

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
February 19, 2013

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:06 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinias	Mr. Mandina
	Mrs. Feeley	Dr. Monroe
	Mr. Gerdes	Dr. Rodriguez
	Mr. Gorry arrived at 7:20 p.m.	Mr. Migdon
	Mr. Johnson	
	Mr. Majka, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Superintendent's Report

Mr. Majka began the workshop session by announcing to the Board that Mrs. Jennifer DiZefalo is the recipient of the Teacher of the Year award. Mr. Majka then went over his agenda items, in particular, he focused on the staff travel to Spring Lake Heights. The staff attending this professional development will learn how to integrate technology in the classroom and then turnkey their knowledge to the other staff in the school. Mr. Majka also discussed the upcoming NJ ASK Saturday classes and the adjustment to the current year school calendar.

Mr. Tonzola then reviewed his agenda items, in particular the budget calendar and the fiscal year 2013 Extraordinary Aid application. Mr. Tonzola explained that the application is for all costs over \$55,000 for those students in a separate private school and \$40,000 for students in a separate public school program for students with disabilities. The funding is based on the amount over the thresholds, and districts would receive 75% of the amount of the excess. This year the District has three students who qualify for extraordinary aid, and the maximum aid the district could receive is \$17,831.00.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:23 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:24 p.m.

Roll Call

Present: Mr. Bardinas Mr. Mandina
Mrs. Feeley Dr. Monroe
Mr. Gerdes Dr. Rodriguez
Mr. Gorry Mr. Migdon
Mr. Johnson
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Reorganization Meeting – January 2, 2013
Confidential Executive Session – January 2, 2013

Regular Public Meeting – Regular Meeting – January 15, 2013
Confidential Executive Session – January 15, 2013

MOTION: Mr. Bardinas SECOND: Mr. Mandina VOTE: 6-0-3
Mrs. Feeley abstained
Mr. Gerdes abstained
Mr. Gorry abstained

V. Discussion Items

1. Teacher of the Year

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2012/2013 school year: [G]

- Tiffany Terefenko
- Dawn Murray

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
Isabel Alvarado	2-20 & 2-21-13	Lesson Planning with H.E.A.T. (Technology Training)	Spring Lake Hts. Sch.	\$342.30
Andrea Ballina	2-20 & 2-21-13	Lesson Planning with H.E.A.T (Technology Training)	Spring Lake Hts. Sch.	\$342.30
Sandy Delopoulos	2-20 & 2-21-13	Lesson Planning with H.E.A.T. (Technology Training)	Spring Lake Hts. Sch.	\$342.30
Kristin Krupa	2-20 & 2-21-13	Lesson Planning with H.E.A.T. (Technology Training)	Spring Lake Hts. Sch.	\$342.30
Paul Mulligan	2-20 & 2-21-13	Lesson Planning with H.E.A.T. (Technology Training)	Spring Lake Hts. Sch.	\$342.30
Joanna Giuliano	3-20-13	NJ ASK DTC Training	Monroe, NJ	Mileage .31 x 31 = \$9.61
Sandy Delopoulos	4-03-13	Strengthen Your Teaching of Sci. Concepts, BER	Cherry Hill, NJ	\$225.00
Joseph Majka	5-29 & 5-30-13	NJAFPA Training Institute	Harrah's, Atlantic City	Registration \$298.00 Mileage .31 x 151.5 = \$46.97

3. Resolved: That the Board approve the appointment of Joann McClain to the position of Replacement Special Education Teacher, effective February 20, 2013, until the conclusion of the school year at BA Step 1, \$47,610. [T] (Attachment VI-A.3)
4. Resolved: That the Board approve the appointment of Isabel Alvarado and Patricia Orlando to provide English instruction to Spanish-speaking parents commencing in March 2013. This instruction will take place evenings, not to exceed 4 hours/week. Compensation will be at \$40.00 per hour as consistent with the collective agreement with the Bradley Beach Education Association. [G]

Note: Grant funds to be paid out of federal funds account code 20-241-200-104.00 NCLB Title III

5. Resolved: That the Board approve the following teachers to teach 8th grade students on six (6) Saturdays beginning on March 9th and concluding on April 27th. Language arts and mathematics will be taught and reviewed at this annual Saturday NJ ASK 8 Institute presented from 9:00 a.m. until 12:00 p.m. Teachers will be compensated for 3.5 hours for each Saturday session at the rate of \$40.00/hour consistent with the BBEA collective agreement. [G]

- Jeanne Acerra
- Allison Bishop
- Michelle Kayatin
- Lillian Curran

Note: Grant funds to be paid out of federal funds account code 20-231-100-101.01 NCLB Title I

6. Resolved: That the Board approve the following staff member be compensated at an increased level effective February 20, 2013, as a result of the completion of graduate education coursework, which was completed at an accredited university: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Christopher Ott	BA- Step 3	BA+30- Step 3

7. Resolved: That the Board approve the maternity leave for teacher Cindy Fluhr effective on or about March 4, 2013, concluding with the start of the 2013/2014 school year. (Attachment VI-A.7)
8. Resolved: That the Board approve the appointment of Kevin Cosgrove to provide home instruction, beginning on February 19, 2013, for Student ID-2294 at \$40.00/hour for a maximum of 10 hours per week. This home instruction will end when the student returns to school. [B]

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the proposed school year calendar for the 2013/2014 school year. (Attachment VI-B.1)
2. Resolved: That the Board approve the annual/revised “School Safety Plan” for the 2012/2013 school year. (Attachment VI-B.2)

MOTION: Mr. Mandina SECOND: Mr. Gerdes VOTE: 9-0

C. Students

1. Resolved: That the Board approve the following tuition contracts:

Student	ID No.	School	New Jersey Location	Start Date	Annual Tuition Rate	
42 Students	See student database	RBRHS	Little Silver	09-06-12	(per student) \$12,900	B
1 Student	1064	RBRHS	Little Silver	09-06-12	\$18,000	B

2. Resolved: That the Board approve the following 2012/2013 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
3-19-13	4	Wegman’s, Rt. 35, Ocean Township	No cost	\$236.00

Informational Report

3. Resolved: That the Board approve the following changes to the Bradley Beach Elementary School calendar as a result of Hurricane Sandy:

- The following 5 (five) school days will be added to June:
June 19, 2013
June 20, 2013 (1/2 day)
June 21, 2013 (1/2 day)
June 24, 2013 (1/2 day) (Graduation)
June 25, 2013 (Last day of school)

Note: All changes will be incorporated into the school calendar, and the public will be appropriately notified in a timely fashion following approval.

4. The monthly status report of reported and investigated harassment, intimidation and bullying incidents submitted by the Anti Bullying Specialist. (Attachment VI-C.4)

MOTION: Dr. Rodriguez SECOND: Dr. Monroe VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Special Public Meeting on Tuesday, March 5, 2013 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of adopting the preliminary budget for the 2013/2014 school year and take action on any other Board business.
2. Workshop/Regular Public Meeting and Formal Public Meeting/Final Adoption of the 2013/2014 School Budget on Tuesday, March 26, 2013 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of conducting a formal public hearing on the proposed budget for the 2013/2014 school year.
3. Workshop/Regular Public Meetings on Tuesday, April 23, 2013 & Tuesday, May 21, 2013 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach N.J.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

B. Approval of the Budget Calendar

Resolved: That the Board approve the Budget Calendar as per attachment VII-B.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

C. Approval of Application for Extraordinary Aid – FY 2012/2013 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2012/2013 school year as on file in the office of the Business Administrator/Board Secretary and the Supervisor of Special Services.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-D)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending January 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-E)

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of January 31, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

G. Approval of Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VII-G.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

H. Approval of January 2013 Payroll

Resolved: That the Board approve the January 2013 gross payroll in the amount of \$325,056.25.

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

I. Approval of Bills Payment

Resolved: That the Board approve payment of the February 19, 2013 regular bills list and as certified and approved. (Attachment VII-I)

MOTION: Mr. Bardinas SECOND: Mr. Gorry VOTE: 9-0

VIII. Old Business – None

IX. New Business

Dr. Monroe announced that 88 students in grades kindergarten through fourth have signed up for the PTO afterschool enrichment programs.

Dr. Monroe also announced that there will be an eighth grade pasta dinner on Thursday, February 28th, from 6:00 to 9:00 p.m. at the Ascension Center.

X. Committee Reports

Mr. Migdon discussed the meeting that the facilities committee had with the architect concerning the auditorium refurbishment/restoration project. The facilities committee will meet again on March 6th.

Mr. Migdon stated that the negotiations committee will be meeting with the Bradley Beach Education Association on February 27th to exchange proposals.

Mr. Migdon stated that the finance committee will be meeting on February 28th.

Mr. Majka stated that both the policy and curriculum committees will be scheduling meetings soon. Dr. Monroe stated that the student advisory committee next meeting will be April 10th.

XI. President's Report – None

XII. Public Comments (Regular Meeting Only)

Mr. Hidalgo, 306 Hammond Avenue, Bradley Beach, wished to comment on the following issues:

1. The status of the student uniform proposal.
2. The number of Title I parent advisory meetings.
3. The ability to access board policies without going through the Open Public Records Act process.

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4. Teachers' attendance at the Period A program.
5. Comments made by Mr. Gerdes at the Student Advisory Committee. Mr. Hidalgo apologized to Mr. Gerdes for misunderstanding what he said.

XIII. Executive Session

President Migdon called for an Executive Session at 7:49 p.m. to discuss student matters.

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:02 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary