

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Regular Meeting/Public Hearing**  
**March 29, 2011**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspaper, *The Asbury Park Press*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:        Mr. Bardinas                                Mr. Mandina  
                     Mrs. Feeley                                    Mr. Migdon  
                     Mr. Gerdes                                        Dr. Monroe  
                     Mr. Gorry arrived at 7:35 p.m.        Mr. Charette  
                     Mr. Johnson  
                     Dr. Turner, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Formal Public Hearing and Presentation of the Proposed 2011/2012 School Budget

Dr. Wayne Turner and David Tonzola reviewed the Budget PowerPoint Presentation with the Board and the public during the public hearing portion of the meeting. Dr. Turner addressed the educational impact that the 2011/2012 budget has on the district, while Mr. Tonzola addressed the financial impact of the budget.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the professional services contract with Ms. Loren McCue, MA, CCC-SLP, the upcoming professional development opportunities related to the Wilson Reading Program, and the policies for first reading.

Mr. Tonzola then went over his agenda items with the Board, specifically the approval of the safety grant and the transportation jointures with Neptune Township. Mr. Tonzola explained to the Board that this is the third year that the safety grant has been offered. The first year the district was able to buy a new defibrillator, the second year the district upgraded its two-way communication system. This year the district will be enhancing its existing camera system.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:54 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:55 p.m.

Roll Call

Present: Mr. Bardinas Mr. Mandina  
Mrs. Feeley Mr. Migdon  
Mr. Gerdes Dr. Monroe  
Mr. Gorry Mr. Charette  
Mr. Johnson  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Special Meeting – March 1, 2011  
Confidential Executive Session – March 1, 2011

MOTION: Mr. Migdon SECOND: Mr. Mandina VOTE: 7-0-1  
Mr. Gerdes Abstained  
Dr. Monroe Abstained

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the professional service contract with Loren McCue, MA, CCC-SLP to the position of Replacement Speech Teacher effective April 4 through June 15, 2011. This position will be four (4) days/week compensated at a salary of \$70.00/hour. (Attachment V-A.1) [B]
2. Resolved: That the Board approve the appointment of the following staff to conduct, coach and provide leadership for the following student extracurricular activities at the specified stipend rate as negotiated in the collective agreement with the Bradley Beach Education Association: [B]

Drama Club

Marjorie Zaccaro

Staff Travel

3. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Patty Velazquez	4/06/11	Accelerating Proficiency in Your Foreign Language Classroom Using TPRS Strategies	Cherry Hill, NJ	\$ 199.00
Barbara O'Rourke	4/11/11	ESL Curriculum Development Process, Grades 6-12	NJ Forensics Sci. & Teaching Ctr. Hamilton, NJ	-0-
David Tonzola	4/29/11	Pertinent Information for PERS and TPAF Pension Plans	Neptune, NJ	99.00
Patty Velazquez	5/02/11	How to Dramatically Improve Your Students' Foreign Language Proficiency	New Brunswick, NJ	199.00
Barbara O'Rourke	5/02/11	ESL Curriculum Development Process, Grades PreK-5	NJ Forensics Sci. & Teaching Ctr. Hamilton, NJ	-0-
Cindy Fluhr	5/12/11	Introduction to Wilson Foundations, Level-K	New Grange Education Center Princeton, NJ	350.00
Wayne W. Turner	5/23/11	NJASA/NJSBA 29 <sup>th</sup> Annual Spring Conference	Long Branch, NJ	199.00
Kevin Cosgrove	5/24 – 5/26/11	Wilson Introduction/Applied Methods	New Grange Education Center Princeton, NJ	650.00
Cindy Fluhr	5/24 – 5/26/11	Wilson Introduction/Applied Methods	New Grange Education Center Princeton, NJ	650.00
Susan Livingston	5/24 – 5/26/11	Wilson Introduction/Applied Methods	New Grange Education Center Princeton, NJ	650.00
David Tonzola	6/01 – 6/03/11	NJASBO Annual Convention	Atlantic City, NJ	150.00
Joanna Giuliano	6/21 – 6/24/11	Nonviolent Crisis Intervention Training Program (Train the Trainer)	Elizabeth, NJ	1,729.00
David Tonzola	6/23/11	Audit and CAFR Preparation	Mt. Laurel, NJ	75.00

MOTION: Mr. Johnson                      SECOND: Mr. Migdon                      VOTE: 9-0

B. Policy

1. Resolved: That the Board approve the following policies for first reading:  
 (White Attachment Packet V-B.1)

<b>POLICY NUMBER</b>	<b>POLICY</b>
0141.1	Board Member and Term-Sending District
1230	Superintendent's Duties
1522	School-Level Planning

2132	School District Goals and Objectives
2414	Programs and Services for Pupils in High Poverty and in High Need School Districts
2440	Summer Session
2461	Special Education/Receiving Schools
5561	Use of Physical Restraint
6150	Tuition Income
6220	Budget Preparation
6311	Contracts for Goods or Services Funded by Federal Grants
6820	Financial Reports

MOTION: Mr. Bardinas                      SECOND: Mr. Gerdes                      VOTE: 9-0

C. Students

1. Resolved: That the Board approve the proposed school year calendar for the 2011/2012 school year. (Attachment V-C.1)
2. Resolved: That the Board approve for the balance of the 2011 school year a tuition contract for special education **Student ID No. 2165** to attend the Asbury Park School District. This agreement shall be in effect from January 3, 2011 through June 30, 2011 at a prorated annual tuition rate of \$12,689.00. [B]
3. Resolved: That the Board approve the submission of the 2011/2012 One-Year Preschool Program Plan Application to the New Jersey Department of Education.

MOTION: Mr. Migdon                      SECOND: Mr. Mandina                      VOTE: 9-0

VI. Business Administrator/Board Secretary's Report

A. Approval of School Budget – 2011/2012 School Year

Resolved: That the Board approve the 2011/2012 School Budget in the following amounts:

1. General Fund	\$6,518,200
2. Special Revenue	312,575
3. Debt Service Fund	169,535

MOTION: Mr. Gorry                      SECOND: Mrs. Feeley                      VOTE: 9-0

B. Approval of General & Debt Service Funds' Tax Levies – 2011/2012 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$4,934,068
Debt Service	169,533

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

C. Approval of Advertised Budget

Resolved: That the Business Administrator has advertised said budget in the Asbury Park Press on March 23, 2011 in accordance with the format required by the State Department of Education and according to law.

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

D. Approval of the District's General Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2011/2012 general fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Legal	\$ 5,000.00
Auditing	18,000.00
Architectural/Engineering	2,500.00
Physician	1,500.00
2-Month Speech Teacher Replacement	5,534.00
Part-time Psychologist	13,500.00

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

E. Approval of the District's Special Revenue Fund Professional Services Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2011/2012 special revenue fund professional services appropriation budget be set for the amount of:

Professional Services	Amount
Occupational Therapy	\$25,000.00
Physical Therapy	25,000.00

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

F. Approval of the District's General Fund Co-Curricular Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2011/2012 general fund co-curricular appropriation budget be set as follows:

<b>Co-curricular Activities</b>	<b>Salaries</b>
Safety Patrol	\$2,101.00
Yearbook	2,101.00
Yearbook Tech. Advisor	2,101.00
Environmental Club	2,101.00
Computer Club	2,101.00
Newspaper Relations	2,101.00
Choral Director	2,430.00
Student Government	2,101.00
Drama Club	2,101.00
Webmaster	3,500.00
Washington Stipend	600.00
<b>Total</b>	<b>\$23,338.00</b>

<b>Co-curricular Activities</b>	<b>Purchased Services (Board Subsidy/Travel)</b>
Safety Patrol	\$ 125.00
Yearbook	125.00
Environmental Club	125.00
Computer Club	125.00
Newspaper Relations	125.00
Choral Director	125.00
Student Government	125.00
Drama Club	125.00
<b>Total</b>	<b>\$1,000.00</b>

<b>Co-Curricular</b>	<b>Supplies</b>
Safety Patrol	\$62.50
Yearbook	62.50
Environmental Club	62.50
Computer Club	62.50
Newspaper Club	62.50
Choral Director	62.50
Student Government	62.50
Drama Club	62.50
<b>Total</b>	<b>\$500.00</b>

MOTION: Mr. Gorry

SECOND: Mrs. Feeley

VOTE: 9-0

G. Approval of the District's General Fund Athletics Appropriation Budget

Resolved: That in accordance with the New Jersey Accountability Regulations the 2011/2012 general fund athletics appropriation budget be set as follows:

<b>Athletics</b>	<b>Salaries</b>
Baseball	\$2,730.00
Softball	2,730.00
Boys Basketball	2,730.00
Girls Basketball	2,730.00
Boys Soccer	2,730.00
Girls Soccer	2,730.00
Cheerleaders	2,730.00
<b>Total</b>	<b>\$19,110.00</b>

<b>Athletics</b>	<b>Purchased Services (Board Subsidy e.g. transportation &amp; officials)</b>
Baseball	\$2,167.00
Softball	2,167.00
Boys Basketball	2,167.00
Girls Basketball	2,167.00
Boys Soccer	2,166.00
Girls Soccer	2,166.00
Cheerleaders	n/a
<b>Total</b>	<b>\$13,000.00</b>

<b>Athletics</b>	<b>Supplies</b>
Baseball	\$228.57
Softball	228.57
Boys Basketball	228.57
Girls Basketball	228.57
Boys Soccer	228.57
Girls Soccer	228.57
Cheerleaders	228.58
<b>Total</b>	<b>\$1,600.00</b>

MOTION: Mr. Gorry                      SECOND: Mrs. Feeley                      VOTE: 9-0

H. Approval of Acceptance and Submission of 2011 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2011 Safety Grant Program through the New Jersey

School Boards Association Insurance Group’s MOCSSIF sub-fund for the purposes described in the application, in the amount of \$3,031.60 for the period July 1, 2011 through June 30, 2012.

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

I. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2010/2011 school year. [B]

<b>Route #</b>	<b>Destination</b>	<b>Cost</b>
VCCA	Career Center AM	\$ 571.28
CHTR	Children’s Center	5,005.44
HBRE	Harbor School	16,173.42
STRD	St. Rose Elementary	1,463.63
WODA	Woodcliff Academy	5,561.63
CPC7	CPC High Point	10,354.80
CHTR	Children’s Center – Summer	1,028.90
CPC7	CPC High Point – Summer	2,157.25
HBRE	Harbor School –Summer	2,987.46
RCSJ	St. James Elementary	1,211.08
	<b>Total</b>	<b>\$46,514.89</b>

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

J. Approval to Pay Bills and Claims That Are Necessary Between Board Meetings

Resolved: That the Board approves the Business Administrator to pay all necessary and due bills and claims from the time period between Board meetings (March 30<sup>th</sup> to May 2, 2011).

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

K. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending February 28, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-K)

MOTION: Mr. Gorry SECOND: Mrs. Feeley VOTE: 9-0

L. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending February 28, 2011 is hereby approved and the Business Administrator/Board Secretary

is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-L)

MOTION: Mr. Gorry                      SECOND: Mrs. Feeley                      VOTE: 9-0

M. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of February 28, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Gorry                      SECOND: Mrs. Feeley                      VOTE: 9-0

N. Approval of Budget Transfers

Resolved: That the Board approve the 2010/2011 budget transfers as listed on Attachment VI-N.

MOTION: Mr. Gorry                      SECOND: Mrs. Feeley                      VOTE: 9-0

O. Approval of February 2011 Payroll

Resolved: That the Board approve the February 2011 gross payroll in the amount of \$326,936.73.

MOTION: Mr. Gorry                      SECOND: Mrs. Feeley                      VOTE: 9-0

P. Approval of Bills Payment

Resolved: That the Board approve the payment of the March 29, 2011 regular bills list and as certified and approved. (Attachment VI-P)

MOTION: Mr. Migdon                      SECOND: Mr. Gerdes                      VOTE: 9-0

Q. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2011/12 school year for all staff and board members is \$7,000.00. For 2010/11 the maximum amount approved for travel and related general fund expenditures was \$7,000.00 of which \$600.00 has been spend to date.

MOTION: Mr. Migdon                      SECOND: Mr. Mandina                      VOTE: 9-0

VII. Old Business

Mr. Charette stated that a committee of the Board discussed the idea that was brought up at the last Board meeting concerning appointing a parent liaison representative to be the parents' advocate to the Board. Mr. Charette stated that the Board will focus instead on utilizing the Parent Advisory Committee of the Board to meet with individual parents who have concerns in the school. The committee will meet with the parents only after the parents have contacted the appropriate administrator and feel that they have not received closure relating to their issue.

VIII. New Business

Mr. Migdon stated that the 8<sup>th</sup> grade class will be holding a pasta dinner dance fundraiser on April 7<sup>th</sup> to support the Washington trip.

Dr. Turner indicated that the Drama Club will be performing their musical, "Pirates the Musical," on April 2<sup>nd</sup> at 7:00 p.m.

IX. Committee Reports – None

X. President's Report

Mr. Charette stated that the Board will put forth a strong effort to pass the budget and that he will be gathering information concerning registered voters and who voted and did not vote in the last school election. Mr. Charette also indicated that he will be handing out the Superintendent's evaluation form to the Board members to fill out and complete. Lastly, Mr. Charette indicated that a new committee of the Board will be forming, the Strategic Planning Committee. All Board members will participate in this Committee. The goal of this committee will be to define the direction that they see the district moving towards and make decisions and allocate its resources to pursue this newly defined direction.

XI. Executive Session – None

XII. Public Comments – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:00 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary