

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**September 20, 2011**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by Vice President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press and the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:       Mrs. Feeley                               Mr. Mandina  
                  Mr. Gerdes                               Mr. Migdon  
                  Mr. Gorry arrived at 7:10p.m.       Dr. Monroe  
                  Mr. Johnson  
                  Dr. Turner, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Bardinas  
                  Mr. Charette

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular those staff members that will be attending the Wilson Level I Certificate Training and the new staff appointments. Dr. Turner then discussed with the Board those staff and board members who will be participating in the Quality Single Accountability Continuum (QSAC) Committee. Lastly, Dr. Turner reviewed the criminal history policy and the additions to the harassment, intimidation, and bullying policy.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current board members must complete for this upcoming school year and stated that the board members attending this year's school board's convention will be staying at Bally's Hotel. Mr. Tonzola then went over his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:35 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by Vice President Migdon at 7:36 p.m.

Roll Call

Present: Mrs. Feeley Mr. Mandina  
Mr. Gerdes Mr. Migdon  
Mr. Gorry Dr. Monroe  
Mr. Johnson  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas  
Mr. Charette

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – August 16, 2011  
Confidential Executive Session – August 16, 2011

MOTION: Mrs. Feeley SECOND: Mr. Gerdes VOTE: 5-0-2  
Mr. Johnson abstained  
Dr. Monroe abstained

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2011/2012 school year: [B/G]

Brady, Cynthia	Musica, Elizabeth
D'Alonzo, David	Pondaco, Frances
Kowaliwsky, Anna	Turk, Sharon

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

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Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
Heidi Kobb	Sept. 21-23, 2011 & Sept. 27, 2011	3-Day Intro to Wilson & Level I Certification	Howell Middle School	\$2,575.00
Josephine Palmieri	Sept. 22, 2011	Dept. of Agriculture FY 2012 Verification Workshop	Mon. Co. Dept. of Agriculture	19.4 miles @ .31 = \$6.00
Alison Zylinski	Sept. 26, 2011	Harassment, Intimidation and Bullying Training	Mercer County Community College	46.44 miles @ .31 = \$14.40
Susan Livingston	Sept. 27, 2011	Wilson Level 1 Certification Training	Howell Middle School North	\$2,200.00
Kevin Cosgrove	Sept. 27, 2011	Wilson Level I Certification Training	Howell Middle School North	\$2,200.00
Cynthia Fluhr	Sept. 27, 2011	Wilson Level I Certification Training	Howell Middle School North	\$2,200.00
Andrea Ballina	Oct. 11, 2011	NJAET "Cloudy with a change in Learning" Tech Conference	Georgian Court, Lakewood	\$99.00
Joanna Giuliano	Nov. 29, 2011 Jan. 18, 2011 March 15, 2011 April 19, 2011	The Pre-K-3 <sup>rd</sup> Leadership Training Series: Central Track 1 presented by State of NJ Department of Education	FEA/NJPSA Monroe Twp., NJ	264 miles total @ .31/miles=\$81.84
Alison Zylinski	Oct. 13, 2011 Dec. 1, 2011 Feb. 16, 2011 June 7, 2011	Monmouth University Special Services Academy	Monmouth University, West Long Branch	\$150.00
Joanna Giuliano	Oct. 13, 2011 Dec. 1, 2011 Feb. 16, 2011 June 7, 2011	Monmouth University Special Services Academy	Monmouth University, West Long Branch	\$150.00

3. Resolved: That the Board approve the appointment of Andrea Ballina to the position of Computer Technology Teacher effective September 1, 2011 through June 30, 2012, at BA-Step 4 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the office of the Board Secretary. (Attachment V-A.3) [B]
  
4. Resolved: That the Board approve the appointment of Christopher Ott to the position of Physical Education/Health Teacher effective September 1, 2011 through June 30, 2012, at BA-Step 2 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the office of the Board Secretary. (Attachment V-A.4) [B]
  
5. Resolved: That the Board approve the appointment of the following staff to conduct, coach and provide leadership for the following student extracurricular activities at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association: [B]

Boys' Baseball  
Girls' Softball  
Boys' Soccer

Chris Ott  
Jeanne Acerra  
Chris Ott

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Girls' Soccer	Kristin Bower
Girls' Basketball	Chris Ott
Boys' Basketball	Paul Mulligan
Cheerleading	Patricia Velázquez (50%) Linda Delicio (50%)
Choral Director	Anthony LeProtto
Environmental Club	Sandy Delopoulos (50%) Gail Mayer (50%)
Safety Patrol Director	Donna Hamernick
Student Government	Jeanne Acerra (50%) Gail Mayer (50%)
School Newspaper/Career Day	Kevin Cosgrove
School Yearbook	Jeanne Acerra

6. Resolved: That the Board approve the creation of an additional stipend position for the 2011/2012 school year to serve as "Yearbook Technical Advisor." This position will be compensated at the same stipend rate designated for club advisors of \$2,101.00 which is consistent with the Bradley Beach Education Association collective agreement. [B]
7. Resolved: That the Board approve the appointment of Andrea Ballina as the webmaster of the Bradley Beach School internet website. Responsibilities will include the design, building, maintaining and updating the site at an annual (12 month) stipend rate of \$1,800.00 from October 1, 2011 through June 30, 2012. [B]
8. Resolved: That the Board approve the following staff member be compensated at an increased level beginning in the 2011/2012 school year as a result of the completion of graduate education coursework, which was completed at an accredited university:

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Kristin Bower	BA+15	MA- Step 6/7

9. Resolved: That the Board approve the appointment of Patricia Velazquez to provide Spanish-English translation for Spanish-speaking parents for the 2011/2012 school year enabling participation in school-based parent conferences and activities that occur outside of the school day with compensation at a rate of \$40.00/hour. [G]
10. Resolved: That the Board approve the appointment of Gloria Sanchez to provide Spanish-English translation for Spanish-speaking parents for the 2011/2012 school year enabling participation in school-based parent conferences and activities that occur outside of the school day with compensation at a rate of \$40.00/hour; not to exceed 12 hours. [G]
11. Resolved: That the Board approve the appointment of Andrea Ballina to provide professional development training to staff involving technology integration, software applications and online student programming that occur outside of the school day with compensation at a rate of \$40.00/hour. [G]

12. Resolved: That the Board approve a contract with Staffing Plus, 551 W. Lancaster Ave. Haverford, PA 19041 to provide interim speech teacher services (due to maternity leave) at a rate of \$65.00/hour until October 6, 2011. [B]
13. Resolved: That the Board approve the appointment of Stephanie Scheick to the position of Learning Disabilities Teacher Consultant; 1 day/week, effective September 21, 2011 through June 30, 2012, at Step 14, MA+30 salary (pro-rated at 20% for 1 day/week) established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the office of the Board Secretary. [B]
14. Resolved: That the Board approve Computer-Technology Teacher Andrea Ballina to the additional stipend position of “Yearbook Technical Advisor” for the 2011/2012 school year. This position will be compensated at the same stipend rate designated for club advisors of \$2,101.00, which is consistent with the Bradley Beach Education Association collective agreement. [B]
15. Resolved: That the Board approve the following personnel/board member to serve as the district’s DPR-QSAC Committee for process of State monitoring to occur during Spring 2012:

Wayne Turner, Ed.D (Chief School Administrator)  
David Tonzola (School Business Administrator/Board Secretary)  
Joanna Giuliano (Assistant Principal/CST Supervisor)  
Paul Charette (School Board President)  
Paul Mulligan (Teacher)  
Julia Gross (BBEA Co-President/Teacher)  
Donna Hamernick (BBEA Co-President/Teacher)

MOTION: Mr. Johnson      SECOND: Dr. Monroe      VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the following policies for first reading:  
(White Attachment Packet V-B.1)

POLICY NUMBER	POLICY
0142	Board Member Qualifications, Prohibited Acts and Code of Ethics
2431.4	Prevention and Treatment of Sports-Related Concussions and Head Injuries
5512	Harassment, Intimidation and Bullying

2. Resolved: That the Board approve the annual Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials. (Attachment V-B.2)

MOTION: Mrs. Feeley      SECOND: Mr. Johnson      VOTE: 7-0

C. Students

1. Resolved: That the Board approve the following 2011/12 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
Oct. 14, 2011	4	Foodbank of Monmouth/Ocean Co.	-0-	\$236.00
Oct. 19, 2011	Preschool	Green Meadows Farm, Hazlet, NJ	\$114.00	\$294.00

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Approval of FY 2012 IDEA Part B Consolidated Formula Grant Application/Funds

Resolved: That the Board approve submission of the FY 2012 IDEA Part B Consolidated Formula Grant Application and acceptance of funds as follows:

Program Name	FY 2012 Award Amount
IDEA BASIC	\$137,857.00
IDEA PRESCHOOL	2,921.00

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

B. Approval of the FY 2012 No Child Left Behind Title III Consortium Funds

Resolved: That the Board approve the FY 2012 NCLB Title III Consortium Funds as follows:

LEA	Amount
Cranbury School District	\$1,262.00

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

C. Approval of Salaries to be Funded by Federal Grants: FY 2012 IDEA

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant
Hernan Carrion-Paez	20,032.00	20-250-100-106.00	IDEA Basic
Susan Giordano	20,032.00	20-250-100-106.00	IDEA Basic

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

D. Approval of Salaries to be Funded by Federal Grants: FY 2012 NCLB

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant
Patricia Napolitano	\$42,638.00	20-231-100-101.00	NCLB Title I
Sue Livingston	\$21,656.00	20-231-100-101.00	NCLB Title I
Dr. Wayne Turner	\$ 6,000.00*	20-231-200-103.00	NCLB Title I

Note: \* Allowable 5% administrative expense for grant director salary.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

E. Approval of Expanded Uniform Minimum Chart of Accounts for 2011/2012 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public School for the 2011/2012 School Year. (Attachment VI-E)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

F. Approval to Renew Participation in Monmouth Ocean Counties Shared Services Insurance Fund

Resolved: That the Board approve the following resolution:

**WHEREAS**, the New Jersey School Boards Insurance Act, Assembly 1371, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

**WHEREAS**, the Bradley Beach Board of Education desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

**WHEREAS**, the Bradley Beach Board of Education finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey;

**WHEREAS**, the Bradley Beach Board of Education under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety inspections of its properties, agrees to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this Group.

**NOW THEREFORE BE IT RESOLVED THAT THE BRADLEY BEACH BOARD OF EDUCATION** joins with other school districts in organizing and becoming a members of the sub-fund of the New Jersey School Boards Association Insurance Group (Monmouth Ocean Counties Shared Services Insurance Fund); and

**THAT**, by adoption of this resolution, the Bradley Beach Board of Education is hereby joining the sub-fund of the New Jersey School Boards Association Insurance Group (Monmouth Ocean Counties Shared Services Insurance Fund) effective July 1, 2011 and in cooperation with the existing sub-fund or NJSBAIG by laws and plan of risk management, and for the duration of three consecutive years for the following coverage:

Property	Crime	Auto Physical Damage
Equipment	Bonds	Umbrella
Breakdown	General Liability	Errors & Omissions
EDP	Automobile Liability	Workers Compensation

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-G)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-H)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

J. Approval of Budget Transfers (2011/2012)

Resolved: That the Board approve the 2011/2012 budget transfers as listed on Attachment VI-J.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

K. Approval of August 2011 Payroll

Resolved: That the Board approve the August 2011 gross payroll in the amount of \$57,466.81.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 7-0

L. Approval of Bills Payment

Resolved: That the Board approve the payment of the September 20, 2011 regular bills list and as certified and approved. (Attachment VI-L)

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 7-0

M. Approval of Use of Facilities

Resolved: That the Board approve the use of a classroom for one Wednesday each month (3:15 – 4:15 p.m.) from September 2011 through June 2012 to facilitate regular meetings of Brownie Troop 909. (Attachment VI-M)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

VII. Old Business – None

VIII. New Business

Mr. Migdon stated that Back to School Night will be held on Wednesday, October 21<sup>st</sup> at 7:00 p.m. All board members were invited to attend the welcoming remarks, which will be held in the auditorium.

Mr. Migdon announced that the PTO Rummage sale will be held on Saturday, October 15<sup>th</sup>, at the Ascension Center.

IX. Committee Reports – None

X. President's Report

Mr. Todd Migdon read Dr. Turner's letter concerning his intention to retire as Superintendent/Principal of the Bradley Beach School District at the end of the 2011/2012 year.

The Board expressed their appreciation to Dr. Turner for his dedication throughout his tenure.

XI. Executive Session – None

XII. Public Comments (Regular Meeting Only)

Mr. Shawn Ryan, of 707 Ocean Avenue, commented to the Board on his concerns regarding the NJ Ask scores of the 3<sup>rd</sup> and 4<sup>th</sup> grades. Mr. Ryan wanted to know what steps the district will be taking to help improve future test results.

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Mr. David Sacci, of 507 LaReine Avenue, commented on the Wilson Language Training. Although Mr. Sacci believed it was a good idea to have the district's own staff members learn the program, he also felt it was necessary for the Board to hire an individual who has experience with the program as the newly trained staff becomes acquainted with the program.

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary