

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**September 21, 2010**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:        Mr. Bardinias                                Mr. Johnson  
                     Mrs. Feeley                                    Mr. Mandina  
                     Mr. Gerdes                                        Mr. Migdon  
                     Mr. Gorry arrived 7:12 p.m.    Mr. Charette  
                     Dr. Turner, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Interviews for Board Member Vacancy (Attachment III)

Executive Session

President Charette called for an Executive Session at 7:11 p.m. to discuss personnel matters.

Public Workshop Reconvened

On a motion made by Mr. Migdon, and seconded by Mr. Gerdes, the Board reconvened into the workshop session at 7:27 p.m.

Superintendent's Report

The Board began the workshop session of the meeting by conducting an interview with the lone Board vacancy applicant, Dr. Susan Monroe. Dr. Monroe gave the Board background information about herself focusing on her involvement in teachers' training in mathematics and her experiences in the fields of mathematics and strategic planning. Dr. Monroe indicated she would like to see the development of a Science Fair, similarly to the School's Art Fair, during the course of the school year.

Workshop/Regular Meeting  
September 21, 2010

Dr. Turner reviewed his agenda items, in particular the appointment of the staff members to provide early morning and/or after school remedial and basic skills instruction. Dr. Turner informed the Board that since there was a reduction in the current year budget the district will facilitate their basic skills program before and after school instead of having a dedicated staff person performing basic skill services. Dr. Turner then went on to review the collaborative partnership agreement between the Bradley Beach School District and Monmouth University. The focus of this collaboration will be to extend professional development opportunities to teachers within Bradley Beach. Dr. Turner then reviewed the staff travel requests and the policies for first reading.

Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola also reminded the Board of the upcoming NJSBA Convention to be held on October 19<sup>th</sup> and 20<sup>th</sup> and discussed with the Board the District's allocation for the federal education funding under the Education Jobs Act. The District's allocation is \$40,571 and these funds must be spent by September 2012.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:00 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 8:01 p.m.

Roll Call

Present: Mr. Bardinas Mr. Johnson  
Mrs. Feeley Mr. Mandina  
Mr. Gerdes Mr. Migdon  
Mr. Gorry Mr. Charette  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Meeting – June 22, 2010  
Confidential Executive Sessions – June 22, 2010

MOTION: Mr. Johnson SECOND: Mr. Bardinas VOTE: 5-0-3  
Mr. Gerdes abstained  
Mr. Gorry abstained  
Mr. Migdon abstained

Resolved: That the Board approve the Minutes of:

Regular/Public Meeting – August 17, 2010

MOTION: Mr. Migdon SECOND: Mr. Gorry VOTE: 7-0-1

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following staff to conduct, coach and provide leadership for the following student extracurricular activities at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association: [B]

Computer Club	Julia Mate
Boys' Baseball	Jason Smith (50%) David Tonzola (50%)
Girls' Softball	Jeanne Acerra
Boys' Soccer	Jason Smith
Girls' Soccer	Kristin Bower
Girls' Basketball	Jason Smith
Cheerleading	Patricia Velázquez (50%) Linda Delicio (50%)
Choral Director	Kimberly Meckes
Environmental Club	Sandy Delopoulos
Safety Patrol Director	Donna Hamernick
Student Government	Jeanne Acerra (50%) Julia Mate (50%)
School Newspaper/Career Day	Kevin Cosgrove

2. Resolved: That the Board approve Susan Lynch to the position of Cafeteria Aide for the 2010/2011 school year effective date September 22, 2010 through June 15, 2011 at the hourly rate of \$10.21 for 3.0 hours per day. [B]
3. Resolved: That the Board approve the appointment of the following substitute teachers for the 2010/2011 school year: [B] [G]

Brady, Cynthia	Shea, Anne
McCormick, Caroline	Simeonidis, Cheryl
Nyman, David	Tort-Bergeron, Mary Jo
O'Connor, Susan	Kerri Cunningham
Andrew DiGiovanni	

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year. Substitute teachers are paid \$75.00 per day.

4. Resolved: That the Board approve the appointment of the following staff to provide early morning and/or after school remedial and basic skills instruction (Period A 8:00-8:40 a.m. and/or Period B 3:15-4:00 p.m.) to students in grades 3-8 in language arts/literacy and mathematics: [G]

Workshop/Regular Meeting  
September 21, 2010

Jeanne Acerra  
Julia Gross  
Amy Roth  
Ronnie Walerzak  
Karen O'Boyle  
Sally Scarangella

Kevin Cosgrove  
Barbara O'Rourke  
Michelle Sprengel  
Sandy Delopoulos  
Marie Cooper

Note: Amount paid out of federal funds account codes 20-453-100-101.00-PA, 20-232-100-101.01-PA, and 20-231-100-101.01 NCLB Title I ARRA, carryover and current year.

5. Resolved: That the Board approve the following staff members be compensated at increased levels beginning in the 2010/2011 school year as a result of the completion of graduate education coursework at accredited universities: [T]

<u>Staff Member</u>	<u>Previous Salary Level</u>	<u>New Salary Level</u>
Paul Mulligan	BA	BA+15, Step 7

Staff Travel

6. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Joanna Giuliano	10-06-10	NJ Bullying Prevention Conference	Holiday Inn Tinton Falls	\$110.00
Alison Zylinski	10-06-10	NJ Bullying Prevention Conference	Holiday Inn Tinton Falls	\$110.00
Alison Zylinski	10-22-10	Cyberbullying Workshop	Freehold, NJ	-0-
Patricia Napolitano	10-22-10	Cyberbullying Workshop	Freehold, NJ	-0-
Marjorie Zaccaro	11-23-10	Practical Strategies for Managing Angry, Aggressive and Impulsive Students Grade K-12	Monmouth University	\$199.00
Cynthia Aurilio	11-23-10	Practical Strategies for Managing Angry, Aggressive and Impulsive Students Grade K-12	Monmouth University	\$199.00
Marjorie Zaccaro	Nov. 29-30, 2010	First & Second Grade Conference Bureau of Education & Research	Voorhees, NJ	\$339.00
Sandy Delopoulos	1-27-11	Dollar Store Science: Activities, Labs, & Resources for Meeting the NEW Earth Systems Science Standards on a Tight Budget)	CMSCE Lab Rutgers	\$195.00
Thomas Musier	10-06-10	Asbestos Awareness Training	Ocean Township, NJ	\$ 65.00

Discussion: Mr. Migdon asked if Dr Turner reviews all professional development request.

Dr. Turner informed the Board that he reviews all of the professional development request.

7. Resolved: That the Board approve the compensation for Computer Technology Teacher, Julia Mate, to create the annual student art calendar for publication and distribution to parents. This project required 23 work hours to be compensated at the \$40/hour stipend rate as defined in the BBEA collective agreement. [B]
8. Resolved: That the Board approve the appointment of Susan Fick to provide Home Instruction to Student ID No. 1302 beginning September 23, 2010 continuing until an appropriate placement is determined for this student. Compensation will be at the contracted stipend rate of \$40.00/hour, not to exceed 10 hours/week. [B]
9. Resolved: That the Board approve and endorse a collaborative partnership agreement between the Bradley Beach School District and Monmouth University for the purpose of extending and enriching professional development for teachers as well as providing growth experiences for pre-service teachers. (Attachment V-A.9)

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

B. Policy

1. Resolved: That the Board approve the following policies for first reading:  
(White Attachment Packet V-B.1)

<b>POLICY NUMBER</b>	<b>POLICY</b>
0146	Board Member Authority
0171	Duties of Board President and Vice President
0173	Duties of Public School Accountant
3144	Certification of Tenure Charges
4159	Support Staff Member/School District Reporting
5516	Use of Electronic Communications and Recording Devices
6112	Reimbursement of Federal and Other Grant Expenditures
6830	Audit and Comprehensive Annual Financial Report
8310	Public Records

MOTION: Mr. Johnson SECOND: Mr. Migdon VOTE: 8-0

C. Students

1. Resolved: That the Board approve the tuition contract with the Neptune High School District for 6 regular education students at a tuition rate of \$6,874.00/student for a total of \$41,244.00. [B] (Attachment V-C.1)
2. Resolved: That the Board approve the tuition contract with the Monmouth County Vocational School District for 4 students at a tuition rate of \$5,800.00; 4 students at a tuition rate of \$5,000.00; and 4 shared time self-contained special education students at a tuition rate of \$5,000.00 for a total tuition of \$63,200.00 for the 2010/2011 school year. [B] (Attachment V-C.2)
3. Resolved: That the Board approve the following 2010 student field trip that provides community onsite learning aligning with the New Jersey Core Curriculum Content Standards: [B]

Date	Grade	Location	Cost	Bus
October 15, 2010	4	Food Bank of Monmouth & Ocean Counties	-0-	\$236.00

4. Resolved: That the Board approve the following student: **Student ID No. 070** to attend the 2010 extended school year program at the Marie Katzenbach School for the Deaf, 320 Sullivan Way, PO Box 535, Trenton, NJ, 08625 for summer 2010 (July 5 – August 6, 2010). Tuition for this student’s program is \$6,600.00 transportation will be provided by Bradley Beach School District. [B]
5. Resolved: That the Board approve Home Instruction for **Student ID No. 1302** to begin Wednesday, September 22, 2010 and continue until an appropriate placement is determined for this student. Home Instruction involves 10 hours/week. Compensation will be at the contracted stipend rate of \$40.00/hour. [B]
6. Resolved: That the Board approve the attendance of two students from the Search Day School to participate in 6 hours/week for mainstreaming, from September 2010 to May 2011, (one grade 1 student and one grade 3 student) and one grade 3 student to participate in 2 hours/week. Search Day will be paying the Bradley Beach School District a total of \$825.00/month (2 @\$350.00/student and 1 @ \$125.00/student) for the 2010/2011 school year for the 3 students. Transportation and student support will be provided by the Search Day School.
7. Resolved: That the Board approve the annual Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials and its submission to the New Jersey Department of Education. (Attachment V-C.7)

Reports

8. Report from the New Jersey Department of Education, Office of Special Education Programs has deemed that the Bradley Beach School District **“meets requirements”** relative to federal and state compliance codes and requirements. (Attachment V-C.8)
9. Report from the New Jersey Department of Education has deemed that the Bradley Beach School District **has attained** Annual Yearly Progress (AYP) at both the elementary and middle grade levels in both language arts and mathematics for the 2009-2010 school year. (Attachment V-C.9)
10. Resolved: That the Board approve the annual “Standing Orders for the Care of the Ill or Injured” for the 2010/2011 school year. (Attachment V-C.10)

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

VI. Business Administrator/Board Secretary’s Report

A. Approval of Salaries to be Funded by Federal Grants: FY 2011 IDEA

Resolved: That the Board approve the following salaries to be charged to the following federal grants: [G]

Name	Salary	Account Code	Federal Grant
Erin Gallagher	19,448.00	20-250-100-106.00	IDEA Basic
Susan Caroselli	19,448.00	20-250-100-106.00	IDEA Basic
Danielle Torone	20,904.00	20-250-100-101.00	IDEA Basic

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

B. Approval of Expanded Uniform Minimum Chart of Accounts for 2010/2011 School Year

Resolved: That the Board adopt the expanded Uniform Minimum Chart of Accounts for New Jersey Public School for the 2010/2011 School Year. (Attachment VI-B)

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

C. Approval of FY 2011 No Child Left Behind Title III Consortium Funds

Resolved: That the Board approve the FY 2011 NCLB Title III Consortium Funds as follows:

LEA	Amount
Cranbury School District	\$2,473.00
Neptune City School District	\$5,764.00

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

D. Approval of Adult Lunch Prices – 2010/2011 School Year

Resolved: That the Board approve the attached adult lunch prices for the 2010/2011 school year. (Attachment VI-D).

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

E. Approval of Use of Facilities by the Bradley Beach Municipal Alliance to Prevent Alcoholism and Drug Abuse

Resolved: That the Board approve the Bradley Beach Municipal Alliance to Prevent Alcoholism and Drug Abuse to use the gymnasium on Friday, October 22, 2010 from 6:00 p.m. until 9:00 p.m. to host the third annual Cops vs. Kids volleyball game. (Attachment VI-E)

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

F. Approval of Use of Facilities by the Bradley Beach Brownie Troop 1317

Resolved: That the Board approve the Bradley Beach Brownie Troop 1317 to use the art room as per attachment VI-F.

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2010 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-G)

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2010 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-H)

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 31, 2010, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b);

Workshop/Regular Meeting  
September 21, 2010

that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

J. Approval of September 2010 Payroll

Resolved: That the Board approve the September 2010 gross payroll in the amount of \$66,272.99

MOTION: Mr. Migdon SECOND: Mr. Bardinas VOTE: 8-0

K. Approval of Bills Payment

Resolved: That the Board approve the payment of the September 21, 2010 regular bills list and as certified and approved. (Attachment VI-K)

MOTION: Mrs. Feeley SECOND: Mr. Migdon VOTE: 8-0

L. Appointment of Board Member

Resolved: That the Board appoint Dr. Susan Monroe as Board Member to fill the vacant unexpired term of office effective immediately. Dr. Monroe shall serve until the next organization meeting following the April 27, 2011 school board elections.

MOTION: Mrs. Feeley SECOND: Mr. Gerdes VOTE: 8-0

M. Administration of Oath of Office

Mr. Tonzola administered the oath of office to Dr. Susan Monroe.

VII. Old Business

Mr. Migdon stated that the Kids Run before the 5k run was outstanding.

VIII. New Business

Mr. Migdon stated that the Rummage Sale will be October 15<sup>th</sup>. Residents can drop off their items at the Ascension Center. Moreover, the 8<sup>th</sup> graders will begin fundraising for the Washington Trip shortly.

Mr. Johnson wanted to discuss with the Board the possibility to increase the yearbook stipend to two stipend positions. The Personnel Committee will discuss this issue and make a recommendation to the Board at the October meeting.

IX. Committee Reports – None

X. President's Report

Mr. Charette spoke about Assembly Bill number 355, which establishes a permanent inter-district public school choice program. A brief Board discussion followed Mr. Charette's overview of this law. Mr. Charette also indicated that he received another letter from the Belmar Board of Education asking the Bradley Beach Board of Education to form a committee to discuss the possibility of sharing a Superintendent. The committee will be made up of: Mr. Charette, Mr. Mandina, Mr. Migdon, and Mr. Gerdes.

XI. Executive Session – None

XII. Public Comments (Regular Meeting Only)

Mrs. Beth Kepler of 504 Central Avenue spoke about her concerns about bullying in the school. Mrs. Kepler suggested the Board look into the VOICE program (Victims of Incidents Concerning Education). The VOICE program would be run by volunteer parent liaisons, as trained by Monmouth County officials.

Mr. Charette said he would look forward to learning more about the program and perhaps have a presentation brought before the Board describing the program in more detail.

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:51 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary