

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Special Meeting**  
**February 28, 2012**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call/ Flag Salute

Present:       Mrs. Feeley               Dr. Monroe  
                  Mr. Gerdes               Dr. Rodriguez  
                  Mr. Johnson             Mr. Migdon  
                  Mr. Mandina  
                  Dr. Turner, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Bardinas  
                  Mr. Gorry (arrived at 7:20 p.m.)

Business Administrator Report

Before Mr. Tonzola went over his agenda items, Mr. Migdon wished to take a moment of silence for former Board Member, Benjamin Waters, who recently passed away.

Mr. Tonzola then went over his agenda items with the Board. Mr. Tonzola went over the budget calendar with the Board, and indicated that the building of the budget has been an ongoing project since late January. Mr. Tonzola stated that the general fund budget will be decreasing by 2.86% and that the general fund tax levy will be increasing by \$166,464 or 3.37%. The new general fund tax levy of \$5,100,532 represents a general fund tax rate of .4500 cents per \$100 of assessed valuation. Furthermore, the proposed 2012/13 general fund tax rate represents a 1.65 cents increase from the current year's general fund tax rate of .4335 cents per \$100 of assessed valuation.

Mr. Tonzola also stressed to the Board that this is a tentative budget and that the district can still make changes up until the public hearing date of March 27<sup>th</sup>. Mr. Tonzola also informed the Board that on

Special Meeting  
February 28, 2012

March 8<sup>th</sup> there will be a meeting with the Executive County Superintendent and Executive County Business Administrator to discuss the tentative budget.

After going over the budget and tax levy with the Board, Mr. Tonzola went over the remaining agenda items.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:17 p.m.

Special Meeting

The Special Public Meeting was called to order by President Migdon at 7:18 p.m.

Roll Call

Present: Mrs. Feeley Mr. Mandina  
Mr. Gerdes Dr. Monroe  
Mr. Gorry arrived at 7:20 p.m. Dr. Rodriguez  
Mr. Johnson Mr. Migdon  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas

IV. Business Administrator/Board Secretary's Report

A. Approval of Preliminary School Budget – 2012/13 School Year

Resolved: That the Board approve the Preliminary 2012/13 School Budget in the following amounts:

|                      |             |
|----------------------|-------------|
| 1. General Fund      | \$6,767,690 |
| 2. Special Revenue   | 333,209     |
| 3. Debt Service Fund | 170,960     |

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

B. Approval of General & Debt Service Funds' Tax Levies – 2012/13 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

|              |             |
|--------------|-------------|
| General Fund | \$5,100,532 |
| Debt Service | 170,957     |

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

C. Approval to Advertise Preliminary Budget

Resolved: That the Business Administrator is authorized to advertise said preliminary budget in the Asbury Park Press on March 21, 2012 in accordance with the format required by the State Department of Education and according to law.

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

D. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2012/13 school year for all staff and board members is \$7,000.00 For 2011/12 the maximum amount approved for travel and related general fund expenditures was \$7,000.00 of which \$1,347.44 has been spent to date.

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

E. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2012/13 general fund professional services appropriation budget be set for the amount of:

| <b>Professional Services</b> | <b>Amount</b> |
|------------------------------|---------------|
| Legal                        | \$ 4,000.00   |
| Auditing                     | 18,000.00     |
| Architectural/Engineering    | 1,000.00      |
| Physician                    | 2,000.00      |
| Negotiator                   | 4,500.00      |

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

F. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2012/13 special revenue fund professional services appropriation budget be set for the amount of:

| <b>Professional Services</b> | <b>Amount</b> |
|------------------------------|---------------|
| Occupational Therapy         | \$25,000.00   |
| Physical Therapy             | 25,000.00     |
| Part-Time Psychologist       | 13,500.00     |

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

G. Approval of the District's General Fund Co-Curriculum Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2012/13 general fund co-curricular appropriation budget be established as follows:

| <b>Co-Curricular Activities</b> | <b>Salaries</b>    |
|---------------------------------|--------------------|
| Safety Patrol                   | \$2,101.00         |
| Yearbook                        | 2,101.00           |
| Yearbook Tech. Advisor          | 2,101.00           |
| Environmental Club              | 2,101.00           |
| Computer Club                   | 2,101.00           |
| Newspaper Relations             | 2,101.00           |
| Choral Director                 | 2,430.00           |
| Student Government              | 2,101.00           |
| Drama Club                      | 2,101.00           |
| Webmaster                       | 3,500.00           |
| Washington Stipend              | 600.00             |
| <b>Total</b>                    | <b>\$23,338.00</b> |

| <b>Co-Curricular Activities</b> | <b>Supplies</b> |
|---------------------------------|-----------------|
| Safety Patrol                   | \$ 62.50        |
| Yearbook                        | 62.50           |
| Environmental Club              | 62.50           |
| Computer Club                   | 62.50           |
| Newspaper Club                  | 62.50           |
| Choral Director                 | 62.50           |
| Student Government              | 62.50           |
| Drama Club                      | 62.50           |
| <b>Total</b>                    | <b>\$500.00</b> |

MOTION: Mr. Mandina SECOND: Mr. Johnson VOTE: 8-0

H. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2012/13 general fund athletics appropriation budget be established as follows:

| <b>Athletics</b> | <b>Salaries</b>    |
|------------------|--------------------|
| Baseball         | \$ 2,730.00        |
| Softball         | 2,730.00           |
| Boys Basketball  | 2,730.00           |
| Girls Basketball | 2,730.00           |
| Boys Soccer      | 2,730.00           |
| Girls Soccer     | 2,730.00           |
| Cheerleaders     | 2,730.00           |
| <b>Total</b>     | <b>\$19,110.00</b> |

Special Meeting  
February 28, 2012

| <b>Athletics</b> | <b>Purchased Services<br/>(Board Subsidy e.g.<br/>transportation &amp; officials)</b> |
|------------------|---|
| Baseball         | \$ 2,167.00   |
| Softball         | 2,167.00  |
| Boys Basketball  | 2,167.00  |
| Girls Basketball | 2,167.00  |
| Boys Soccer      | 2,166.00  |
| Girls Soccer     | 2,166.00  |
| Cheerleaders     | n/a   |
| <b>Total</b>     | <b>\$13,000.00</b>  |

| <b>Athletics</b> | <b>Supplies</b>   |
|------------------|-------------------|
| Baseball         | \$ 428.57         |
| Softball         | 428.57            |
| Boys Basketball  | 428.57            |
| Girls Basketball | 428.57            |
| Boys Soccer      | 428.57            |
| Girls Soccer     | 428.57            |
| Cheerleaders     | 428.58            |
| <b>Total</b>     | <b>\$3,000.00</b> |

MOTION: Mr. Mandina                      SECOND: Mr. Johnson                      VOTE: 8-0

V. Old Business – None

VI. New Business

Dr. Monroe stated that the PTO after school programs are off to a great start and that the current schedule is as follows:

1. Monday – Cooking
2. Tuesday – Science
3. Wednesday – Soccer
4. Thursday - Fitness

VII. Committee Reports – None

VIII. President’s Report

Mr. Migdon stated that the Student Advisory Committee will be meeting at 7:30 p.m. this Thursday, March 1<sup>st</sup>.

Special Meeting  
February 28, 2012

- IX. Public Comments – None
- X. Executive Session – None
- XI. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:24 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary