

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**October 19, 2010**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:03 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:      Mr. Bardinas              Mr. Mandina  
                 Mrs. Feeley                Mr. Migdon  
                 Mr. Johnson                Mr. Charette  
                 Dr. Turner, Superintendent/Principal  
                 David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gerdes  
                 Mr. Gorry

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular, the appointment of Beverly Riley as Primary Level Reading Consultant, the creation of a new stipend position, "Yearbook Technical Advisor," and the tuition contracts for the high school students. Dr. Turner then conducted a presentation on the 2010 results of the New Jersey Assessment of Skills and Knowledge. Dr. Turner focused his presentation on the nine year journey students take through the school. The district's curriculum is geared towards forming building blocks at each grade level. Dr. Turner gave an analysis of each grade level starting with the 3<sup>rd</sup> grade and finishing with the 8<sup>th</sup> grade. The main focus of the presentation was on the language arts results. Although the district was below the state average, as measured by proficiency levels, in the 3<sup>rd</sup> – 7<sup>th</sup> grade in language arts, the district surpassed the state average as measured by the 8<sup>th</sup> grade assessment. Dr. Turner indicated that the focus of the district's professional development strategy this year will be towards language arts literacy to assist with the lower grade levels assessment results. After Dr. Turner gave his presentation on the results of the New Jersey Assessment of Skills and Knowledge, he went over the 2009/2010 school district Violence and Vandalism Report. Dr. Turner indicated that there were two reportable incidents.

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Afterwards, Mr. Tonzola discussed his agenda items with the Board. Mr. Tonzola discussed the Three Year Comprehensive Maintenance Plan, the Required Maintenance Budget Amount – Form M-1, the allocation the district will be receiving under the Education Jobs Funds Act, the proposed Inter-Local Agreement between Neptune Township Board of Education and Bradley Beach Board of Education and the transportation routes on this evening’s agenda.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:41 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:42 p.m.

Roll Call

Present: Mr. Bardinas Mr. Johnson  
Mrs. Feeley Mr. Mandina  
Mr. Gerdes Mr. Migdon  
Mr. Gorry Mr. Charette  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Meeting – September 21, 2010  
Confidential Executive Sessions – September 21, 2010

MOTION: Mrs. Feeley SECOND: Mr. Migdon VOTE: 7-0

V. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2010/2011 school year: [B] [G]

Boggio, Kim R.	Jump, Kathryn
Ginnane, Anne M.	Leanza, Joseph
Jordan, Dolores	Claire Kenney

Note: Grant funds to be paid out of federal funds account codes 20-271-100-101.01-CO and 20-270-100-101.01 NCLB Title IIA carryover and current year.  
Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of Beverly Riley as Primary Level Reading Consultant for the 2010/2011 school year. This position will involve providing student instruction not to exceed 12 hours/week and will be compensated at a rate of \$30.00/hour. [G]

Note: Grant funds to be paid out of federal funds account code 20-451-100-101.00-RE  
 ARRA-NCLB Title I

3. Resolved: That the Board approve the creation of an additional stipend position for the 2010/2011 school year to serve as “Yearbook Technical Advisor.” This position will be compensated at the same stipend rate designated for club advisors of \$2,101.00 which is consistent with the Bradley Beach Education Association collective agreement. [B]
4. Resolved: That the Board approve the appointment of the following staff to conduct, coach and provide leadership for the following student extracurricular activities at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association: [B]

Yearbook	Jeanne Acerra
Boys’ Basketball	Paul Mulligan

Staff Travel

5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Kristin Bower	10-22-10	Literacy Symposium	Monmouth University, West Long Branch, NJ	\$50.00
Erin Gallagher	10-22-10	Literacy Symposium	Monmouth University, West Long Branch, NJ	\$50.00
Heidi Kobb	10-22-10	Early Childhood Leadership Conf.	Riverview Plaza, Trenton, NJ	-0-
Kevin Cosgrove	11-17-10	Reading Instruction that Works for Students with Disabilities	Cherry Hill, NJ	\$215.00
Lucille Wasack	11-18-10	Head & Back Injuries	CentraState Med. Ctr. Freehold, NJ	\$55.00
Jeanne Acerra	11-18-10	Use 6 Traits to Strengthen Student Writing Skills (6-12) BER	Cherry Hill, NJ	\$199.00
Erin Gallagher	11-22-10	Best Practices to Differentiate Your Writing Instruction: Help All Your Students to Enhance Their Writing Skills, K-2	Cherry Hill, NJ	\$199.00
Patricia Napolitano	12-03-10	Multi-Sensory Strategies & Tools for Treating Children & Adolescents with Sensory Processing Disorder	Long Branch, NJ	\$159.00
Susan Livingston	12-03-10	Multi-Sensory Strategies & Tools for Treating Children &	Long Branch, NJ	\$159.00

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		Adolescents with Sensory Processing Disorder		
Noreen Tarriff	12-06-10	What's New in Children's Literature	Newark, NJ	\$215.00
Donna Hamernick	12-06-10	What's New in Children's Literature	Newark, NJ	\$215.00
Karen O'Boyle	12-07-10	Smart Notebook Software in the Math Class	Rutgers University Piscataway, NJ	\$195.00
Lucille Wasack	12-13-10	Meeting the Challenge of a Changing School Health Environment	CentraState Med. Ctr. Freehold, NJ	\$55.00
Lucille Wasack	1-24-10	Communicable Disease Reporting & Bed Bugs! Why Now!	CentraState Med. Ctr. Freehold, NJ	\$55.00
Karen O'Boyle	1-28-11	Math Activities and Resources to Engage Your Students to Prepare for the NJ Ask 6-8	Rutgers University Piscataway, NJ	\$195.00
Sandy Delopoulos	3-08-11	Dollar Store Science: Activities, Labs and Resources for Meeting the NEW Physical Science Standards	Rutgers University	\$195.00
Lucille Wasack	3-16-11	Exploring Epilepsy	CentraState Med. Ctr. Freehold, NJ	\$55.00
Cynthia Fluhr	11-18-10	Teaching Verbal Behavior to Students with Autism	Neptune, NJ	-0-
Samuel Bullock, Sr.	10/28-10/29/10	OSHA 2-Day Asbestos Operation & Maintenance	Ocean Twp., NJ	\$285.00

MOTION: Mr. Bardinas                      SECOND: Mr. Johnson                      VOTE: 7-0

B. Policy

1. Resolved: That the Board approve the following policies for second reading:  
(White Attachment Packet V-B.1)

<b>POLICY NUMBER</b>	<b>POLICY</b>
0146	Board Member Authority
0171	Duties of Board President and Vice President
0173	Duties of Public School Accountant
3144	Certification of Tenure Charges
4159	Support Staff Member/School District Reporting
5516	Use of Electronic Communications and Recording Devices
6112	Reimbursement of Federal and Other Grant Expenditures
6830	Audit and Comprehensive Annual Financial Report
8310	Public Records

MOTION: Mr. Migdon                      SECOND: Mr. Johnson                      VOTE: 7-0

C. Students

1. Presentation by Superintendent, Dr. Wayne Turner on 2010 results of the New Jersey Assessment of Skills and Knowledge
2. Presentation by Superintendent Dr. Wayne Turner on 2009/2010 school district Violence and Vandalism Report
3. Resolved: That the Board approve the 2010/11 school year school year contract for **Student ID No. 1302** for the Woodcliff Academy, 1345 Campus Parkway, Wall, NJ 07753. This agreement shall be in effect from September 23, 2010 through June 30, 2011 constituting 183 school days at a tuition rate of \$214.65 for a total of \$39,280.95. Transportation will be provided by Bradley Beach School District. [B]
4. Resolved: That the Board approve the tuition contract with the Neptune High School District for 7 regular education students at a tuition rate of \$6,874.00/student for a total of \$48,118.00. [B] *\*\*This is a revised contract from the September 2010 meeting where 6 students' tuition was approved.* (Attachment V-C.4)
5. Resolved: That the Board approve the 2010/2011 tuition contract with the Neptune Township School District for 2 regular education students at a tuition rate of \$6,874.00/student for a total of \$13,748.00. [B] (Attachment V-C.5)
6. Resolved: That the Board approve the 2009-2010 Violence & Vandalism Report and its submission to the New Jersey Department of Education following the presentation of that report and its contents. (Attachment V-C.6)

Safety

7. Resolved: That the Board approve the annual 'School Safety Plan' for the 2010/2011 school year. (Attachment V-C.7)

MOTION: Mr. Johnson                      SECOND: Mr. Migdon                      VOTE: 6-0  
Dr. Monroe abstained

VI. Business Administrator/Board Secretary's Report

A. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary.  
(Attachment VI-A)

MOTION: Mrs. Feeley                      SECOND: Mr. Johnson                      VOTE: 7-0

B. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Public School Worksheet, required per N.J.A.C. 6:24. (Attachment VI-B)

MOTION: Mrs. Feeley                      SECOND: Mr. Johnson                      VOTE: 7-0

C. Approval of the Education Jobs Funds Allocation

Resolved: That the Board approve the acceptance of the Education Jobs Funds allocation in the amount of \$40,571. (Attachment VI-C)

Note: Funds must be spent by September 2012

MOTION: Mrs. Feeley                      SECOND: Mr. Johnson                      VOTE: 7-0

D. Approval of the Interlocal Service Agreement with Neptune Township Board of Education and Neptune City Board of Education

Resolved: That the Board approve the Interlocal Service Agreement to increase the availability of medical services to students provided through a contract with Meridian Pediatric Associates (MPA) on site at the K. Hovnanian Wellness Center at Neptune School as per attachment VI-D.

MOTION: Mrs. Feeley                      SECOND: Mr. Johnson                      VOTE: 7-0

E. Approval of Special Education & Public School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2010/2011 Year

Resolved: That the Board approve the special education and public school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the

transportation of Bradley Beach students to various schools for the 2010/2011 school year. [B]

Route #	Destination	Total
0542	Katzenbach	\$34,419.60
6584	Asbury Park	3,916.80
9564	Academy Charter	18,806.40
0566	New Road	15,132.60
5535	Manasquan HS	15,292.80
0622	Bradley Beach Elem	11,869.20
	<b>Total</b>	<b>\$99,437.40</b>

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

F. Approval of Vocational School Routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2010/2011 School Year

Resolved: That the Board approve the vocational school routes with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to various vocational schools for the 2010/2011 school year. [B]

Route #	Destination	Cost
V7038, V8106, V8123 & V8129	Career Center	\$19,461.60
V071 & V9026	Keyport Vocation	14,221.80
V8141	High Tech HS	8,056.80
V2034	Allied Health	1,562.40
V7000	Aberdeen Voc AM	3,592.80
	<b>Total</b>	<b>\$46,895.40</b>

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

G. Approval of Nonpublic School Route with the Monmouth-Ocean Educational Services Commission, Colts Neck, NJ for the 2010/2011 School Year

Resolved: That the Board approve the nonpublic school route with the Monmouth-Ocean educational Services Commission, Colts Neck, NJ for the transportation of Bradley Beach students to one nonpublic school for the 2010/2011 school year. [B]

Route #	Destination	Cost
SC5	St. Catharine	\$2,898.00

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

H. Acceptance of FY 2011 IDEA Part B Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2011 IDEA Part B Consolidated Formula Grant Funds as follows: (Attachment VI-H)

<b>Program Name</b>	<b>Carry-Over Amount</b>
Basic	\$133,209.00
Preschool	2,882.00

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

I. Approval of Use of School Building – Daisy Girl Scout Troop

Resolved: That the Board approve the use of the Bradley Beach Elementary School art room (room # 29) by the Daisy Girl Scout Troop to conduct their scout meetings for the 2010/2011 school year (Attachment VI-I).

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

J. Approval to Close Bank Account xxxxxx4073 Bradley Beach Board of Education Referendum Account

Resolved: That the Board authorizes the Business Administrator to close Bank Account number xxxxxx4073, Bradley Beach Board of Education Referendum Account, due to the fact that the fiscal activity in the account has concluded.

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

K. Acceptance of Monetary Gift

Resolved: That the Board accept, with great appreciation, the monetary gift in the amount of eight hundred twenty-seven dollars and 19 cents (\$827.19) from Ms. Leisa V. Clayton. These funds will be used to pay for one mimio interactive board, one wireless kit and one marker board for room number 10.

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2010 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-L)

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2010 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-M)

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 30, 2010, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

O. Approval of Budget Transfers

Resolved: That the Board approve the September 2010/2011 budget transfers as listed on Attachment VI-O.

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

P. Approval of September 2010 Payroll

Resolved: That the Board approve the September 2010 gross payroll in the amount of \$319,860.84.

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 7-0

Q. Approval of Bills Payment

Resolved: That the Board approve the payment of the October 19, 2010 regular bills list and as certified and approved. (Attachment VI-Q)

MOTION: Mr. Bardin SECOND: Mr. Johnson VOTE: 7-0

VII. Old Business

Mr. Migdon stated that the Rummage sale was a huge success and he wished to thank everyone who made the event possible.

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VIII. New Business – None

IX. Committee Reports

Personnel Committee met and discussed the creation of the new stipend position on tonight's agenda.

Shared Service Committee met on Wednesday October 13<sup>th</sup> to discuss the possibility of sharing services with Belmar Board of Ed. The committee, on October 14<sup>th</sup>, then met with members of the Belmar Board of Education to discuss these issues

X. President's Report

Mr. Charette stated that the district will be trying to improve the language art results through various professional development initiatives this school year

XI. Executive Session

President Charette called for an Executive Session at 7:43 p.m. to discuss personnel matters.

XII. Public Comments (Regular Meeting Only)

Ms. Beth Kepler, of 504 Central Avenue, spoke about her concerns about bullying in the school. Ms. Kepler indicated she wanted to help develop a comprehensive bully policy through the VOICE Program. Furthermore, Ms. Kepler stated that she had a list of events from Sept 15<sup>th</sup> to the present concerning unsafe incidents that occurred in the school. Ms. Kepler asked for the resignation of the Superintendent and Vice Principal on the grounds of child neglect.

Ms. Heather Minsky, of 115 2<sup>nd</sup> Avenue, spoke about the District's use of the Learnia Program and the possibility to replace it with the MAP Program to track students' assessment progress throughout the year. Ms. Minsky also inquired how parents can get involved in the curriculum committee and that the district can look at forming a collaboration with Brookdale Community College for professional development opportunities.

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:20 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary