

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**May 18, 2010**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:	Mr. Bardinas	Mr. Johnson
	Mrs. Feeley arrived 7:06 p.m..	Mrs. McClymont
	Mr. Gerdes	Mr. Migdon
	Mr. Gorry	Mr. Charette
	Dr. Turner, Superintendent/Principal	
	David Tonzola, Business Administrator/Board Secretary	

Absent: Mr. Mandina

Executive Session

President Charette called for an Executive Session at 7:20 p.m. to discuss personnel/negotiation matters.

Public Workshop Reconvened

On a motion made by Mr. Gerdes, and seconded by Mrs. McClymont, the Board reconvened into the workshop session at 7:35 p.m.

Superintendent's Report

Dr. Turner gave an overview of the Race to the Top Grant Submission process. Dr. Turner spoke about the new second round process, which will introduce reforms to the core curriculum content standards, create changes to the current assessment process, develop a new tracking mechanism for student progress, and institute merit pay. If the state, as a whole, is successful in its grant submission, 400 million dollars could be received by the state. A brief Board discussion followed Dr. Turner's presentation. Concerns raised by the Board dealt with merit pay and the new tracking mechanism being

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developed. Dr. Turner then discussed with the Board the positions being created for the upcoming summer school program.

Afterwards, Mr. Tonzola discussed with the Board the approval of the School Budget for fiscal year 2011, the approval of the general fund tax levy, the tax requisition schedule and the implementation of the 2010/2011 budget by the Superintendent and Business Administrator. Mr. Tonzola then discussed with the Board that effective May 21<sup>st</sup> all nonunion employees must contribute 1.5% of their gross salary to pay for their health benefits. Therefore, by instituting an IRS Section 125 plan, the employees will be allowed to defer their federal, Social Security, and Medicare income tax payments.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:56 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:57 p.m.

Roll Call

Present: Mr. Bardinas Mr. Johnson  
Mrs. Feeley Mrs. McClymont  
Mr. Gerdes Mr. Migdon  
Mr. Gorry Mr. Charette  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Mandina

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Meeting – April 27, 2010  
Reorganization Meeting – April 27, 2010  
Special Joint Public Meeting – May 13, 2010

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 6-0-2  
Mr. Gerdes abstained  
Mr. Gorry abstained

Resolved: That the Board approve the Minutes of:

Special Joint Public Meeting – May 13, 2010

MOTION: Mr. Bardinas SECOND: Mr. Migdon VOTE: 6-0-2  
Mr. Gorry abstained  
Mr. Johnson abstained

V. Superintendent's Report

A. Personnel

Staff Travel

1. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) Of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Julia Mate	6-09-10	Creating 21 <sup>st</sup> Century Schools: Content Area Implementation of the Technology CCCS	Jackson Liberty H.S.	\$0
Dr. Wayne Turner	6-11-10	Strauss-Esmay Annual Educational Policy & School Law Seminar	Brookdale College Lincroft	\$0

2. Resolved: That the Board approve the appointment of teachers, Jeanne Acerra and Gail Mayer, to provide home instruction to student **ID #1096**. Each teacher will provide not more than 5 hours/week and will be compensated at the \$40.00/hour stipend rate as defined in the collective agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education. [B]
3. Resolved: That the Board approve the appointment of the following substitute teachers for the 2009/2010 school year: [B]

Stacy Howland  
John Petrosino

Note: Substitute teachers are paid \$75.00 per day.

4. Resolved: That the Board approve the appointment of tenured teaching staff; non-tenured teaching staff; support staff; and administrative staff members for the 2010/2011 school year as on file in the Office of the Superintendent. (Attachment V-A.4) [B]

MOTION: Mr. Bardinas SECOND: Mr. Migdon VOTE: 8-0

B. Students

1. Resolved: That the Board approve the appointment of the following summer school positions:

**7 –Teachers** for 6 weeks/30 days from July 6<sup>th</sup> –August 13<sup>th</sup> for 3.5 hours/day at the \$40.00/hour stipend rate as defined in the collective agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education. [G]

Note: Amount paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic and 20-453-100-101.00-SU, ARRA Title I.

**1- Wilson Reading Program Teacher** for 6 weeks/30 days from July 6<sup>th</sup> –August 13<sup>th</sup> for 9.0 hours/week at the \$40.00/hour stipend rate as defined in the collective agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education. [G]

Note: Amount paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic and 20-453-100-101.00-SU, ARRA Title I.

**2 -Teachers Aides** for 6 weeks/30 days from July 6<sup>th</sup> - August 13<sup>th</sup> for 3.0 hours/day with compensation at a rate of \$16.00/hour. [G]

Note: Amount paid out of federal funds account code 20-254-100-106.00 IDEA Basic

**1 –Learning Disabilities Teacher Consultant (LDTC)** for 6 weeks/30 days from July 6<sup>th</sup> - August 13<sup>th</sup> to work a total time period not to exceed 30 hours with compensation at a rate of \$40.00/hour. [B]

2. Resolved: That the Board approve the appointment of Julie Ferwerda to provide speech therapy services to summer school students between July 6<sup>th</sup> - August 13<sup>th</sup>. The teacher will provide program two (2) days each week for 3.5 hours/day and will be compensated at the \$40.00/hour stipend rate as defined in the collective agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education. [G]

Note: Amount paid out of federal funds account code 20-254-100-101.00-SU, IDEA Basic

3. Resolved: That the Board approve the appointment of Lucille Wasack to provide school nursing services to summer school students between July 6<sup>th</sup> - August 13<sup>th</sup>. The nurse will provide services each day for the 30 days-3.0 hours/day and will be compensated at the \$40.00/hour stipend rate as defined in the collective agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education. [B]

4. Resolved: That the Board approve the appointment of Alison Zylinski to provide school social work services to summer school students between July 6<sup>th</sup> - August 13<sup>th</sup>. The social worker will provide services not to exceed a total of 20 hours over the 6 weeks and will be compensated at the \$40.00/hour stipend rate as defined in the collective agreement between the Bradley Beach Education Association and the Bradley Beach Board of Education. [B]

5. Resolved: That the Board approve the appointment of Thomas Hurley to provide school psychologist services to summer school students between July 6<sup>th</sup> - August 13<sup>th</sup>. The psychologist will provide services not to exceed a total of 4.0 days over the 6 weeks and will be compensated at a rate of \$300.00/day. [G]

Note: Amount paid out of federal funds account code 20-254-200-320.00 IDEA Basic

6. Resolved: That the Board approve the appointment of Deborah Conklin, OTR to provide occupational therapy services to summer school students between July 6<sup>th</sup> - August 13<sup>th</sup>.

The occupational therapist will provide services for 6 hours each week for the 6 week period and will be compensated at a rate of \$70.00/hour. [G]

Note: Amount paid out of federal funds account code 20-254-200-320.00 IDEA Basic

7. Resolved: That the Board approve the appointment of Mary Glennon to provide CST secretarial services between July 1 and August 30. The CST secretary will provide services not to exceed a total of 100 hours and will be compensated at a rate of \$22.77/hour. [B]

MOTION: Mrs. McClymont SECOND: Mr. Gerdes VOTE: 8-0

VI. Business Administrator/Board Secretary's Report

A. Approval of School Budget – 2010/2011 School Year

Resolved: That the Board approve the 2010/2011 School Budget in the following amounts:

1. General Fund	*\$6,552,983
2. Special Revenue	360,997
3. Debt Service Fund	167,947

\*Note: The General Fund budget reflects a reduction of \$10,000 approved by the Bradley Beach Governing Body at its May 13, 2010 meeting as per their attached resolution. (Attachment VI-A/B)

Discussion: Mr. Tonzola stated that the Board met with the council on Thursday, May 13, 2010, to discuss the budget. The original budget has now been reduced by \$10,000, and the account code that the Council reduced was 11-000-261-420.00 maintenance services. However, once the new fiscal year begins, the Board can transfer funds into that line if it feels it is necessary.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

B. Approval of General & Debt Service Funds' Tax Levies – 2010/2011 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	*\$4,856,351
Debt Service	167,946

\*Note: The General Fund budget reflects a reduction of \$10,000 approved by the Bradley Beach Governing Body at its May 13, 2010 meeting as per their attached resolution. (Attachment VI-A/B)

Discussion: Mr. Tonzola stated that the new tax levy has been reduced by \$10,000. The new general fund tax rate will be .4296, or an increase of 5 tenth of a cent.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

C. Approval of Tax Requisition Schedule (2010/2011)

Resolved: That the Board hereby approve the tax requisition schedule for the 2010/2011 school year as listed on Attachment VI-C.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

D. Approval of Implementation of the 2010/2011 Budget

Resolved: That the Board authorize the Superintendent and Business Administrator/Board Secretary to implement the 2010/2011 budget pursuant with local and state policies and regulations.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

E. Approval of the Bradley Beach Board of Education Internal Revenue Code Section 125 Premium Only Plan

Resolved: That the Board approve the Bradley Beach Board of Education Internal Revenue Code Section 125 Premium Only Plan Document.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

F. Approval of Renewal of Contract with Intelligent Business Systems, Inc. (IBS)

Resolved: That the Board approve the renewal of the attached contract with Intelligent Business Systems, Inc. (IBS) to provide computer software maintenance and support services for the 2010/2011 school year at an annual cost of \$10,104. Said renewal represents a 0% increase over the 2009/2010 costs. (Attachment VI-F) [B]

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2010 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-G)

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2010 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-H)

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2010, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

J. Approval of Budget Transfers

Resolved: That the Board approve the 2009/2010 budget transfers as listed on Attachment VI-J.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

K. Approval of April 2010 Payroll

Resolved: That the Board approve the April 2010 gross payroll in the amount of \$337,867.08.

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 8-0

L. Approval of Bills Payment

Resolved: That the Board approve the payment of the May 18, 2010 regular bills list and as certified and approved. (Attachment VI-L)

MOTION: Mrs. Feeley SECOND: Mr. Gerdes VOTE: 8-0

M. Approval of Use of the Bradley Beach Elementary School Gymnasium/Cafeteria

Resolved: That the Board approve the use of the school gymnasium and cafeteria by "A Chance to Dance" Organization on Thursday June 3<sup>rd</sup> and Friday June 4<sup>th</sup> to hold their dance recital. (Attachment V-M)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

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VII. Old Business – None

VIII. New Business

Mr. Johnson reminded the Board that the Memorial Day Parade will be Saturday, May 29<sup>th</sup>. The Board will meet once again at 9:30 a.m. Furthermore, the school band will perform at Riley Park on Monday, May 31<sup>st</sup>.

Mr. Migdon stated that he was proud to be a member of the Board when they presented their budget to the town council. Mr. Migdon stated that Dr. Turner presented the budget extremely well, and both Dr. Turner and Mr. Tonzola were ready to answer any questions the town council had.

Dr. Turner wished to thank the PTO for their hard work creating the new garden in the front of the school.

IX. Committee Reports

Mr. Gerdes indicated that a Student Advisory Committee will be taking place next week to finalize the alumni event.

X. President's Report

Mr. Charette wished to thank all the members of the town council. They put in a lot of time analyzing the budget, and they showed that they care for the students' education. Mr. Charette is hoping to continue the good relationship the Board has developed with the council members.

XI. Executive Session – None

XII. Public Comments – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:04 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary