

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting/Public Hearing**  
**June 26, 2012**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:09 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:        Mr. Bardinas                Dr. Monroe  
                     Mrs. Feeley                 Dr. Rodriguez  
                     Mr. Mandina                Mr. Migdon  
                     Dr. Turner, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Gerdes  
                     Mr. Gorry  
                     Mr. Johnson

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as  
School Business Administrator/Board Secretary**

**WHEREAS**, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 26, 2012; and

**WHEREAS**, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

**WHEREAS**, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on May 26, 2012; now therefore be it

**RESOLVED**, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:15 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on June 26, 2012 as the public hearing required by the Act.

### **Notice to the Public**

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

### Close Public Hearing

Mr. Migdon began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. He then turned the dialogue to any member of the public wishing to speak. Seeing that there was no public comment, Mr. Migdon closed the public hearing and reconvened the workshop session.

### Executive Session

President Migdon called for an Executive Session at 7:12 p.m. to discuss personnel matters.

### Public Workshop Reconvened

On a motion made by Dr. Rodriguez, and seconded by Dr. Monroe, the Board reconvened into the workshop session at 7:30 p.m.

### Superintendent's Report

Dr. Turner reviewed his agenda items with the Board, especially the personnel appointments. Dr. Turner discussed with the Board the appointments of Scott Taylor and Jennifer Dondero as well as the summer school positions. Dr. Turner added that the summer school program was first opened up to those students in kindergarten through 7<sup>th</sup> grade who are classified; it was then opened up to at-risk students.

Afterwards, Mr. Tonzola went over his agenda items with the Board, particularly the calculation of the extraordinary aid funds and the use of facilities request by the fire department.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:06 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 8:07 p.m.

Roll Call

Present: Mr. Bardinas Dr. Monroe  
Mrs. Feeley Dr. Rodriguez  
Mr. Mandina Mr. Migdon  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gerdes  
Mr. Gorry  
Mr. Johnson

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Public Meeting – May 16, 2012  
Confidential Executive Session – May 16, 2012  
Regular Public Meeting – May 22, 2012  
Confidential Executive Session – May 22, 2012  
Special/ Public Hearing Meeting – June 14, 2012

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 6-0

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following teachers to teach summer school from July 9 through August 17, 2012 for 3.5 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour: [G]
- Jeanne Acerra
  - Kevin Cosgrove
  - Donna Hamernick
  - Heidi Kobb

Note: Grant funds to be paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic

2. Resolved: That the Board approve the appointment of the following Teacher Aides for the 2012 summer school program from July 9 through August 17, 2012 for 3.0 hours/day at a rate of \$16.00/hour: [G]
- Hernan Carrion
  - Linda DeLicio

Note: Grant funds to be paid out of federal funds account code 20-254-100-106.00-SU, IDEA Basic

3. Resolved: That the Board approve the appointment of Instructional Assistant Amanda DeGennaro for the 2012 summer school program from July 9 through August 17, 2012 for 3.0 hours/day at a rate of \$25.00/hour: [G]

Note: Grant funds to be paid out of federal funds account code 20-254-100-106.00-SU, IDEA Basic

4. Resolved: That the Board approve the appointment of School Nurse Lucille Wasack for the 2012 summer school program from July 9 through August 17, 2012 for 3.0 hours/day at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
5. Resolved: That the Board approve the appointment of Occupational Therapist Deborah Conklin, OTR for the 2012 summer school program from July 9 through August 17, 2012 for 6.0 hours/week at a rate of \$70.00/hour, not to exceed \$2,520.00. [G]
6. Resolved: That the Board approve the appointment of Speech Therapist Julie Ferwerda for the 2012 summer school program from July 9 through August 17, 2012 for 3.0 hours/week at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
7. Resolved: That the Board approve the appointment of Teacher Kristin Bower to serve in the capacity of Substitute Summer School Teacher on an 'as-needed' basis for the 2012 summer school program from July 9 through August 17, 2012 at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
8. Resolved: That the Board approve the appointment of high school volunteers Sarah Carolyn Falotico (Biotech H.S.) and Yovani Ruiz (RBRHS) to provide assistance through their community service requirement in the 2012 summer school program from July 9 through August 17, 2012.
9. Resolved: That the Board approve the appointment of Linda DeLicio, Library Teacher Aide, to cull existing library resources and add new titles throughout summer 2012. This appointment will be for a maximum of 100 hours at a rate of \$15.00/hour.[B]
10. Resolved: That the Board approve the appointment of Louanne Bartlett, Attendance Officer/Secretary to process and receive materials throughout summer 2012. This appointment will be for a maximum of 100 hours at a rate of \$15.00/hour. [B]

11. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary as per Attachment V-A.11. [B]
12. Resolved: That the Board approve the appointment of Mary Glennon to provide CST secretarial services from July 1 through August 30, 2012. The CST secretary will provide services not to exceed a total of 100 hours and will be compensated at a rate of \$24.15/hour. [B]
13. Resolved: That the Board approve the appointment of School Social Worker Alison Zylinski to provide CST social work services from July 1 through August 30, 2012. The School Social Worker will provide services not to exceed a total of 15 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
14. Resolved: That the Board approve the appointment of Learning Disabilities Teacher Consultant (LDTC) Stephanie Scheick to provide CST learning consultant services from July 1 through August 30, 2012. The LDTC will provide services not to exceed a total of 25 hours with compensation at a rate consistent with the collective agreement with the Bradley Beach Education Association of \$40.00/hour. [B]
15. Resolved: That the Board approve the appointment of School Psychologist Thomas Hurley to provide CST psychologist services from July 1 through August 30, 2012. The School Psychologist will provide services not to exceed a total of 2 days with compensation at a rate of \$300.00/day. [B]
16. Resolved: That the Board approve the appointment of Patricia Hunter to the position of Accounts Payable Clerk for the 2012/2013 school year with compensation at a rate of \$18.50/hour, not to exceed 240 hours (or \$4440.00) for the school year. [B]
17. Resolved: That the Board approve the appointment of substitute custodian Tom Musier for the 2012/2013 school year at an hourly rate of \$10.50/hour. [B]
18. Resolved: That the Board approve the salaries for support staff and administrators, as per attachment for the 2012/2013 school year, as on file in the office of the Superintendent. (Attachment V-A.18) [B]
19. Resolved: That the Board approve the following teachers to participate in curriculum writing teams that include K-8 English Language Arts; K-8 Social Studies; K-8 Technology; K-8 Visual & Performing Arts; K-8 Comprehensive Health & Physical Education; 3-5 Mathematics. This work will be completed during the summer of 2012. Teachers will be compensated at the rate of \$40.00/hour, consistent with the BBEA collective agreement. [B]

Jeanne Acerra	Anthony LeProtto
Isabel Alvarado	Paul Mulligan
Andrea Ballina	Pati Orlando
Jennifer DiZefalo	Chris Ott
Julia Gross	Amy Roth
Donna Hamernick	Sally Scarangella
	Michelle Sprengel

20. Resolved: That the Board approve the appointment of Dr. Joseph Mannion as the Bradley Beach School Physician for the 2012/2013 school year for an annual fee of \$2,000.00. [B]
21. Resolved: That the Board approve the appointment of Scott Taylor to the position of Teacher of Special Education Mathematics [Grades 6-8] effective September 1, 2012 through June 30, 2013, at BA+15-Step 6 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment V-A.21) [T]
22. Resolved: That the Board approve the carry-over of 6 vacation days from the 2011/2012 school year to the 2012/2013 school year for Business Office Secretary Josephine Palmieri. The carry-over of these days is a one-time exception for this school year.
23. Resolved: That the Board approve the carry-over of 5 vacation days from the 2011/2012 school year to the 2012/2013 school year for Technology Network Manager John Legere. The carry-over of these days is a one-time exception for this school year.
24. Resolved: That the Board approve the appointment of Joanna Giuliano, Assistant Principal/Child Study Team Supervisor, as Acting Superintendent beginning July 1, 2012. This 'acting' capacity will continue until the newly appointed Superintendent/Principal Joseph 'Jay' Majka begins employment with the Bradley Beach School District in July or August 2012. Mrs. Giuliano will be compensated \$100.00/day in addition to her regular contracted salary. [B]
25. Resolved: That the Board approve the amendment of the employment contract for Louanne Bartlett, Attendance Officer/ Secretary to add 5-days to the existing July 1, 2012 to June 30, 2013 contract. These additional 5-days are necessitated due to additional time required to process updates and data-input to the District student information system [Genesis] and the State student information system [NJ SMART]. These 5 days would be served during the final week of August (August 27-31, 2012).
26. Resolved: That the Board approve the appointment of Jennifer Dondero to the position of Maternity Leave Replacement Teacher for 3<sup>rd</sup> grade, effective September 1, 2012 through March 28, 2013 at BA-Step 8 salary level, established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the office of the Board Secretary. (Attachment V-A.26)

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 6-0

B. Students

1. The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist. (Attachment V-B.1)
2. Resolved: That the Board approve the following student: **Student ID No. 257** to attend an extended school year program at The Shore Center for Students with Autism, 100 Tornillo Way, Tinton Falls, NJ 07712 beginning July 2, 2012 through August 13, 2012. Tuition for this student's program is \$6,500.00 which include weekly related services. Transportation will be provided by Bradley Beach School District. [B]
3. Resolved: That the Board approve the annual 'Nursing Services Plan' for the 2012/2013 school year. (Attachment V-B.3)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 6-0

C. Curriculum

1. Resolved: That the Board approve the Bradley Beach Pre-Kindergarten – Grade 8 Career Education and Consumer, Family and Life Skills Curriculum along with the 2008 curriculum guide (initiated 2008); for implementation during the 2012/2013 school year.
2. Resolved: That the Board approve the revised 2011 Bradley Beach Kindergarten – Grade 8 Science Curriculum along with the curriculum guide for implementation during the 2012/2013 school year based upon the New Jersey Core Curriculum Content Standards [2009] also that the Board approve the following Science text materials:
  - Harcourt NJ Science- Kindergarten – Grade 2 (published 2009 by Harcourt)
  - Scott-Foresman Science-Diamond Edition- Grades 3-5 (published 2008 by Pearson - Scott Foresman)
  - Holt Science and Technology Short Course and Glencoe Science- Grades 6-8; (published 2008 by Holt)for implementation during the 2012/2013 school year.
3. Resolved: That the Board approve the revised September 2011 Bradley Beach Kindergarten – Grade 2 Mathematics Curriculum along with the curriculum guide based upon the Core Curriculum State Standards [2010] for implementation during the 2012/2013 school year. Also that the Board approves the adoption and use of the following mathematics text materials:
  - Everyday Math- Pre-Kindergarten through Grade 2 (published 2012 by McGraw-Hill Inc.)

MOTION: Dr. Monroe SECOND: Dr. Rodriguez VOTE: 6-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Extraordinary State Aid (2011/12 School Year)

Resolved: That the Board accept State (Extraordinary) Aid in the amount of \$9,853.  
(Attachment VI-A)

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

B. Approval of Maximum Travel Expenditure Amount 2012/13 School Year

Resolved: That the Board approve the following resolution:

WHEREAS, pursuant to N.J.S.A. 18A: 11-12, in each pre-budget year, the Bradley Beach Board of Education is required to establish a maximum travel expenditures amount for the budget year which may not be exceeded; and

WHEREAS, the Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by State and local funds; and

WHEREAS, The Board of Education has elected to excluded travel expenditures supported by federal funds from the maximum travel expenditure amount; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the prior school year was \$14,082.42; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds from the 2011/2012 school year is \$12,669.66; and

WHEREAS, The Board of Education has determined that the total amount of travel expenditures supported by federal funds for the 2012/2013 school year is projected to be \$18,000,

NOW THEREFORE BE IT RESOLVED, that the Board of Education hereby establishes the maximum travel expenditure amount not supported by Federal Funds, which has been budgeted for the 2012/2013 school year as \$7,000.00.

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

C. Approval of Use of Facilities by the Bradley Beach Fire Department

Resolved: That the Board approve the Bradley Beach Fire Department to use the school facility on Saturday, July 21, 2012 from 8:00 a.m.-11:00 a.m. to conduct a drill. (Attachment VI-C)

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending May 31, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-D)

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending May 31, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-E)

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of May 31, 2012, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

G. Approval of Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VI-G.

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

H. Approval of Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VI-H.

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

I. Approval of May 2012 Payroll

Resolved: That the Board approve the May 2012 gross payroll in the amount of \$310,203.22.

MOTION: Mrs. Feeley SECOND: Mr. Bardinas VOTE: 6-0

J. Approval of Bills Payment

Resolved: That the Board approve payment of the June 26, 2012 regular bills list and as certified and approved. (Attachment VI-J)

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 6-0

VII. Old Business – None

VIII. New Business

Mr. Mandina discussed with the Board the Bradley Beach Educational Fund.

Dr. Turner wished to make the first donation to the Educational Fund by contributing \$1,000.

IX. Committee Reports – None

X. President's Report

Mr. Migdon wanted to thank Dr. Turner one last time for his tireless effort and dedication to the community of Bradley Beach.

XI. Public Comments – None

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:32 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary