

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting /Public Hearing
June 18, 2013

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Dr. Monroe
 Mr. Gerdes Dr. Rodriguez
 Mr. Johnson Mr. Migdon
 Mr. Mandina
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 16, 2013; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 16, 2013; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:15 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 18, 2013 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Mr. Migdon began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. He then turned the dialogue to any member of the public wishing to speak. Seeing that there was no public comment, Mr. Migdon closed the public hearing and reconvened the workshop session.

Superintendent's Report

Before Mr. Majka reviewed his agenda items, the Bradley Beach POSE students presented a video to the Board of Education that they made regarding Super Storm Sandy.

Mr. Majka reviewed his agenda items with the Board, especially the personnel appointments. Mr. Majka added that the summer school program was first opened up to those students in kindergarten through 7th grade who are classified; it was then opened up to at-risk students. Moreover, Mr. Majka discussed the new Language Arts curriculum being purchased for the upcoming school year.

Afterwards, Mr. Tonzola went over his agenda items with the Board, particularly the approval of the contract with Monmouth Ocean Educational Service Commission, the general liability and workers compensation premiums, and the Federal entitlement awards.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:49 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:50 p.m.

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Roll Call

Present: Mr. Bardinas Dr. Monroe
Mr. Gerdes Dr. Rodriguez
Mr. Johnson Mr. Migdon
Mr. Mandina
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – May 21, 2013
Confidential Executive Session – May 21, 2013

MOTION: Mr. Mandina SECOND: Dr. Rodriguez VOTE: 7-0

V. Discussion Items

1. POSE Presentation
2. Chromebooks

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following teachers to teach summer school from July 8 through August 14, 2013, for 4.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [G]

- Jeanne Acerra
- Kevin Cosgrove
- Donna Hamernick
- Heidi Kobb
- JoAnn McClain
- Amy Roth

Note: Grant funds to be paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic

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2. Resolved: That the Board approve the appointment of the following Teacher Aides for the summer school program from July 8 through August 14, 2013, for 4.0 hours/day at a rate of \$16.00/hour: [G]

- Amanda DeGennaro
- Linda DeLicio
- Jill Doherty

Note: Grant funds to be paid out of federal funds account code 20-254-100-106.00-SU, IDEA Basic

3. Resolved: That the Board approve the appointment of Speech Therapist Loren McCue for the summer school program from July 8 through August 14, 2013, for 4.0 hours/week at a rate of \$70.00/hour. [G]

4. Resolved: That the Board approve the appointment of Teacher Kristin Krupa to serve in the capacity of Substitute Summer School Teacher on an “as-needed” basis for the summer school program from July 8 through August 14, 2013, at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [G]

Note: Grant funds to be paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic

5. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. (Attachment VI-A.5) [B]

6. Resolved: That the Board approve the appointment of Mary Glennon to provide CST secretarial services from July 1 through August 30, 2013. The CST secretary will provide services not to exceed a total of 100 hours and will be compensated at a rate of \$24.71/hour. [B]

7. Resolved: That the Board approve the appointment of substitute custodians, Robert Campofiori and Tom Musier, for the 2013/2014 school year, at an hourly rate of \$12.50/hour. [B]

8. Resolved: That the Board approve the salaries for support staff and administrators, as per attachment for the 2013/2014 school year, as on file in the office of the Superintendent. (Attachment VI-A.9) [B]

9. Resolved: That the Board approve the following teachers to participate in curriculum writing teams that include, but not limited to, K-8 Language Arts; 6-8 Mathematics; STEM. This work will be completed during the summer of 2013. Teachers will be compensated at the rate of \$40.00/hour, consistent with the BBEA collective agreement. [B]

Jeanne Acerra Isabel Alvarado Donna Hamernick Kristin Krupa	Paul Mulligan Amy Roth Michelle Sprengel Scott Taylor
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10. Resolved: That the Board approve the appointment of Dr. Joseph Mannion as the Bradley Beach School Physician for the 2013/2014 school year for an annual fee of \$2,000.00. [B]
11. Resolved: That the Board approve the carry-over of 5 vacation days from the 2012/2013 school year to the 2013/2014 school year for Technology Network Manager John Legere. The carry-over of these days is a one-time exception for this school year.
12. Resolved: That the Board approve the carry-over of 11 vacation days from the 2012/2013 school year to the 2012/2013 school year for Business Office Secretary Josephine Palmieri. The carry-over of these days is a one-time exception for this school year.
13. Resolved: That the Board approve the amendment of the employment contract for Louanne Bartlett, Attendance Officer/ Secretary to add 5-days (At contracted rate) to the existing July 1, 2013 to June 30, 2014 contract. These additional 5-days are necessitated due to additional time required to process updates and data-input to the District student information system [Genesis] and the State student information system [NJ SMART]. These 5 days would be served during the final week of August (August 26-30, 2013).
14. Resolved: That the Board approve the appointment of Amy Roth to provide home instruction beginning on June 14, 2013, for Student ID No. 2062 at \$40.00/hour for a maximum of 10 hours per week. This home instruction will end on June 25, 2013. [B]
15. Resolved: That the Board approve Ceramics Professional Development from July 8, 2013 through July 12, 2013 for Jennifer DiZefalo at a cost of \$225.00. [G]

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 7-0

B. Students

1. The monthly status report of reported and investigated harassment, intimidation and bullying incidents submitted by the Anti Bullying Specialist. (Attachment VI-B.1)
2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate	
2318	Children's Center of Monmouth County, Inc.	Neptune, NJ	07-01-2013	\$59,732.25	B
2294	Woodcliff Academy	Wall, NJ	09-03-2013	\$44,596.59	B
1422	Woodcliff Academy	Wall, NJ	09-03-2013	\$44,596.59	B

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 7-0

C. Curriculum

1. Resolved: That the Board approve the acquisition and adoption of new Language Arts text and supporting materials to support the curriculum and instruction of Language Arts in Kindergarten through Grade 8 and purchase the following materials:

Kindergarten – Grade 4: Houghton Mifflin Harcourt- Journeys
Grades 5 – 8: Pearson- Scott Foresman, Reading Street. [B]

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 7-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Contract with Monmouth-Ocean Educational Services Commission

Resolved: That the Board approve the following resolution:

WHEREAS, the Bradley Beach Board of Education has a need to transport special education, nonpublic, public and/or vocational school students to specific destinations.

WHEREAS, The Monmouth-Ocean Educational Service Commission offers coordinated transportation services.

WHEREAS, The Monmouth-Ocean Educational Service Commission will organize and schedule routes to achieve the maximum cost effectiveness.

NOW THEREFORE BE IT RESOLVED that in consideration of prorated contract costs calculated by the billing formula adopted by the Monmouth-Ocean Educational Service Commission, plus an administrative fee of five percent (5%), the Bradley Beach Board of Education shall pay the Monmouth-Ocean Educational Service Commission for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ratio encumbering any special requirements specified by the participating district. This agreement and obligations and requirements therein shall be in effect between July 1, 2013 to June 30, 2018. [B]

MOTION: Mr. Mandina SECOND: Mr. Bardin VOTE: 7-0

B. Appointment of School Board Auditor

Resolved: That the following resolution is hereby adopted:

RESOLUTION AUTHORIZING AN AGREEMENT FOR AUDITING SERVICES
ADOPTED BY THE BRADLEY BEACH BOARD OF EDUCATION IN THE
COUNTY OF MONMOUTH.

WHEREAS, there exists a need for audition services for the Bradley Beach Board of Education; and

WHEREAS, such auditing services can be provided only by a Certified Public Accountant and is so recognized as such; and Robert Allison of Holman, Frenia and Allison, P.C., 912 Highway 33, Suite 2, Freehold, NJ 07728

WHEREAS, the fees for the audit will be \$18,225.00 annually;

NOW THEREFORE, BE IT RESOLVED, BY THE BRADLEY BEACH BOARD OF EDUCATION, IN THE COUNTY OF MONMOUTH AS FOLLOWS:

1. Robert Allison of Holman, Frenia and Allison, P.C. is hereby appointed as Board Auditor for the period July 1, 2013 to June 30, 2014.
2. The contract is award without competitive bidding as a “Professional Service” in accordance with the Public School contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution shall be placed on file with the Secretary of the Board.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

C. Approval of General Property/Liability Insurance (2013/2014 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey School Boards Association Insurance Group for General and Liability Insurance for the 2013/2014 school year effective 7/01/13 – 6/30/14 as follows: [B]

Coverage	Premium
Property	\$22,088
Boiler & Machinery	761
EDP	1,211
Crime	734
General Liability	6,034
Auto	1,774
School Board Legal	6,433
Bond – Rodman & Tonzola	1,204
Umbrella	Included in G/L, Auto & SBL
Total	\$40,239

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

D. Approval of Worker’s Compensation Insurance (2013/2014 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey School Boards Association Insurance Group for Workers Compensation Insurance for the 2013/2014 school year effective 7/01/13 – 6/30/14 as follows: [B]

Coverage	Premium
Worker’s Compensation	\$34,311*

* Represents a increase of 2.9% over 2012/2013 cost. The district’s Experience Modification for this year decreased to .8801 from .8910 (1.2%). When calculating the Experience Modification, the 08-09 claims history dropped off, and the 11-12 claims history replaced it. Payrolls represent the increase in the premium coverage.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

E. Approval of Compulsory Student Accident Insurance (2013/2014 School Year)

Resolved: That the Board approve the renewal of compulsory student accident insurance coverage through the McCloskey Insurance Agency for the 2013/2014 school year. The plan will be offered to parents at a cost of \$9,341.00 to the Board. [B]

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

F. Approval of FY 2014 NCLB Consolidated Formula Grant Application/Funds

Resolved: That the Board approve the submission of the FY 2014 NCLB Consolidated Formula Grant Application and acceptance of funds as follows:

Program Name	FY 2014 Award Amount
NCLB Title IA	\$145,553
NCLB Title IIA	40,147
NCLB Title III	16,740

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

G. Approval of FY 2014 IDEA Part B Consolidated Formula Grant Application/Funds

Resolved: That the Board approve submission of the FY 2014 IDEA Part B Consolidated Formula Grant Application and acceptance of funds as follows:

Program Name	FY 2014 Award Amount
IDEA BASIC	\$137,426
IDEA PRESCHOOL	2,758

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

H. Approval of Maximum Travel Expenditure Amount 2013/14 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$15,664.62 and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2012/13 school year is \$13,517.95; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2013/14 school year is projected to be \$18,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2013/14 school year as \$7,000.00.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

I. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-I)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

J. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-J)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

L. Approval of Budget Transfers (2012/2013)

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VII-L.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

M. Approval of May 2013 Payroll

Resolved: That the Board approve the May 2013 gross payroll in the amount of \$334,078.90.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 7-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the June 18, 2013 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 7-0

O. Approval of the Amendment to the Memorandum of Agreement Between Bradley Beach Board of Education and Bradley Beach Education Association 2013-2016

Resolved: That the Board approve the attached Amendment to the Memorandum of Agreement between Bradley Beach Board of Education and the Bradley Beach Education

Association for the three (3) year period commencing on July 1, 2013 to June 30, 2016.
(Attachment VII-O) [B]

MOTION: Dr. Rodriguez SECOND: Dr. Monroe VOTE: 7-0

P. Resignation of Board Member

Resolved: That the Board accept with regret the resignation of Barbara Feeley from the Board of Education effective immediately following the approval of this resolution.
(Attachment VII-P)

MOTION: Dr. Rodriguez SECOND: Dr. Monroe VOTE: 7-0

VIII. Old Business

Dr. Monroe wanted to give credit to Mr. LeProtto for the wonderful Spring concerts.

Dr. Monroe and Mr. Bardinas wished to thank Mrs. Orlando and the PTO for their hard work in setting up the Kermes. Unfortunately, due to inclement weather the Kermes was canceled.

IX. New Business – None

X. Committee Reports – None

XI. President's Report

Mr. Migdon wanted to thank the negotiations committee for their hard work reaching a memorandum of agreement with the Bradley Beach Teachers Association.

XII. Public Comments (Regular Meeting Only) – None

XIII. Executive Session

President Migdon called for an Executive Session at 7:57 p.m. to discuss personnel and legal matters.

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:51 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary