Executive Session – February 19, 2013

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

Resolved: That the Board approve the Minutes of:

Special Public Meeting – March 5, 2013

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 4-0-1
Dr. Monroe abstained

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2012/2013 school year: [B/G]

- Maria Bachman
- Yehudis Matel Berman
- Christopher Naeder
- Caitlin Thompkins

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
Alison Zylinski	4-12-13	MCADSE Presentation	Eatontown, NJ	-0-
Heidi Kobb	4-09-13 & 5-23-13	Promoting Language and Literacy in the Inclusive Preschool Classroom, LRC	Trenton, NJ	\$22.00
Julie Ferwerda	4-09-13 & 5-23-13	Promoting Language and Literacy in the Inclusive Preschool Classroom, LRC	Trenton, NJ	\$22.00
Jennifer DiZefalo	4-17-13	Monmouth Festival of the Arts Symposium for Educators	Tinton Falls, NJ	\$75.00
Andrea Ballina	4-17-13	Student iPad Use Beyond the Classroom Walls, CMSCE	Rutgers University	\$160.00
Kevin Cosgrove	5-23-13	Using iPads and iPad Apps to Increase Student Learning	Cherry Hill, NJ	\$219.00
David Tonzola	6/5 - 6/7/13	NJASBO Annual Conf	Atlantic City	\$589.70*
*Registration \$150.00, Hotel \$192.00, Meals \$165.00, Mileage \$52.70, and Tolls/Parking \$30.00				

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 5-0

B. Policy

1. Resolved: That the Board approve the following policies for first reading:
 (White Attachment Packet VI-B.1)

POLICY NUMBER	POLICY
0132	Executive Authority (Revised)
2415	No Child Left Behind Programs (Revised)
2431	Athletic Competition (Revised)
2431.1	Emergency Procedures for Athletic Practices and Competitions (Revised)
2431.2	Medical Examination to Determine Fitness for Participation in Athletics (Revised)
2468	Independent Medical Evaluations (New)
3230	Outside Activities (Revised)
3281	Inappropriate Staff Conduct (Revised)
4230	Outside Activities (Revised)
4281	Inappropriate Staff Conduct (Revised)
6113	E-Rate (New)
6163	Advertising on School Property
6480	Purchase of Food Supplies (Revised)
8505	School Nutrition (Revised)

2. Resolved: That the Board approve the formation of a CCSS (Common Core State Standards) Committee, whose members will be determined at a future date and approved at the Regular Board of Education meeting on April 23, 2013.
3. Resolved: That the Board approve the formation of a PARCC (Partnership for the Assessment of Readiness for College and Careers) Committee, whose members will be determined at a future date and approved at the Regular Board of Education meeting on April 23, 2013.

MOTION: Dr. Monroe SECOND: Dr. Rodriguez VOTE: 5-0

C. Students

1. Resolved: That the Board approve the following tuition contract: [T]

ID No.	School	Location	Start Date	Annual Tuition Rate
2052	Oakwood School	Tinton Falls, NJ	03-14-13	\$48,133.80

2. Resolved: That the Board approve the following 2012/13 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
April 11, 2013	POSE	Belmar School and Toms River Beach to view Hurricane Sandy Damage	\$0	\$353.00
April 16, 2013	POSE	Jenkinson's Beach to build a sandcastle for Hurricane Sandy Relief	\$0	\$236.00

3. Resolved: That the Board approve the submission of the 2013/2014 Early Childhood Preschool Application (ECPA) to the New Jersey Department of Education.
4. Resolved: That the Board approve the psychological evaluation and educational reports, at a cost of \$2,050.00, for student ID-2155. The evaluations will be conducted by staff at Douglas Developmental Disabilities Center in New Brunswick, New Jersey. [G]
5. Resolved: The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of February.

MOTION: Dr. Monroe SECOND: Mr. Gerdes VOTE: 5-0

VII. Business Administrator/Board Secretary's Report

A. Approval of School Budget – 2013/14 School Year

Resolved: That the Board approve the 2013/14 School Budget in the following amounts:

1. General Fund	\$7,141,640
2. Special Revenue	303,400
3. Debt Service Fund	171,936

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

B. Approval of General & Debt Service Funds' Tax Levies – 2013/14 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,425,641
Debt Service	171,932

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

C. Approval of Capital Reserve Account Withdrawal in the 2013/14 School Budget

Resolved: That the Board approve the capital reserve withdrawal in the amount of \$300,000, which is included in the district's 2013/14 budget. The district intends to utilize these funds for the auditorium refurbishment/restoration project.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

D. Approval of Advertised Budget

Resolved: That the Business Administrator has advertised said budget in the Asbury Park Press on March 20, 2013 in accordance with the format required by the State Department of Education and according to law.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

E. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2013/14 school year for all staff and board members is \$7,000.00 For 2012/13 the maximum amount approved for travel and related general fund expenditures was \$7,000.00 of which \$1,925.97 has been spent to date.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

F. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 6,750.00
Auditing	18,680.00
Architectural/Engineering	3,500.00
Physician	2,000.00
Negotiator	750.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

G. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Occupational Therapy	\$25,000.00
Physical Therapy	25,000.00
Part-Time Psychologist	13,500.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

H. Approval of the District's General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 general fund co-curricular appropriation budget be established as follows:

Co-Curricular Activities	Salaries
Safety Patrol	\$2,101.00
Yearbook	2,101.00
Yearbook Tech. Advisor	2,101.00
Environmental Club	2,101.00
Computer Club	2,101.00
Newspaper Relations	2,101.00
Choral Director	2,430.00
Student Government	2,101.00
Drama Club	2,101.00
Webmaster	3,500.00
Washington Stipend	600.00
Total	\$23,338.00

Co-Curricular Activities	Supplies
Safety Patrol	\$ 62.50
Yearbook	62.50
Environmental Club	62.50
Computer Club	62.50

Newspaper Club	62.50
Choral Director	62.50
Student Government	62.50
Drama Club	62.50
Total	\$500.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

I. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2013/14 general fund athletics appropriation budget be established as follows:

Athletics	Salaries
Baseball	\$ 2,730.00
Softball	2,730.00
Boys Basketball	2,730.00
Girls Basketball	2,730.00
Boys Soccer	2,730.00
Girls Soccer	2,730.00
Cheerleaders	2,730.00
Total	\$19,110.00

Athletics	Purchased Services (Board Subsidy e.g. transportation & officials)
Baseball	\$ 2,167.00
Softball	2,167.00
Boys Basketball	2,167.00
Girls Basketball	2,167.00
Boys Soccer	2,166.00
Girls Soccer	2,166.00
Cheerleaders	n/a
Total	\$13,000.00

Athletics	Supplies
Baseball	\$ 428.57
Softball	428.57
Boys Basketball	428.57
Girls Basketball	428.57
Boys Soccer	428.57
Girls Soccer	428.57
Cheerleaders	428.58
Total	\$3,000.00

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

J. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-J)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

K. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-K)

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

L. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of February 28, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

M. Approval of Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VII-M.

MOTION: Tabled

N. Approval of February 2013 Payroll

Resolved: That the Board approve the February 2013 gross payroll in the amount of \$324,157.39.

MOTION: Dr. Rodriguez SECOND: Mr. Bardinas VOTE: 5-0

O. Approval of Bills Payment

Resolved: That the Board approve payment of the March 26, 2013 regular bills list and as certified and approved. (Attachment VII-O)

MOTION: Mr. Gerdes SECOND: Mr. Bardinas VOTE: 5-0

VIII. Old Business

Mr. Tonzola reminded the Board of the April 9th and April 23rd BOE meetings.

Mr. Gerdes stated that the talent show was fun and entertaining.

Dr. Monroe and Dr. Rodriguez commented on the beautiful displays at this year's art show.

Mr. Bardinias commented on the two essays that were selected by the Asbury Park-Wall Elks Lodge #128. The essays as the students to describe what "What does the National Anthem mean to me?"

IX. New Business

Dr. Monroe was glad to see the institution of a STEM (**Science Technology Engineering** and Mathematics) program in the 2013/14 budget.

X. Committee Reports

Mr. Migdon stated that the facilities committee has wrapped up the feasibility study portion of the auditorium project and will soon be moving to the next phase of the project, which will be to draw up specifications and go out to bid.

Mr. Majka stated that the curriculum and policy committees will be meeting in the next few weeks.

XI. President's Report – None

XII. Public Comments (Regular Meeting Only)

Mr. Randy Bonnell, 506 Third Avenue, Bradley Beach, NJ, discussed his concerns about the budget and the 7% tax rate increase. Mr. Bonnell stated that there should be more public notice to inform the residents about the budget; moreover, he felt it is necessary for the Board to put forth more of an effort to spend less.

Mrs. Betty Baker, 513 Monmouth Avenue, Bradley Beach, NJ, wished to gather information on the Board's thought process for the student uniform proposal. Mrs. Baker asked if there was any documentation concerning bullying over student apparel.

Mr. Paul Mulligan, 317 LaReine Avenue, Bradley Beach, NJ, commented on the OECD's ranking of a country's school system and how those rankings relate to a uniform policy.

XIII. Executive Session

President Migdon called for an Executive Session at 8:04 p.m. to discuss student and personnel matters.

Regular Meeting /Public Hearing
March 26, 2013

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:40 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary