

THESE MINUTES ARE UNAPPROVED AND SUBJECT TO MODIFICATION

**BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720**

OFFICIAL MINUTES

**Regular Meeting/Public Hearing
July 19, 2011**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of the regular meeting has been given to the designated newspapers, *The Asbury Park Press* and the *Coast Star*, and notice of the Public Hearing has been given to *The Asbury Park Press*. Notices have been posted in the school in a place reserved for this kind of notices.

III. Flag Salute/Roll Call

Roll Call

Present: Mrs. Feeley Mr. Migdon
Mr. Gorry arrived at 7:13 p.m. Dr. Monroe
Mr. Johnson Mr. Charette
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
Mr. Gerdes
Mr. Mandina

A. Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on June 17, 2011; and

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on June 17, 2011; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:15 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on July 19, 2011 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public. (Attachment III-A)

Public Comments – None

Close Public Hearing

Mr. Charette began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. He then turned the dialogue to any member of the public wishing to speak. Seeing that there was no public comment, Mr. Charette closed the public hearing and reconvened the workshop session.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular, a brief description of the compliance checklist for the Harassment, Intimidation and Bullying Policy and the establishment of the Elementary Special Class Program for Learning Language Disabilities students for the 2011/2012 school year.

Mr. Tonzola began his section of the workshop meeting going over the mandatory training sessions that current board members must complete for this upcoming school year. Mr. Tonzola then went over the approval of the medical/dental premium increases. Mr. Tonzola stated that the increases were in line with what was budgeted. Mr. Tonzola also explained to the Board how the new Health Care Legislation would affect the district's budget.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:31 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:32 p.m.

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Roll Call

Present: Mrs. Feeley Mr. Migdon
Mr. Gorry Dr. Monroe
Mr. Johnson Mr. Charette
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Bardinas
Mr. Gerdes
Mr. Mandina

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – June 21, 2011
Confidential Executive Session – June 21, 2011

MOTION: Dr. Monroe SECOND: Mr. Gorry VOTE: 4-0-2
Mrs. Feeley abstained
Mr. Charette abstained

V. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. Salary and benefits (effective 7/1/11) are consistent with the contract established by the Bradley Beach Board of Education, on file in the office of the Board Secretary. [B]

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Lucille Wasack	October 26, 2011	20 th Annual AAP/NJ School Health Conference	Somerset, NJ	\$175.00

MOTION: Mr. Johnson SECOND: Mr. Migdon VOTE: 6-0

B. Policy

1. Resolved: That the Board approve the following policies for second reading:
(White Attachment Packet V-B.1)

POLICY NUMBER	POLICY
0144	Board Member Orientation and Training
3125.2	Employment of Substitute Teachers
5350	Pupil Suicide Prevention
5512	Harassment, Intimidation and Bullying
5600	Pupil Discipline/Code of Conduct
8461	Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Abuse

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

C. Students

1. Resolved: That the Board approve the following student: **Student ID No. 1161** to attend an extended school year program at Children’s Center of Monmouth County, Inc., 1115 Green Grove Road, Neptune, New Jersey 07753 for the 2011-2012 school year (219 days-July 5, 2011 - June 30, 2012). Tuition for this student’s program is \$261.16 per diem for an annual tuition of \$57,194.04. Transportation will be provided by Bradley Beach School District. [B]
2. Resolved: That the Board approve the following student: **Student ID No. 1092** to attend a school year program at the New Road School of Ocean County, 810 Towbin Avenue, Lakewood, New Jersey 08701 for the 2011-2012 school year (180 days-September 6, 2011 - June 30, 2012). Tuition for this student’s program is \$240.90 per diem for an annual tuition of \$43,362.00. Transportation will be provided by Bradley Beach School District. [B]
3. Resolved: That the Board approve the following students: **Student ID No. 1302** and **Student ID No. 1422** to attend The Woodcliff Academy located in Wrightstown, NJ for the 2011/2012 school year (197 days – September 1, 2011 - June 30, 2012). Tuition for these students’ programs is \$244.04 per diem for an annual tuition of \$48,075.88/student. Transportation will be provided by Bradley Beach School District. [B]
4. Resolved: That the Board approve the establishment of an Elementary Special Class Program for Learning Language Disabilities Mild/Moderate for the 2011/2012 school year.

MOTION: Mr. Johnson SECOND: Mr. Migdon VOTE: 5-0-1
Dr. Monroe abstained

VI. Business Administrator/Board Secretary's Report

A. Approval of Health/Dental Insurance Providers/Rates (2011/2012)

Resolved: That the Board approve the following insurance providers/rates for the 2011/2012 school year:

Horizon (Medical/Prescription and Dental)

Horizon Blue Cross Blue Shield of New Jersey

Newark, NJ

Monthly Premiums

	<u>Traditional</u> (Group # 82768-00)	<u>POS</u> (Group # 82768-03)	<u>Dental</u> (Group # 82768-30)
Single	\$1,031.09	\$761.90	\$48.48
Husband/Wife	2,124.00	1,613.86	n/a
Parent/Child	1,629.40	1,249.34	n/a
Family	2,842.02	2,154.28	135.75

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

B. Approval of Use of School Building – The Church of the Ascension

Resolved: That the Board approve the use of the Bradley Beach Elementary School by the Church of the Ascension for its Faith Formation Program on Sundays during the 2011/2012 School Year. (Attachment VI-B)

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-C)

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2011 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-D)

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 30, 2011, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

F. Approval of Budget Transfers (2010/2011)

Resolved: That the Board approve the 2010/2011 budget transfers as listed on Attachment VI-F.

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

G. Approval of June 2011 Payroll

Resolved: That the Board approve the June 2011 gross payroll in the amount of \$334,418.28.

MOTION: Mr. Migdon SECOND: Dr. Monroe VOTE: 6-0

H. Approval of Bills Payment

Resolved: That the Board approve the payment of the July 19, 2011 regular bills list and as certified and approved. (Attachment VI-H)

MOTION: Mr. Migdon SECOND: Mr. Johnson VOTE: 6-0

VII. Old Business – None

VIII. New Business

Dr. Turner told the board members that they must get background checks through the finger printing process. The board members must pay for the finger prints; however, the Board could then pass a resolution in August for reimbursement of the fee.

IX. Committee Reports

Dr. Monroe inquired about setting up a meeting for the curriculum committee.

Mr. Migdon asked if the facilities committee could meet to discuss possible facilities projects for the 2012/2013 budget.

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X. President's Report

Mr. Charette stated that he received a letter from the Neptune City board president indicating that the Neptune City board is interested in some type of shared service arrangement and is willing to meet and discuss a possible agreement.

A subcommittee of the Board, made up of Mr. Charette, Mr. Migdon, Mrs. Feeley, and Dr. Monroe was formed to discuss any shared service opportunities that may exist between the two districts.

XI. Executive Session – None

XII. Public Comments (Regular Meeting Only) – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:39 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary