

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**October 20, 2009**

I. Call To Order

The public hearing portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:        Mr. Bardinias                                Mr. Mandina  
                     Mrs. Feeley arrived at 7:06        Mrs. McClymont  
                     Mr. Gerdes                                        Mr. Migdon  
                     Mr. Gorry arrived at 7:19            Mr. Charette  
                     Mr. Johnson arrived at 7:02  
                     Dr. Turner, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Presentation

Mr. Robert Allison, from the auditing firm, Hutchins, Farrell, Meyer & Allison, P.A. gave a presentation on the fiscal year 2009 audit. Mr. Allison stated that the district received an unqualified opinion and that there were no recommendations/findings that warranted a corrective action plan.

Executive Session

President Charette called for an Executive Session at 7:03 p.m. to discuss personnel matters.

Public Workshop Reconvened

On a motion made by Mr. Migdon, and seconded by Mrs. Feeley, the Board reconvened into workshop session at 7:10 p.m.



**Workshop/Regular Meeting  
October 20, 2009**

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of the following substitute teachers for the 2009/2010 school year: [B]

Azzarella, Margaret	McBain, William
Bergeron, Mary Jo	Manning, Diana
Cadet, Jason	Ross, Sarah
Cianci, Jaclyn	Schroeder, Nancy
Contaldi, Lauren	Turk, Sharon
Johnson, Vickie	Urspurch, Laura
Levy, Valerie	VanClef, Rose

Note: Substitute teachers are paid \$75.00 per day.

2. Resolved: That the Board approve the appointment of Susan F. Fick as Wilson Reading Consultant for the 2009-2010 school year. This position will involve providing a maximum of student instruction of 3 hours/day on an 'as needed' basis to be compensated at \$35.00/hour [G]
3. Resolved: That the Board approve the appointment of Linda DeLicio, Teacher Aide-Librarian to work four (4) hours on Saturday, October 24 with the New Jersey State Federation of Women's Clubs as part of their National Make a Difference Day activities here in Bradley Beach with compensation at a rate of \$13.00/hour. [G]
4. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. Salary and benefits (retroactive to 7/1/09) are consistent with the contract established by the Bradley Beach Board of Education, on file in the office of the Board Secretary. [B]

Staff Travel

5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Barbara O'Rourke	10/23/09	Lesson & Differentiation Using WIDA English Language Proficiency Standards, Part 1	Middlesex County College	-0-
Barbara O'Rourke	10/28/09	Writing Your Professional Development Plan: Using the Collaborative Toolkit	Long Branch Middle School	-0-
Lucille Wasack	10/29/09	Influenza, Etc...An Update	Centrastate Medical Ctr Freehold, NJ	\$55.00

**Workshop/Regular Meeting  
October 20, 2009**

Sandy Lampinen	11/2/09	Understanding PERS & TPAF Retirement Plans	NJASBO Robbinsville, NJ	\$100.00
David Tonzola	11/12/09	A Closer Look at Accountability Regulations	Wyndham Garden Mt Laurel, NJ	\$100.00
Joanna Giuliano	11/13/09	RTI & IRS: Perfect Together	Ocean Place Conf. Ctr. Long Branch	\$149.00/ member
Frances Pondaco	11/13/09	RTI & IRS: Perfect Together	Ocean Place Conf. Ctr. Long Branch	\$195.00/ Non-member
Sandy Delopoulos	11/16/09	SMART Board in the Science Classroom	Center for Math, Science & Computer Ed., Rutgers	\$195.00
Barbara O'Rourke	11/18/09	Lesson Planning & Differentiation Using WIDA English Language Proficiency Standards, Part 2	Rutgers Cooperative Extension, Burlington Cty.	-0-
Erin Gallagher	11/18/09	Supporting Students with Reading Disabilities Across the Curriculum Using Assistive Technology	Ocean Cty vocational Technical School	-0- Collaborative membership
Cynthia Aurilio	11/23/09	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups, K-3	Cherry Hill, NJ	\$199.00
Marjorie Zaccaro	11/23/09	Keeping Students Actively Engaged in Reading Activities While You Teach Small Groups, K-3	Cherry Hill, NJ	\$199.00
Joanna Giuliano	11/24/09 2/4/10 4/22/10	Regional Early Childhood Supervisor Meetings	Department of Educa. Trenton	-0-
Kristin Bower	11/24/09	Enhancing Early Literacy Skills Through the Use of Music: Ideas that Motivate Students to Learn	Cherry Hill, NJ	\$199.00
Donna Hamernick	12/2/09	Practical Discipline Strategies for the Difficult Young Child	Newark, NJ	\$199.00
Frances Pondaco	12/2/09	Practical Discipline Strategies for the Difficult Young Child	Newark, NJ	\$199.00
Noreen Tarriff	12/2/09	Practical Discipline Strategies for the Difficult Young Child	Newark, NJ	\$199.00
Jeanne Acerra	12/7/09	Response to Intervention Conference K-8, BER workshop	Voorhees, NJ	\$215.00
Gail Mayer	12/7/09	Response to Intervention Conference K-8, BER workshop	Voorhees, NJ	\$215.00
Kristin Bower	12/8/09	Dr. Jean's Tips, Tricks & Terrific Ideas	Newark, NJ	\$199.00
Heidi Kobb	12/8/09	Dr. Jean's Tips, Tricks & Terrific Ideas	Newark, NJ	\$199.00
Frances Pondaco	12/10/09	I&RS Training-One Size Does Not Fit All	Robbinsville High School	-0-
Joanna Giuliano	12/10/09	I&RS Training-One Size Does Not Fit All	Robbinsville High School	-0-
Donna Hamernick	2/3/10	What's New in Children's Literature and How to Use It In Your Program	Newark, NJ	\$215.00



**Workshop/Regular Meeting  
October 20, 2009**

Dr. Turner believed that the Board should make the increase determination at each reorganization meeting. That way the Board could factor in economic conditions that may be occurring from year to year.

MOTION: Mrs. Feeley SECOND: Mr. Gerdes VOTE: 9-0

C. Students

1. Resolved: That the Board approve the 2009-10 school year school year contract for **Student ID No. 1405** for the New Hope Foundation-Patricia J. Naulty Academy, 80 Conover Way, Marlboro, NJ 07746. This agreement shall be in effect from October 5, 2009 until the student is no longer in residential care. New Hope Foundation employs Monmouth – Ocean Educational Services Commission (MOESC) to meet the subject specific educational needs of the adolescents in their care. The district will be charged a rate of \$280.00 for any partial or full weeks. The fee covers the cost of materials and instruction for four-hour school days covering 4 major subject areas. [B]
2. Resolved: That the Board approve the 2009-10 school year school year contract for **Student ID No. 188** for the Asbury Park High School, 407 Lake Avenue, Asbury Park, New Jersey 07712. The annual tuition rate of \$17,759.00 for the school year beginning September 3, 2009 through June 2010. Transportation will be provided by Bradley Beach School District. [B]
3. Resolved: That the Board approve the 2009-2010 tuition contract with the Asbury Park School District for 3 regular education students at a tuition rate of \$8,945.00/student for a total of \$26,835.00. [B]
4. Resolved: That the Board approve the 2009-2010 tuition contract with the Manasquan School District for 2.5 special education students at a tuition rate of \$11,870.00/student for a total of \$29,675.00. [B]
5. Resolved: That the Board approve the 2009-2010 tuition contract with the Neptune Township School District for 11 regular education students at a tuition rate of \$7,716.00/student for a total of \$84,876.00. [B]
- 5.1 Resolved: That the Board approve the 2009-2010 tuition contract with the Neptune Township School District for: **Student ID No. 398** at a tuition rate of \$7,716.00, **Student ID No. 327** at a tuition rate of \$6,214.68, and **Student ID No. 1410** at a tuition rate of \$7,716.00. [B]
6. Resolved: That the Board approve the 2008-2009 Violence & Vandalism Report and its submission to the New Jersey Department of Education following the presentation of that report and its contents. (Attachment V-C.6)
7. Resolved: That the Board approve the annual Uniform State Memorandum of Agreement Between Education and Law Enforcement Officials and its submission to the New Jersey Department of Education. (Attachment V-C.7)

**Workshop/Regular Meeting  
October 20, 2009**

Safety

8. Resolved: That the Board approve the annual 'School Safety Plan' for the 2009-2010 school year. (Attachment V-C.8)

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 9-0

VI. Business Administrator/Board Secretary's Report

A. Acceptance of 2008-2009 Audit

Resolved: That the Board accept the Comprehensive Annual Financial Report (CAFR) and single audit as prepared by Hutchins, Farrell, Meyer & Allison, P.A. for the fiscal year July 1, 2008 through June 30, 2009. (Attachment VI-A)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

B. Approval of Revised Three-Year Comprehensive Maintenance Plan

Resolved: That the Board approve the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to have three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the school facilities of the Bradley Beach Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities safe for use or in their original condition and keep their system warranties valid, and

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education hereby authorizes the Business Administrator/Board Secretary to submit the attached Three-Year Comprehensive Maintenance Plan for the Bradley Beach Board of Education in compliance with Department of Education requirements. Said plan is on file for public inspection in the Office of the Business Administrator/Board Secretary. (Attachment VI-B)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

C. Approval of Annual Required Maintenance Budget Amount – Form M-1

Resolved: That the Board approve Form M-1, Annual Maintenance Budget Amount Worksheet, required per N.J.A.C. 6:24. (Attachment VI-C)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

**Workshop/Regular Meeting  
October 20, 2009**

D. Approval of No Child Left Behind (NCLB) Carry-Over Application and Funds – FY 2009

Resolved: That the Board approve the submission of the FY 2009 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

<b>Program Name</b>	<b>Carry-Over Amount</b>
Title I	\$3,950.63
Title IIA	45,829.00
Title IID	260.00
Title III	518.31
Title IV	286.96

Discussion: Mr. Tonzola explained what the NCLB carryover funds will be used for.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

E. Approval of the Individuals with Disabilities Educational Act (IDEA) Carry-Over Application and Funds – FY 2009

Resolved: That the Board approve the submission of the Individuals with Disabilities Education Act (IDEA) Carry-Over Application for Fiscal Year 2009 in the following amounts:

<b>Program Name</b>	<b>Carry-Over Amount</b>
IDEA Basic	\$8,137.81

Discussion: Mr. Tonzola stated that the ARRA IDEA and the Regular IDEA Grants have been approved and that the ARRA funds must be expended by June 2011.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

F. Acceptance of FY 2010 IDEA ARRA Formula Grant

Resolved: That the Board approve the acceptance of the FY 2010 IDEA ARRA Formula Grant Funds as follows: (Attachment VI-F)

<b>Program Name</b>	<b>Carry-Over Amount</b>
Basic	\$86,833.00
Preschool	3,127.00

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

G. Acceptance of FY 2010 IDEA Part B Consolidated Formula Grant Funds

Resolved: That the Board approve the acceptance of the FY 2010 IDEA Part B Consolidated Formula Grant Funds as follows: (Attachment VI-G)

**Workshop/Regular Meeting  
October 20, 2009**

<b>Program Name</b>	<b>Carry-Over Amount</b>
Basic	\$132,613.00
Preschool	2,757.00

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

H. Approval of Use of School Building – Bradley Beach Alliance to Prevent Alcoholism and Drug Abuse

Resolved: That the Board approve the use of the Bradley Beach Elementary School Gymnasium by the Bradley Beach Alliance to Prevent Alcoholism and Drug Abuse on Friday, October 30, 2009, the second annual “Cops vs. Kids” volleyball game.

Motion was tabled.

I. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending September 30, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-I)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

J. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending September 30, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-J)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

K. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of September 2009, after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

**Workshop/Regular Meeting  
October 20, 2009**

L. Approval of Budget Transfers

Resolved: That the Board approve the 2009/10 budget transfers as listed on Attachment VI-L.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

M. Approval of September 2009 Payroll

Resolved: That the Board approve the September 2009 gross payroll in the amount of \$318,230.01.

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 9-0

N. Approval of Bills Payment

Resolved: That the Board approve payment of the October 20, 2009 regular bills list and as certified and approved. (Attachment VI-N)

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 9-0

O. Approval of the Revised Lodging, Travel, Meals & Incidentals Expenditures for the Annual New Jersey School Boards Association Conference, October 28-30, 2009

Resolved: That the Board approve the revised lodging, travel, meals & incidental expenditures for the Annual New Jersey School Boards Association Conference. [B]

	<b>Travel: Hotel (Not to Exceed)</b>	<b>Travel: Meals &amp; Incidentals per GSA Rates (Not to Exceed)</b>
Thomas Bardinas	\$ 228.00	\$ 165.00
Paul Charette	228.00	165.00
Barbara Feeley	228.00	165.00
Dwight Gerdes	114.00	99.00
Brian Gorry		
Paul Johnson		
Michael Mandina	114.00	99.00
Eleanor McClymont	228.00	165.00
Todd Migdon		
David Tonzola	114.00	99.00
Wayne Turner	114.00	99.00
<b>Total</b>	<b>\$1,368.00</b>	<b>\$1,056.00</b>

Note: Amounts for travel hotel and travel meals and incidentals supersedes the August 18<sup>th</sup> board resolution.

MOTION: Mrs. McClymont SECOND: Mr. Gerdes VOTE: 9-0

**Workshop/Regular Meeting  
October 20, 2009**

VII. Old Business – None

VIII. New Business – None

IX. Committee Reports

Mr. Migdon stated that the facilities committee is moving forward with the front hallway restoration project and will be setting up a meeting with the district's architect.

X. President's Report

Mr. Charette reminded the Board to keep their calendars open as the school year starts to pick up. Mr. Charette also gave a brief synopsis of how the Bruce Springsteen Fundraiser turned out.

XI. Executive Session – None

XII. Public Comments (Regular Meeting Only) – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:57 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary