

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
August 21, 2012

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:07 p.m. by President Migdon at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Flag Salute/Roll Call

Present:	Mr. Bardinas	Mr. Mandina
	Mrs. Feeley	Dr. Monroe
	Mr. Gerdes	Dr. Rodriguez
	Mr. Gorry arrived at 7:16 p.m.	Mr. Migdon
	Mr. Johnson	
	Mr. Majka, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Superintendent's Report

Mr. Majka began his section of the workshop meeting by going over the switch from Yahoo's email service to Google's email service by either November or December of this year. Mr. Majka also discussed the new evaluation process for teachers and stated that a committee will be formed to determine which evaluation tool to select. Mr. Majka then reviewed his agenda items, in particular the maternity leave replacement teacher for the upcoming school year, as well as the curriculum being approved.

Mr. Tonzola began his section of the workshop meeting by going over the mandatory training sessions that current board members must complete for this upcoming school year and the registration of those board members attending the New Jersey School Boards Convention in Atlantic City. Mr. Tonzola then went over the approval to renew the food service contract with Dowling Food Service. Lastly, Mr. Tonzola reviewed the NCLB consolidated formula grant application and funds to be used in the upcoming school year.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:31 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Migdon at 7:32 p.m.

Workshop/Regular Meeting
August 21, 2012

Roll Call

Present: Mr. Bardinas Mr. Mandina
 Mrs. Feeley Dr. Monroe
 Mr. Gerdes Dr. Rodriguez
 Mr. Gorry Mr. Migdon
 Mr. Johnson
 Mr. Majka, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

 Regular Meeting – July 17, 2012

MOTION: Dr. Rodriguez SECOND: Mr. Mandina VOTE: 9-0

V. Discussion Items

1. Switch to Gmail
2. Board members' email accounts
3. New Teacher Evaluation Process

VI. Superintendent's Report

A. Staff Travel

1. Resolved: That the Board approve the attendance and the registration cost of the following staff member for engagement in the designated professional training: [G]

Staff Member	Date(s) Of Event	Name/Title of Professional Training	Location	Cost
Joseph Majka	09-25-12 10-16-12 12-11-12 01-10-13 02-07-13 04-09-13	New Superintendents' Academy (Sessions 1 through 6)	NJASA 920 West State St. Trenton, NJ 08618	Registration \$1,495.00 Mileage <u>180.42</u> Total \$1,675.42 Per State OMB rate of \$.31/mile

2. Resolved: That the Board approve the appointment of the following substitute teachers for the 2012/2013 school year: [B]/[G]

Azzarella, Margaret	Laffey, Colleen
Bartlett, Donna*	McCormick, Giselle
Brady, Cynthia	Mastria, Angela
Bryant, Calista	Michaelson, Laura

Cline, Kristen	Pondaco, Frances
Condit, William	Rosenthal, Deborah
Doherty, Jillian	Schroder, Nancy
Farley, Gabrielle	Subervi, Travis
Gargiulo, Marilyn	Tort-Bergeron, Mary Jo
Henry, Dallas	Trocchio, Jr., Louis
Jordan, Delores	Walker, Deborah
Keith, Amy	Webster, Victoria

*Ms. Bartlett's substitute teacher service will begin after her position as maternity leave replacement teacher is completed (see resolution VI-A.6).

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

3. Resolved: That the Board approve the appointment of the following substitute nurses for the 2012/2013 school year: [B]

- Day, Kathleen
- Misner, Kimberly

Note: Substitute nurses are paid \$75.00 per day.

4. Resolved: That the Board approve the compensation for Computer Teacher, Andrea Ballina, to create the annual student art calendar for publication and distribution to parents. This project required 25 work hours to be compensated at the \$40.00/hour stipend rate as defined in the BBEA collective agreement. [T]

5. Resolved: That the Board accept the resignation of Maternity Leave Replacement Teacher, Jennifer Dondero, effective immediately.

6. Resolved: That the Board approve the appointment of Donna Bartlett to the position of Maternity Leave Replacement Teacher for 3rd Grade, effective September 1, 2012 through March 28, 2013, at the BA-Step 1, salary level \$47,610, established by the collective bargaining agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association. (Attachment VI-A.6)

7. Resolved: That the Board approve the appointment of Saijad A. Zaidi, M.D. of the Freehold Child Diagnostic Center, Inc., 501 Iron Bridge Road, Suite #6, Freehold, NJ 07728 for the 2012/2013 school year, for the following services at a fee of \$350.00 per service: [G]

Psychiatric Evaluation and Report
Risk Assessment Evaluation/Fit to Return to School Clearance

MOTION: Mr. Mandina SECOND: Dr. Monroe VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the Code of Student Conduct for the 2012/2013 school year. (Attachment VI-B.1)

MOTION: Mr. Bardin SECOND: Mr. Mandina VOTE: 9-0

C. Students

1. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2012/2013 school year. (Attachment VI-C.1)
2. Resolved: That the Board approve the following student: **ID No. 1302** to attend the Collier Middle School, 160 Conover Road, Wickatunk, NJ, 07765 for the 2012/2013 school year to commence on September 5, 2012 and terminating on June 30, 2013. Tuition for this student’s program is \$292.06 per diem for a total of \$52,571.00. Transportation will be provided by Bradley Beach School District. [B]
3. Resolved: That the Board approve the following students: **ID No. 260 and ID No. 2112** to attend the Harbor School, 240 Broad Street, Eatontown, NJ, 07724 for 2012/2013 school year (210 estimated number of school days - July 5, 2012 to June 30, 2013). Tuition for this student/s program is based on a per diem rate of \$245.04 for a total of \$51,458.00 per student. Transportation will be provided by Bradley Beach School District. [B]
4. Resolved: That the Board approve the following student: **ID No. 284** to attend the Harbor School, 240 Broad Street, Eatontown, NJ, 07724 for the 2012/2013 school year (195 estimated number of school days - July 5, 2012 to June 30, 2013). Tuition charges for the student’s program is based on a per diem rate of \$245.04 for a total of \$47,782.80. Transportation will be provided by Bradley Beach School District. [B]
5. Resolved: That the Board approve the following student: **ID No. 887** to attend the Harbor School, 240 Broad Street, Eatontown, NJ, 07724 for the 2012/2013 school year (190 estimated number of school days - July 5, 2012 to June 30, 2013). Tuition for this student’s program is based on a per diem rate of \$245.04 for a total of \$46,557.60. Transportation will be provided by the Bradley Beach School District. [B]
6. Resolved: That the Board approve the following student: **Student ID No. 1354** to attend CPC Behavioral Healthcare-High Point School (PO64), 1 Highpoint Center Way, Morganville, NJ, 07751 for 2012/2013 school year (205 days - July 9, 2012 to June 30, 2013). Tuition for this student’s program is \$340.00 per diem for a total of \$69,700.00. Transportation will be provided by Bradley Beach School District. [B]
7. Resolved: That the Board approve the annual “School Safety Plan” for the 2012/2013 school year. (Attachment VI-C.7)

MOTION: Mr. Mandina SECOND: Mr. Bardin VOTE: 8-0-1
Dr. Monroe abstained

D. Curriculum

1. Resolved: That the Board approve the adoption of the Health and Physical Education Curriculum for implementation during the 2012/2013 school year.
2. Resolved: That the Board approve the adoption of the Bradley Beach Social Studies Curriculum for implementation during the 2012/2013 school year.
3. Resolved: That the Board approve the adoption of the Bradley Beach Technology Curriculum for implementation during the 2012/2013 school year.
4. Resolved: That the Board approve the adoption of the Bradley Beach Visual Arts and Music Curriculum for implementation during the 2012/2013 school year.
5. Resolved: That the Board approve the adoption of the World Language Curriculum for implementation during the 2012/2013 school year.
6. Resolved: That the Board approve the adoption and use of the following mathematics text materials for implementation during the 2012/2013 school year:
 - Everyday Math- Pre-Kindergarten through Grade 5 (published 2012 by McGraw-Hill Inc.)

MOTION: Dr. Monroe SECOND: Dr. Rodriguez VOTE: 9-0

7. Resolved: That the Board approve the adoption of the Language Arts Curriculum for implementation during the 2012/2013 school year.
8. Resolved: That the Board approve the adoption of the Bradley Beach Mathematics Curriculum for implementation during the 2012/2013 school year.

MOTION: Dr. Rodriguez SECOND: Dr. Monroe VOTE: 9-0

VII. Business Administrator/Board Secretary's Report

A. Approval of Attendance at NJSBA 2012 Workshop and Exhibition October 23-25, 2012

Resolved: That the Board approve the attendance of the following board members and administrators to the annual New Jersey School Boards Association Conference, which will be held at the Atlantic City Convention Center, Atlantic City, NJ, at a total travel cost not to exceed \$2,332.00. [B]

Workshop/Regular Meeting
August 21, 2012

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Thomas Bardinas	\$ 81.82			\$56.00	\$30.00
Barbara Feeley	81.82			56.00	
Dwight Gerdes	81.82	\$ 96.00	\$ 66.00	56.00	30.00
Brian Gorry	81.82			56.00	30.00
Paul Johnson	81.82			56.00	30.00
Michael Mandina	81.82			56.00	30.00
Todd Migdon	81.82			56.00	30.00
Susan Monroe	81.82			56.00	30.00
Denise Rodriguez	81.82			56.00	30.00
David Tonzola	81.81	96.00	66.00	56.00	30.00
Joseph Majka	81.81	96.00	66.00	56.00	30.00
Total	\$900.00	\$288.00	\$198.00	\$616.00	\$330.00

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

B. Approval of Renewal of Food Service Contract with Dowling Food Service Management Co.

Resolved: That the Board award the third contract renewal to the Dowling Food Service Management Co., Stanhope, N.J. for management of the District's food service operations for the 2012/2013 school year at the following fee:

Management Fee \$8,862.50
and
Administrative Fee \$1,742.50

Note: Dowling Food Service Management guarantees that bottom line on the operational financial report for the 2012-2013 school year will be a loss no greater than \$13,500. If the actual bottom line is greater than this amount, Dowling Food Service Management, Inc. will subsidize the full amount over the guarantee up to the management fee of \$8,862.5. [B]

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

C. Approval of Lunch/Breakfast Prices – 2012/2013 School Year

Resolved: That the Board approve the following lunch/breakfast prices for the 2012/2013 school year.

Student Lunch \$3.25
Student Breakfast \$1.50
Adult Lunch \$3.75
Adult Breakfast \$1.90

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

D. Approval of Ala Carte Prices – 2012/2013 School Year

Resolved: That the Board approve the attached ala carte prices for the 2012/2013 school year. (Attachment VII-D)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

E. Approval of Adult Lunch Prices – 2012/2013 School Year

Resolved: That the Board approve the attached adult lunch prices for the 2012/2013 school year. (Attachment VII-E).

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

F. Approval of FY 2013 NCLB Consolidated Formula Grant Application/Funds

Resolved: That the Board approve the submission of the FY 2013 NCLB Consolidated Formula Grant Application and acceptance of funds as follows: (Attachment VII-F)

Program Name	FY 2013 Award Amount
NCLB Title IA	\$121,540
NCLB Title IIA	39,739
NCLB Title III	14,886

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VII-G)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2012 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VII-H)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2012, after review of the Secretary's Monthly Financial Report (appropriations section) and upon

consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation is in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

J. Approval of 2011/2012 Budget Transfers

Resolved: That the Board approve the 2011/2012 budget transfers as listed on Attachment VII-J.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

K. Approval of 2012/2013 Budget Transfers

Resolved: That the Board approve the 2012/2013 budget transfers as listed on Attachment VII-K.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

L. Approval of Transfer of Funds

Resolved: That the Board approve the transfer of \$666.00 from the Student Activities Account (11-402-100-500.0) to the Bradley Beach Grammar School Checking Account.

[T - to fund referee and sport related fees]

Resolved: That the Board approve the transfer of \$1,762.50 from the General Fund Account (11-190-100-500.0) to the Bradley Beach Grammar School Checking Account.

[T - to fund various school related field trips]
(Attachment VII-L)

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

M. Approval of July 2012 Payroll

Resolved: That the Board approve the July 2012 gross payroll in the amount of \$91,040.24.

MOTION: Mr. Mandina SECOND: Mr. Bardinas VOTE: 9-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the August 21, 2012 regular bills list and as certified and approved. (Attachment VII-N)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 9-0

VIII. Old Business

Mr. Migdon stated that the Bradley Beach Kids Run was a huge success as well as the 5k, which was held on Saturday, August 18th.

IX. New Business

The PTO Capital Committee is discussing having fundraising events in October. One such event is a silent auction to be held at a local restaurant.

X. Committee Reports

Mr. Migdon stated that the Facilities Committee will meet on September 12th.

Dr. Monroe wanted to thank Mr. Paul Mulligan for his hard work developing and writing the curriculum this summer.

XI. President's Report – None

XII. Public Comments – None

XIII. Executive Session – None

XIV. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:48 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary