

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
August 20, 2013

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mrs. Merenda
 Mr. Gerdes Dr. Monroe arrived at 7:06 p.m.
 Mr. Gorry Dr. Rodriguez
 Mr. Johnson Mr. Migdon
 Mr. Mandina
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Superintendent's Report

Mr. Majka began his section of the workshop meeting thanking Mr. Gorry, Mr. Migdon, Mr. Mandina and their respective children, Emma, Brooke, Page, Houston and Max, for their help in removing the balcony seats as the contractor begins to start the auditorium project. Mr. Majka also wanted to thank Mr. Minsky and his son, Kasey, for their assistance as well. Mr. Majka then reviewed his agenda items, in particular the appointment of Alisyn Morder and Joni DeFilippo, and the Memorandum of Understanding to submit the Race to the Top application.

Mr. Tonzola began his section of the workshop meeting by going over the mandatory training sessions that current Board members must complete for this upcoming school year and the registration of those board members attending the New Jersey School Boards Convention in Atlantic City.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:22 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:23 p.m.

Workshop/Regular Meeting
August 20, 2013

Roll Call

Present: Mr. Bardinas Mrs. Merenda
Mr. Gerdes Dr. Monroe arrived
Mr. Gorry Dr. Rodriguez
Mr. Johnson Mr. Migdon
Mr. Mandina
Mr. Majka, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – July 16, 2013
Confidential Executive Session – July 16, 2013

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 7-0
Mr. Bardinas abstained

V. Discussion Items

1. Community Service

VI. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2013/2014 school year: [B/G]

Adams, Brian	Misner, Kimberly
Azzarella, Margaret	Murray, Dawn
Belnay, Heidi	Naeder, Christopher
Brady, Cynthia	Neare, Sandra
Brown, Jennifer	Pondaco, Frances
Cline, Kristen	Rosenthal, Deborah
Doherty, Jillian	Schroeder, Nancy
Farley, Gabrielle	Scott, Kathleen
Gargan, Kerry	Sprengel, Frederick
Gargiulo, Marilyn	Terefenko, Tiffany
Ginnance, Anne	Tompkins, Caitlin
Grant, Jacqueline	Tort Bergeron, Mary Jo
Henry, Dallas	Trocchio, Louis
Jordan, Delores	Walerzak, Shelby

Keith, Amy Kretzer, Anne Michael Laffey, Colleen Mastria, Angela McClain, Joann McCormick, Giselle Metzler, Jennifer	Walker, Deborah Webster, Victoria Zamar, Irene
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Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of the following substitute nurses for the 2012/2013 school year: [B]

- Day, Kathleen
- O'Keefe, Kelli

Note: Substitute nurses are paid \$75.00 per day.

3. Resolved: That the Board approve the compensation for Computer Technology Teacher, Andrea Ballina, to create the annual student art calendar for publication and distribution to parents. This project required 25 work hours to be compensated at the \$40.00/hour stipend rate as defined in the BBEA collective agreement. [T]
4. Resolved: That the Board approve the appointment of Alisyn Morder to the position of Special Education Teacher, effective September 1, 2013, through June 30, 2014, at MA-Step 2 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.4) [B]
5. Resolved: That the Board approve the appointment of Joni DeFilippo to the position of Mathematics Teacher (FTE .8) effective September 1, 2013, through June 30, 2014, at MA-Step 1 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Educational Association on file in the Office of the Board Secretary. (Attachment VI-A.5) [B]
6. Resolved: That the Board approve the appointment of Donna Bartlett to the position of teacher aide, effective September 1, 2013, through June 30, 2014, at an annual salary of \$20,627. (Attachment VI-A.6) [B]

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the Code of Student Conduct for the 2013/2014 school year. (Attachment VI-B.1)

2. Resolved: That the Board authorize administration and approve the Memorandum of Understanding to become part of a consortium to submit a “Race to the Top” (RTTT) grant application to the New Jersey Department of Education (NJDOE). Neptune Board of Education will act as lead agency in the consortium, which will include Bradley Beach, Belmar and Neptune City School Districts. (Attachment VI-B.2)
3. Resolved: That the Board approve the following policies for first reading:
(Attachment VI-B.3)

POLICY NUMBER	POLICY
P3232	Tutoring Services
R3232	Tutoring Services
P5117	Interdistrict Public School Choice
R5117	Interdistrict Public School Choice
P5120	Assignment of Pupils
P5300	Automated External Defibrillators (AED)
R5300	Automated External Defibrillators (AED)
P5511	Dress and Grooming
R5511	Dress Code
P5533	Pupil Smoking
P7434	Smoking in School Buildings and on School Grounds
P7522	School District Provided Technology Devices to Staff Members
P7523	School District Provided Technology Devices to Pupils

MOTION: Mr. Gerdes SECOND: Mr. Bardin VOTE: 8-0

C. Students

1. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2013/2014 school year. (Attachment VI-C.1)
2. Resolved: That the Board approve the following tuition contracts:

ID No.	School	Location	Start Date	Annual Tuition Rate	
2155	Bayshore Jointure Commission, DLC-Shore Center for Students with Autism	Tinton Falls, NJ	09-04-13	*\$38,250.00	T

Note: Tuition contract was approved on July 16, 2013. This is in addition to the tuition amount as an extraordinary service.

3. Resolved: That the Board approve the acceptance of one tuition student (ID-2340) entering Kindergarten.

4. Resolved: That the Board approve the annual “School Safety Plan” for the 2013/2014 school year. (Attachment VI-C.4)
5. Resolved: That the Board approve the 3-year Bradley Beach School District Technology Plan for 2013-2016 and its submission to the county office of the New Jersey Department of Education. (Attachment VI-C.5)

MOTION: Mr. Gorry SECOND: Mr. Gerdes VOTE: 8-0

D. Curriculum

1. Resolved: That the Board approve the adoption of the Language Arts Curriculum for implementation during the 2013/2014 school year.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

VII. Business Administrator/Board Secretary’s Report

A. Approval of Attendance at NJSBA 2013 Workshop and Exhibition October 22-24, 2013

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$2,296.50. [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 100.00			\$56.00	\$30.00
Dwight Gerdes	100.00	\$ 96.00	\$ 49.50	56.00	30.00
Brian Gorry	100.00			56.00	30.00
Paul Johnson	100.00			56.00	30.00
Michael Mandina	100.00			56.00	30.00
Todd Migdon	100.00			56.00	30.00
Susan Monroe	100.00			56.00	30.00
Denise Rodriguez	100.00			56.00	30.00
David Tonzola	100.00	96.00	49.50	56.00	30.00
Joseph Majka	100.00	96.00	49.50	56.00	30.00
Total	\$1,000.00	\$288.00	\$148.50	\$560.00	\$300.00

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 8-0

B. A Resolution Binding The Bradley Beach Board of Education To Purchase Natural Gas Services Through The Alliance For Competitive Energy Services (“ACES”) Bid Cooperative Pricing System ID#E8801-ACESCPS

Resolved: That the Board approve the following resolution:

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801 – ACESCPS in accordance with the “Public School Contracts Law,” N.J.S.S. 18A-1 et seq., and the Electric Discount Energy competition Act, N.J.S.A. 48:3-49 et seq. (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Bradley Beach Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2018, hereinafter referred to as “Effective Period”) issue one or more Requests from Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance of a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED, that the District binds itself to the ACES Cooperative Pricing System # E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED, that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third party supplier or suppliers who have been awarded the contract or contracts by the Lead agency on behalf of the participating members of the ACES Cooperative Pricing System #E88001-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED, that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED, that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.S. 40A:11-11(5), and Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2018 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into period to such rescission or expiration.

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 8-0

C. Approval of FY 2014 No Child Left Behind Title III Consortium Funds

Resolved: That the Board approve the FY 2014 NCLB Title III Consortium Funds as follows:

LEA	Amount
Cranbury	\$1,547.00
Neptune City	\$4,637.00

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 8-0

D. Approval of the Agreement Between the Bradley Beach Board of Education and the Bradley Beach Education Association

Resolved: That the Board approve the attached agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association for the three (3) year period commencing on July 1, 2013 to June 30, 2016. (Attachment VII-D) [B]

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 8-0

E. Approval of the Summer 2013 Transportation Routes with Monmouth Ocean Educational Services Commission

Resolved: That the Board approve the Summer 2013 transportation routes as follows:

Route #	Destination	Cost
3516	Shore Ctr-Autism	\$2,352.00
0519	Childrens Center	3,166.02
J580	Regional Day Sch	1,839.31
J544	New Road School	2,343.60
Total		\$9,700.93

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 8-0

F. Appointment of Board Member

Resolved: That the Board appoint Margaret Merenda as Board Member to fill the vacant unexpired term of office effective immediately. Mrs. Merenda shall serve until the next organization meeting.

MOTION: Dr. Rodriguez SECOND: Mr. Gerdes VOTE: 8-0

Administration of Oath of Office - Mr. Tonzola administered the oath of office to Mrs. Merenda.

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 9-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2013 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 9-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2013, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 9-0

J. Approval of Budget Transfers (2012/2013)

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VII-J.

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 9-0

K. Approval of Budget Transfers (2013/2014)

Resolved: That the Board approve the 2013/2014 budget transfers as listed on Attachment VII-K.

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 9-0

L. Approval of July 2013 Payroll

Resolved: That the Board approve the July 2013 gross payroll in the amount of \$66,107.01.

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 9-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the August 20, 2013 regular bills list and as certified and approved. (Attachment VII-M)

MOTION: Mr. Gerdes SECOND: Dr. Rodriguez VOTE: 9-0

N. Approval of Renewal of Food Service Contract with Dowling Food Service Management Co.

Resolved: That the Board award the fourth contract renewal to the Dowling Food Service Management Co., Stanhope, N.J. for management of the District's food service operations for the 2013/2014 school year at the following fee:
(Attachment VII-N)

Management Fee	\$8,947.50
and	
Administrative Fee	\$1,759.50

Note: Dowling Food Service Management guarantees that bottom line on the operational financial report for the 2013/2014 school year will be a loss no greater than \$23,000. If the actual bottom line is greater than this amount, Dowling Food Service Management, Inc. will subsidize the full amount over the guarantee up to the management fee of \$8,947.50.

This resolution supersedes the resolution of July 16, 2013.

MOTION: Dr. Monroe SECOND: Mr. Bardinas VOTE: 9-0

VIII. Old Business

Mr. Migdon stated that the Bradley Beach Kids Run was a huge success as well as the 5k. Mr. Migdon also thanked the 8th graders that showed up and helped at the water stations.

IX. New Business – None

X. Committee Reports

Mr. Majka asked to see the Policy and Personnel Committee after the board meeting and stated that the Curriculum Committee would meet before the start of the school year.

XI. President's Report – None

XII. Public Comments (Regular Meeting Only) – None

XIII. Executive Session

President Migdon called for an Executive Session at 7:34 p.m. to discuss personnel matters.

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:59 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary