

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
December 18, 2012

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:08 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mrs. Feeley Dr. Monroe
 Mr. Gerdes Dr. Rodriguez
 Mr. Johnson Mr. Migdon
 Mr. Majka, Superintendent/Principal
 Mr. Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry

Executive Session

President Migdon called for an Executive Session at 7:09 p.m. to discuss personnel and student matters.

Public Workshop Reconvened

On a motion made by Mr. Bardinas, and seconded by Mr. Gerdes, the Board reconvened into the workshop session at 7:30 p.m.

Superintendent's Report

Presentation – Superintendent's 90 Day Report.

Mr. Majka conducted a PowerPoint presentation on the first 90 days of his tenure at Bradley Beach Elementary School as well as an overview of the results of last year's New Jersey Assessment of Skills and Knowledge. Mr. Majka's presentation included graphical representations for each class' test results

Workshop/Regular Meeting
December 18, 2012

in mathematics and language arts, as well as the science results for both the fourth and eighth grades. As the state moves away from the old model of proficient and advance proficient students it will begin to establish a new growth model starting with this year's state assessment. Mr. Majka stated that Bradley Beach must grow at a 3.4% growth rate each year in language arts, and a 2% growth rate in mathematics.

Moreover, Mr. Majka's presentation highlighted established programs that will help students grow in learning as well as making advancements in technology for the students, continual staff development, the need to maintain fiscal responsibility, and ongoing facilities projects and upgrades.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:00 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 8:01 p.m.

Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mrs. Feeley Dr. Monroe
 Mr. Gerdes Dr. Rodriguez
 Mr. Johnson Mr. Migdon
 Mr. Majka, Superintendent/Principal
 Mr. Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry

Presentation – Superintendent's 90 Day Report Continued:

After Mr. Majka gave his presentation, he went over his remaining agenda items, in particular the changes to the current school calendar.

Presentation – Fiscal Year 2012 Audit by Mr. Robert Allison from the auditing firm of Hutchins, Farrell, Meyer & Allison, P.A.

Mr. Robert Allison from the auditing firm, Hutchins, Farrell, Meyer, & Allison, P.A., gave a presentation on the fiscal year 2012 audit. Mr. Allison stated that the district received an unqualified opinion and that there were no recommendations/findings that warranted a corrective action plan. Mr. Allison complimented the Board on their ability to fund their maintenance, capital and emergency reserves.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola wanted to thank Josephine Palmieri for her help with the audit. Mr. Tonzola informed the Board that it is never easy going through an audit; however, the dedication and professionalism of the staff in the business office allows for a smooth audit process. Mr. Tonzola also discussed with the Board the request for a waiver for the Special Education Medicaid Initiative.

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – November 20, 2012

MOTION: Mr. Mandina SECOND: Dr. Rodriguez VOTE: 7-0
Mr. Mandina abstained

V. Discussion Items

1. RTTT Grant update

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teacher for the 2012/2013 school year: [B]/[G]

Joann McClain

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carry over and current year. Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of Jennifer Metzler, as a teacher aide, effective 1/1/13 – 6/30/13 at a prorated annual salary of \$20,627. (Attachment VI-A.2) [G]

Staff Travel

3. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
Laurel Degnan	1-17-13	K-2 Early Elementary Conference Growing Creative Thinkers	Kean University Union, NJ	\$149.00 Paid by staff member
Noreen Tarriff	1-17-13	K-2 Early Elementary Conference Growing Creative Thinkers	Kean University Union, NJ	\$149.00 Paid by staff member
Donna Hamernick	1-29-13	Current, Innovative Ideas for Enhancing your First Grade Program (BER)	Cherry Hill, NJ	\$215.00
Chris Ott	2-01-13	24 th Annual Physical Education Activity and Idea Exchange	Manchester Twp. Elem. School	\$5.00
Kristin Krupa	2-11-13	Using iPad Technology and iPad Apps to Increase Student Learning (BER)	Cherry Hill, NJ	\$225.00

Workshop/Regular Meeting
December 18, 2012

Laurel Degnan	4-17-13	Smart Board for SMART Instruction w/Laureen Reynolds	West Orange, NJ	\$199.00
Noreen Tarriff	4-17-13	SMART Board for SMART Instruction w/Laureen Reynolds	West Orange, NJ	\$199.00

4. Resolved: That the Board approve the appointment of special education teacher aide, Amanda Degennaro, to the position of special education resource room replacement teacher retroactive to December 10, 2012. Ms. Degennaro’s compensation will increase from her current annual salary of \$20,627 to the Bradley Beach Education Association Salary Guide BA Step 1 (\$47, 610) until she returns to her regular teacher aide duties at a future date this year. [T]
5. Resolved: That the Board approve the appointment of Jillian Doherty to the position of special education replacement teacher aide retroactive to December 10, 2012. Ms. Doherty’s compensation will be a prorated annual salary to \$20,627. This appointment will be effective until Ms. Degennaro returns to her position as special education teacher aide. [B]

MOTION: Mr. Mandina SECOND: Mrs. Feeley VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies for second reading:
(White Attachment Packet VI-B.1)

POLICY NUMBER	POLICY
0151	Organization Meeting
0153	Annual Appointments
0167	Public Participation in Board Meetings
2361	Acceptable Use of Computer Networks/Computers and Resources
2363	Pupil Use of Privately-Owned Technology
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
2622	Pupil Assessment
3282	Use of Social Networking Sites
4282	Use of Social Networking Sites
6470	Payment of Claims

2. Resolved: That the Board approve the adoption of the Stronge evaluation rubric for the District’s educators.
3. Resolved: That the Board approve the adoption of the Stronge evaluation rubric for the District’s principals.

MOTION: Mr. Bardinas SECOND: Dr. Rodriguez VOTE: 8-0

C. Students

1. Resolved: That the Board approve the following tuition contracts: [B]

Student ID No.	School	Location	Start Date	Annual Tuition Rate
2165	Asbury Park HS	Asbury Park, NJ	09-05-12	\$23,619.00
2236	Asbury Park HS	Asbury Park, NJ	09-05-12	\$18,945.00
2245	Asbury Park HS	Asbury Park, NJ	09-05-12	\$18,945.00

2. Resolved: That the Board approve the following 2012/2013 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
March 1, 2013	Kdg.	Jenkinson's Aquarium Pt. Pleasant	\$162.00 Admissions	\$236.00 <i>First Student</i>
March 22, 2013	5	Newark Museum, Newark	\$310.00	\$375.00 <i>Shamrock</i>
May 21, 2013	7	Philadelphia Walking Tour National constitution Ctr. & Independence Hall	\$292.50	\$450.00 <i>Shamrock</i>
May 15, 2013	Safety Patrol	Lakewood Blue Claws Stadium Lakewood, NJ	\$294.00 Paid by Safety Patrol through fundraising	\$294.00 <i>First Student Paid by BOE</i>

Informational Report

3. The Bradley Beach Elementary School Anti-Bullying Specialist reports no incidents of harassment, intimidation and bullying in the month of November.
4. Resolved: That the Board approve the following changes to the Bradley Beach Elementary School calendar as a result of Hurricane Sandy:
- A. Monday, January 21, 2013, will now be a Professional Day. Bradley Beach Elementary School teachers agree to come in on what would normally be a holiday (Martin Luther King Day).
 - B. Friday, February 15, 2013, will now be a full school day, including students, rather than a Professional Day.

All changes will be incorporated into the school calendar, and the public will be appropriately notified in a timely fashion following approval.

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 8-0

VII. Business Administrator/Board Secretary's Report

A. Acceptance of 2011/2012 Audit

Resolved: That the Board accept the Comprehensive Annual Financial Report (CAFR) and single audit as prepared by Hutchins, Farrell, Meyer & Allison, P.A. for the fiscal year July 1, 2011 through June 30, 2012. (Attachment VII-A)

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

B. Approval to Request Waiver for Special Education Medicaid Initiative Program (SEMI)

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013/2014 school year, and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2013/2014 school year.

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

C. Approval to Void Stale Dated Checks

Resolved: That the Board approve the following stale dated checks to be voided out of the Bradley Beach Elementary School checking account No. 0186:

Date	Check Number	Amount
1/26/2010	4292	\$ 62.00
12/20/2010	4409	102.00
9/26/2011	4486	223.70

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-D)

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-E)

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of November 30, 2012, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

G. Approval of Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VII-G.

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

H. Approval of November 2012 Payroll

Resolved: That the Board approve the November 2012 gross payroll in the amount of \$312,928.85.

MOTION: Mr. Bardinas SECOND: Mr. Johnson VOTE: 8-0

I. Approval of Bills Payment

Resolved: That the Board approve payment of the December 18, 2012 regular bills list and as certified and approved. (Attachment VII-I)

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

VIII. Old Business – None

IX. New Business

Dr. Monroe reminded the Board that the 4th - 8th grade Holiday Concert will be held on Thursday, December 20th.

Mr. Bardinias stated that the PTO Holiday Gift Show went very well. He also stated that the PTO will be matching the contribution made by the students for Belmar's Hurricane Sandy Relief Effort.

X. Committee Reports – None

XI. President's Report

Mr. Migdon thanked Mr. Majka for his hard work developing his 90 day presentation.

XII. Public Comments (Regular Meeting Only)

Ms. Gloria Barranco of 502 McCabe Avenue, Ms. Irma Lopez of 105 McCabe Avenue, and Ms. Karla Salazar of 319 Newark Avenue all stressed their support for school uniforms. All three inquired about the uniform survey that the Board conducted.

Mr. Migdon stated that there was enough interest gathered from the survey to warrant further discussion by the Board.

Mr. Mahonrry Hidalgo, 306 Hammond Avenue, wished to comment on the following issues:

1. Parents' concerns about the food offered at the cafeteria
2. Treatment of students at lunch
3. The Board's negotiator and if any conflicts exit
4. The purchase of interpreter headphone devices

Mr. David Sacci, 507½ LaReine Avenue, commented on the PowerPoint presentation and stated that it's critical to focus on students in the younger grades. Mr. Sacci also suggested that ongoing communication with the parents occur to inform them of what programs and events are occurring in the school.

XIII. Executive Session – None

Workshop/Regular Meeting
December 18, 2012

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:56 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary