

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
November 15, 2011

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mrs. Feeley Dr. Monroe
 Mr. Gerdes Mr. Charette
 Mr. Johnson
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry
 Mr. Migdon

Superintendent's Report

Presentation – Fiscal Year 2011 Audit by Mr. Robert Allison from the auditing firm of Hutchins, Farrell, Meyer & Allison, P.A.

Mr. Robert Allison from the auditing firm, Hutchins, Farrell, Meyer, & Allison, P.A., gave a presentation on the fiscal year 2011 audit. Mr. Allison stated that the district received an unqualified opinion and that there were no recommendations/findings that warranted a corrective action plan. Mr. Allison complimented the Board in their ability to fund their maintenance, capital and emergency reserves.

Presentation – NJSBA – Services offered concerning a district's Superintendent Search

Following Mr. Allison's presentation, Maryann Friedman, a representative from New Jersey School Boards, outlined NJSBA superintendent search process. Ms. Friedman indicated that the process is

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2011/2012 school year: [B]

- McCormick, Giselle
- Henry, Dallas
- Walker, Deborah

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
Joanna Giuliano	Nov. 30, 2011	Legal One Update	Monroe Township	\$ 75.00
Alison Zylinski	Dec. 5, 2011	Co-occurring Disorders in Adolescents and Young Adults	Monmouth University	\$ 20.00
Carole Moore	Jan. 4, 2012	Working Effectively with Difficult Defiant-Noncompliant Students	Newark, NJ	\$225.00
Isabel Alvarado	Jan. 5, 2012	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups, K-3 (BER)	Cherry Hill, NJ	\$229.00
Kristin Bower	Jan. 5, 2012	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups, K-3 (BER)	Cherry Hill, NJ	\$229.00
Donna Hamernick	Jan. 6, 2012	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups, K-3 (BER)	Newark, NJ	\$229.00
Noreen Tarriff	Jan. 6, 2012	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups, K-3 (BER)	Newark, NJ	\$229.00
Kristin Bower	Mar. 16, 2012	The 44 th Annual conference on Reading and Writing	Rutgers University	\$175.00
Julie Gross	Mar. 16-17, 2012	Celebration of Teaching & Learning WNET Public Media	New York City	\$300.00

3. Resolved: That the Board approve the amendment to the teaching contract of Speech Teacher Julie Ferwerda from a full time contract (100%) to an 80% part-time contract effective November 16, 2011 (employment benefits will not be affected). [B]
4. Resolved: That the Board approve the appointment of Louanne Bartlett and Betty Slocum to dispatch and deploy substitute teachers for the 2011/2012 school year. Compensation to each of the two staff members for these evening and weekend responsibilities is \$1,470.00 (payable in two installments, in December and June, of \$735.00 each). [B]
5. Resolved: That the Board approve the appointment of former teacher Beverly Riley to provide pull-out remedial reading development instruction to students in grades 1 & 2 on a volunteer basis, 3 days/week for 90 minutes/day, commencing November 28, 2011.
6. Resolved: That the Board approve the 2011/2012 school year goals for Superintendent Dr. Wayne Turner. (Attachment V-A.6)

MOTION: Mr. Bardin SECOND: Mrs. Feeley VOTE: 7-0

B. Students

1. Resolved: That the Board approve the tuition contract for **Student ID No. 2234** to attend the Regional Day School at Jackson (Manchester Township School District) 890 Toms River Road, Jackson NJ 08527 for the 2011/2012 school year effective October 13, 2011 through June 30, 2012. The annual tuition of \$52,010.00 will be prorated from October 13, 2011. Transportation will be provided by Bradley Beach School District. [B]
2. Resolved: That the Board approve the following 2011/12 student field trips that provide community onsite learning aligning with the New Jersey Core Curriculum Content Standards:[B]

Date	Grade	Location	Cost	Bus
March 28, 2012	5	Newark Museum 40 Washington Street Newark, NJ	Admissions/\$180.00	\$400.00
May 15, 2012	4	Trenton Statehouse, Old Barracks, and NJ State Museum	Admissions/\$186.00	\$375.00
May 23, 2012	Safety Patrol	Lakewood Blue Claws Stadium Lakewood, NJ	Paid by school store profits	\$294.00
May 30, 2012	6	Liberty Science Center Jersey City, NJ	\$557.50	\$375.00
May 30 – June 1, 2012	8	Washington DC Trip Class of 2012	Paid by fundraising	Paid by fundraising

Item of Interest

3. The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist. (Attachment V-B.3)
4. Resolved: That the Board approve the tuition contract for **Student ID No. 2165** to attend Asbury Park H.S., 407 Lake Avenue, Asbury Park, NJ 07712, for the 2011/2012 school year effective September 6, 2011 through June 30, 2012. The tentative tuition charge equals the estimated cost of \$23,072. Transportation will be provided by Bradley Beach School District. [B]

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 7-0

C. Curriculum

1. Resolved: That the Board approve the revised September 2011 Bradley Beach Kindergarten – Grade 2 Mathematics Curriculum along with the curriculum guide based upon the Core Curriculum State Standards (2010) for implementation during the 2011/2012 school year. (Attachment V-C.1-sample Kindergarten standards, curriculum outline and Everyday Math skill activity alignment)

MOTION: Mr. Johndon SECOND: Mr. Mandina VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Acceptance of 2010/2011 Audit

Resolved: That the Board accept the Comprehensive Annual Financial Report (CAFR) and single audit as prepared by Hutchins, Farrell, Meyer & Allison, P.A. for the fiscal year July 1, 2010 through June 30, 2011. (Attachment VI-A)

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

B. Approval of No Child Left Behind (NCLB) Carry-Over Application and Funds – FY 2011

Resolved: That the Board approve the submission of the FY 2011 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I	\$ 5,334.31
Title II A	34,232.11
Title III	*13,289.44

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

*Note: Title III Funds include consortium funds of \$5,764.00 from Neptune City BOE and \$26.90 from Cranberry Board of Education

C. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application and Funds – FY 2011

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2011 in the following amounts:

Program Name	Carry-Over Amount
IDEA Basic	\$9,508.84

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

D. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2011/2012 Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various schools for the 2011/2012 school year. [B]

Route #	Destination	Total
0566	New Road	\$17,425.80
V7093	Harbor to Career Center	1,929.60
9564	Academy Charter	18,806.40
V136	Academy Charter to Career	2,619.00
V9026	Academy Charter to Career	3,520.80
	Total	\$44,301.60

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

E. Approval of Vocational School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2011/2012 School Year

Resolved: That the Board approve the vocational school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to various vocational schools for the 2011/2012 school year. [B]

Route #	Destination	Cost
V811	Keyport Voc PM	\$ 9,156.60
V054	Communication HS	1,999.80
	Total	\$11,156.40

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

F. Approval of Nonpublic School Route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2011/2012 School Year

Resolved: That the Board approve the nonpublic school route with the Monmouth-Ocean educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach Students to one nonpublic school for the 2011/2012 school year. [B]

Route #	Destination	Cost
SC5	St. Catharine	\$5,014.80

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

G. Approval of Joint Transportation Agreement – Red Bank Regional

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2011/2012 school year. [B]

Route #	Destination	Total
0020	Red Bank Regional H.S.	\$27,777.75
0050	Red Bank Regional H.S.	17,561.84
	Total	\$45,339.59

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

H. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2011/2012 school year. [B]

Route #	Destination	Cost
VCFA421	Biotechnolgy	\$ 701.93
VCFP42I	Career Center PM	1,975.05
CC5AM	Children Center	2,594.45
HB15AM	Harbor	12,998.84
HTS9AM	High Tech	3,975.71
NJ27AM	Jackson Regional Day	6,383.33
DH2AM	Neptune	1,665.15
STREAM	St. Rose Elementary	1,653.91
WA22AM	Woodcliff Academy	5,001.40
CPC7AM	CPC High Point	19,367.10
MST1AM	MAST	5,122.44
RCSJAM	St James Elementary	1,292.21

CBA9AM	Christian Brother's	694.54
VCFA21	Career Center AM	2,300.45
	Total	\$65,726.51

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

I. Approval of Use of School Building – Bradley Beach Junior Troop #1317

Resolved: That the Board approve the use of the Bradley Beach Elementary School Art Room (room # 29) by the Bradley Beach Junior Troop #1317 to conduct their Scout Meetings for the 2011/2012 school year. (Attachment VI-I)

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

J. Acceptance of Additional Education Jobs Fund Aid

Resolved: That the Board accept the additional Education Jobs Fund Aid for the 2011/2012 school year for the following amount:

Education Jobs Additional Allocation – \$1,271

Furthermore, that the Board approve the Business Administrator/Board Secretary to increase the 2011/2012 estimated revenues and appropriations for the above amount so that these funds can be expended in the current school year. (Attachment VI- J)

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

K. Approval of the Bradley Beach Board of Education Internal Revenue Code Section 125 Premium Only and Flexible Spending Account Plan Document

Resolved: That the Board approve the Bradley Beach Board of Education Internal Revenue Code Section 125 Premium Only and Flexible Spending Account Plan Document.

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending October 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-L)

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending October 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-M)

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of October 31, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

O. Approval of Budget Transfers (2011/2012)

Resolved: That the Board approve the 2011/2012 budget transfers as listed on Attachment VI-O.

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

P. Approval of October 2011 Payroll

Resolved: That the Board approve the October 2011 gross payroll in the amount of \$306,200.23.

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 7-0

Q. Approval of Bills Payment

Resolved: That the Board approve the payment of the November 15, 2011 regular bills list and as certified and approved. (Attachment VI-Q)

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

VII. Old Business –None

VIII. New Business

Mr. Bardinias stated that the student advisory committee of the Board has met with a group of parents, and one of the items that the parents would like to see addressed is the opening of the basketball nets until 5:00 p.m. on weekdays.

IX. Committee Reports

Dr. Monroe stated that it was nice to see more parents attend the student advisory committee meeting than last month. Dr. Monroe added that the parents wished to have a voice in the superintendent's search process.

X. President's Report

Mr. Charette stated that he was stepping down effective immediately from the Board. Mr. Charette stated that it has been a pleasure to serve the residents of Bradley Beach and that many things were accomplished during his tenure that he is very proud of.

Dr. Turner wished to thank Mr. Charette for his professionalism and dedication to the students and staff at Bradley Beach.

XI. Resignation of Board Member

Resolved: That the Board accept with regret the resignation of Paul Charette from the Board of Education effective immediately following the approval of this resolution.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 7-0

XII. Election of Board President and Vice President

(Mr. Tonzola) As President, pro-tem, I state that nominations are now in order for the position of President of the Bradley Beach Board of Education.

A. Nomination and Election of Board President

Resolved: I nominate as President of the Bradley Beach Board of Education:

1. Todd Migdon MOTION: Mr. Johnson

(Title 18A:15.1)

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board President

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 7-0

Roll call vote results:

1. Nominee Todd Migdon # Votes 7

Mr. Todd Migdon has received a majority of the votes and is hereby declared to be duly elected as President of Bradley Beach Board of Education.

(Mr. Tonzola) As President, pro-tem, I turn over the conduct of the remainder of this meeting to the duly elected President.

B. Nomination and Election of Board Vice President

Resolved: I nominate as Vice President of the Bradley Beach Board of Education:

1. Thomas Bardinas MOTION: Mr. Migdon

(Title 18A:15.1)

Resolved: That all nominations be closed and roll call vote be taken on the election of the Board Vice President

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 7-0

Roll call vote results:

1. Nominee Thomas Bardinas # Votes 7

Mr. Thomas Bardinas has received a majority of the votes and is hereby declared to be duly elected as Vice President of Bradley Beach Board of Education.

XIII. Public Comments (Regular Meeting Only)

Mrs. Julie Gross, Co-President of the Bradley Beach Teachers Association, wished Mr. Charette the best of luck and stated that it was a pleasure working with him.

Jeff Clark, of 110 Ocean Park Avenue, discussed with the Board his concerns. They included his concerns over the Wilson Reading Program, as they related to his children, as well as his concern over the changing demographics of the school and how the school is addressing this change.

Dr. Turner indicated that the staff is exploring and implementing a variety of programs to help improve student achievement.

Mr. David Sacci, of 507½ Lariene Avenue, wished to thank Mr. Charette for his service, and he wished the new President and Vice President the best of luck. Mr. Sacci stated that he would like to see a parent appointed to the Board of Education. Mr. Sacci also stated that he would like to see a committee of parents formed to provide input in the superintendent's search. Lastly, Mr. Sacci wanted to know if the teachers were informed about the NJASK results.

Dr. Turner informed the public that the staff is aware of the NJASK scores and that the goal of the entire staff is to improve the test results of the school.

Workshop/Regular Meeting
November 15, 2011

XIV. Executive Session

President Migdon called for an Executive Session at 8:48 p.m. to discuss personnel matters.

XV. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:22 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary