

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**January 17, 2012**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:01 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Dr. Monroe
	Mr. Gerdes	Dr. Rodriguez
	Mr. Gorry arrived at 7:17 p.m.	Mr. Migdon
	Mr. Johnson	
	Mr. Mandina	
	Dr. Turner, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mrs. Feeley

Superintendent's Report

Dr. Turner began the workshop session by giving an overview of each of his agenda items. Dr. Turner discussed with the Board the 7<sup>th</sup> annual Saturday NJ ASK 8 Institute, which will begin on February 18<sup>th</sup> and conclude on April 21<sup>st</sup>. The Saturday NJ ASK 8 Institute will serve as a review course for the 8<sup>th</sup> grade state assessment, and the areas of focus will be both language arts and mathematics. Furthermore, Dr. Turner reviewed with the Board the approval of the parent education forum, which will center on the area of mathematics. Dr. Turner stated that although this will be the first such forum focusing on mathematics, it will be the third forum of the school year. The first forum held in November dealt with student writing, while the second forum was related to the services provided by the District's child study team.

Afterwards, Mr. Tonzola reviewed his agenda items. Mr. Tonzola informed the Board that budget season is upon us and that meeting dates need to be established for the adoption of a tentative budget, the public hearing and the reorganization meeting. Mr. Tonzola reminded the Board of the regularly scheduled meeting on February 21<sup>st</sup> and proposed to have the tentative budget adoption on

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February 28<sup>th</sup>, which would fulfill the state statute that tentative budgets be submitted by March 4<sup>th</sup> to the County Office. Furthermore, Mr. Tonzola proposed that the March Regular Board of Education meeting and the Public Hearing on the 2012/2013 budget could take place March 27<sup>th</sup>.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:45 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:46 p.m.

Roll Call

Present: Mr. Bardinas Dr. Monroe  
Mr. Gerdes Dr. Rodriguez  
Mr. Gorry Mr. Migdon  
Mr. Johnson  
Mr. Mandina  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – December 20, 2011  
Confidential Executive Session – December 20, 2011

MOTION: Mr. Gerdes SECOND: Mr. Mandina VOTE: 7-0-1  
Mr. Bardinas Abstained

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2011/2012 school year: [B]/[G]

- Jordana Scheer

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) Of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Chris Ott	2-03-12	23 <sup>rd</sup> Annual Elementary Physical Education Activity & Idea Exchange	Manchester Twp.	\$5.00
Donna Hamernick	2-27-12	What's New in Children's Literature, BER	Cherry Hill, NJ	\$229.00
Joanna Giuliano	3-08-12 4-03-12	Legal One Series, Foundation for Educational Administration	Monroe Township	\$300.00
Jennifer Pingitore	3-20-12	Advanced Guided Reading Strategies, BER	New Brunswick	\$215.00

3. Resolved: That the Board approve the following teachers to teach 8<sup>th</sup> grade students on eight (8) Saturdays beginning on February 18<sup>th</sup> and concluding on April 21<sup>st</sup>. Language arts and mathematics will be taught and reviewed at this annual Saturday NJ ASK 8 Institute presented from 9:00 a.m. until 12:00 p.m. Teachers will be compensated for 3.5 hours for each Saturday session at the rate of \$40.00/hour consistent with the BBEA collective agreement. [G]

- Jeanne Acerra
- Allison Bishop
- Sandy Delopoulos
- Karen O'Boyle
- Gail Mayer

Note: Grant funds to be paid out of federal funds account code 20-231-100-101.01 NCLB Title I

4. Resolved: That the Board approve the following teachers to facilitate a parent education forum on the topic of mathematics education to be presented on the evening of January 31, 2012: Noreen Tarriff, Laurel Degnan, Isabel Alvarado, Donna Hamernick, Cynthia Aurilio, Marjorie Zaccaro, Kristin Bower, Jennifer Pingitore, Amy Roth, Michelle Sprengel. Teachers will be compensated for 1.5 hours for this session at the rate of \$40.00/hour consistent with the BBEA collective agreement. [G]

Note: Grant funds to be paid out of federal funds account code 20-231-100-101.01 NCLB Title I

5. Resolved: That the Board approve the appointment of the following staff to conduct, coach and provide leadership for the following student extracurricular activities at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association: [B]

Drama Club                      Marjorie Zaccaro

MOTION: Mr. Bardinas              SECOND: Dr. Monroe              VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies for second reading:  
 (White Attachment Packet V-B.1)

<b>POLICY NUMBER</b>	<b>POLICY</b>
0168	Recording Board Meetings
5519	Dating Violence at School
6424	Emergency Contracts
6472	Tuition Assistance
8505	School Nutrition
9180	School Volunteers
9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants

MOTION: Mr. Bardinas SECOND: Dr. Monroe VOTE: 8-0

C. Students

1. The monthly status report of reported and investigated Harassment, Intimidation and Bullying incidents submitted by the Bullying Specialist. (Attachment V-C.1)

MOTION: Dr. Monroe SECOND: Mr. Mandina VOTE: 8-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Annual School Election 2012

Resolved: That the Board approve the following resolution:

1. WHEREAS, N.J.S. 19:60-1 et seq. sets forth the requirements for the conduct of school elections;

NOW, THEREFORE, BE IT RESOLVED that the Board Secretary of the Board of Education, Borough of Bradley Beach, County of Monmouth, State of New Jersey, is hereby directed to comply with all statutes relating to the Annual School District Election to be held on Tuesday, April 17, 2012 between the hours of 4:00 p.m. and 9:00 p.m., prevailing time, as follows:

<u>Polling Place</u>	<u>Polling District</u>
Bradley Beach Fire House	1
Bradley Beach Fire House	2
Carmen Biase Senior Center	3
Carmen Biase Senior Center	4

BE IT FURTHER RESOLVED, that the rate of pay for the election workers will be set at \$14.29 per hour and \$25.00 per voting district for the pickup and return of the registration books. [B] (Attachment-A)

2. Nominating Petitions

Nominating petitions must be filed with the Board Secretary of the Bradley Beach Board of Education on or before Monday, February 27, 2012 before 4:00 p.m., prevailing time (Title 19:60-7)

Discussion: Mr. Tonzola stated that nominating petitions are due the 50<sup>th</sup> day preceding the election.

3. Drawing for Ballot Position

Drawing for ballot position for the Annual School District Election (Tuesday, April 17, 2012) shall be held on Wednesday, March 7, 2012 at 3:00 p.m., prevailing time, in the Office of the Board Secretary, 515 Brinley Avenue, Bradley Beach, New Jersey (Title 19:60-8).

Discussion: Mr. Tonzola stated that the drawing of the ballot positions is the 7<sup>th</sup> business day after the nominating petitions are due.

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

B. Approval to Accept Donation from Bradley Beach Parent Teacher Organization

Resolved: That the Board accept the donation of \$2,979.73 from the Bradley Beach Parent Teacher Organization for the purchase and installation of one Polyvision Eno One 2610 Board as per the attached quotation. Furthermore, that the Board allow the Business Administrator to create budget account codes 20-090-200-340.00 and 20-090-400-731.00 and revenue code 20-1000.03 to account for this transaction. (Attachment VI-B)

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending December 31, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-C)

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending December 31, 2011 is hereby approved and the Business Administrator/Board Secretary

is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-D)

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of December 31, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

F. Approval of Budget Transfers

Resolved: That the Board approve the 2011/2012 budget transfers as listed on Attachment VI-F.

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

G. Approval of December 2011 Payroll

Resolved: That the Board approve the December 2011 gross payroll in the amount of \$310,974.50.

MOTION: Mr. Johnson SECOND: Mr. Mandina VOTE: 8-0

H. Approval of Bills Payment

Resolved: That the Board approve payment of the January 17, 2012 regular bills list and as certified and approved. (Attachment VI-H)

MOTION: Mr. Mandina SECOND: Mr. Gerdes VOTE: 8-0

VII. Old Business

Mr. Migdon stated that the Friends of the Library event held on Friday, January 13<sup>th</sup>, was nicely attended.

VIII. New Business

Mr. Migdon announced the following events:

1. There will be an 8<sup>th</sup> grade basketball fundraiser held on January 20<sup>th</sup> to support the Washington trip.

2. Family Fun Night will be held next week.
3. The PTO will be adding announcements to be read at future board meetings.

Dr. Monroe added that there will be an event in March dealing with physical and mental disabilities.

IX. Committee Reports

Dr. Monroe gave the Board an update on the Student Advisory Committee meeting that took place during the month. Topics discussed included the posting of the committee minutes on the website, continued communication issues and getting information home to parents.

X. President's Report – None

XI. Public Comments – None

XII. Executive Session

President Migdon called for an Executive Session at 7:50 p.m. to discuss personnel matters.

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 9:01 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary