

Workshop/Regular Meeting
August 18, 2009

WHEREAS, Section 5 of the Act amended *N.J.S.A.* 18A:11-11 to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on July 10, 2009; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:15 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on August 18, 2009 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A.* 10:4-12(b), the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Mr. Charette began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. He then turned the dialogue to any member of the public wishing to speak. Seeing that there was no public comment, Mr. Charette closed the public hearing and opened up the workshop session.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the appointment of the two new teacher aides, the new policies for first reading, specifically policy number 8451, The Control of Communicable Diseases. Dr. Turner turned the workshop session over to Board Vice President, Mr. Migdon, to discuss how the District will try to prevent the spread of communicable diseases. Mr. Migdon discussed the option of installing hand sanitizer dispensers in each classroom. Mr. Tonzola informed the Board that the cost to install and supply the automatic hand sanitizers would be about \$1,083.00. After a brief Board discuss the Board decided to order the hand sanitizers. Dr. Turner then finished reviewing his agenda items with the Board.

Afterwards, Mr. Tonzola discussed his agenda items with the Board, in particular, the approval of the travel to the New Jersey School Board 2009 Workshop and Exhibition Convention held on October 28 – 30, 2009.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:39 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:40 p.m.

Roll Call

Present: Mr. Bardinias Mr. Mandina
Mrs. Feeley Mr. Migdon
Mr. Gerdes Mr. Charette
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry
Mr. Johnson
Mrs. McClymont

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Meeting – July 21, 2009

MOTION: Mr. Migdon SECOND: Mr. Bardinias VOTE: 5-0
Mrs. Feeley Abstained

V. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of Erin Gallagher and Lauren Massa to the positions of Teacher Aides, effective September 1, 2009 through June 30, 2010, at a salary established by the Bradley Beach Board of Education on file in the Office of the Board Secretary. [G]
2. Resolved: That the Board approve the appointment of Julia Mate as the webmaster of the Bradley Beach School internet website. Responsibilities will include the design, building, maintaining and updating the site at an annual (12 month) stipend rate of \$3,500.00 from July 1, 2009 through June 30, 2010. [B]
3. Resolved: That the Board approve the following individuals to the position of Cafeteria Aide for the 2009/2010 school year effective date September 1, 2009 through June 15, 2010: Claudette Berry at the hourly rate of \$10.21 for 2.5 hours per day; Anne Moonan at the hourly rate of \$10.21 for 2.5 hours per day; and Elaine Scott at the hourly rate of \$11.31 for 3.5 hours per day. [B]

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4. Resolved: That the Board approve the appointment of the following substitute teachers for the 2009-2010 school year: [B]

| | |
|---------------------|-----------------------|
| Bartlett, Donna | Hopps, Maria |
| Breen, Linda | Kretzer, Anne-Michael |
| Bryant, Calista | Leanza, Joseph |
| Cutillo, Kelly | Meadow, Nancy |
| Cali, Elissa | Michaelson, Laura |
| Cunningham, Kerri | Morris, Ruth |
| D'Alonzo, David | Neare, Sandra |
| Demornex, Agnes | Nyman, David |
| Doherty, Jillian | O'Connor, Susan |
| Epstein, Samantha | Scarangella, Patrick |
| Ginnane, Anne Marie | Skokos, Constance |
| Guay, Lisa | Teng, Jessica |
| Guida, Alyson | Whritenour, James |
| Hall, Melissa | |

Note: Substitute teachers are paid \$75.00 per day.

5. Resolved: That the Board approve the appointment of the following substitute nurses for the 2009-2010 school year [B]:

- Gillet, Rhoda
- Misner, Kimberly

Note: Substitute nurses are paid \$75.00 per day.

6. Resolved: That the Board approve Jason Smith, Physical Education Teacher to attend the annual Monmouth County Athletic League meeting on August 26, 2009 in Belmar, NJ and that compensation for attendance for 2 hours at the BBEA collective agreement rate of \$40.00/hour will be made. [T]

Staff Travel

7. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

| Staff Member | Date(s) of Event | Name/Title of Professional Training | Location | Cost |
|-----------------|---------------------------------|---|------------|----------|
| Carolyn Iraggi | 9/06/09 – 6/07/10 | Advanced Word Study | On-Line | \$325.00 |
| Joanna Guiliano | 9/22/09 10/15/09 11/19/09 | Student-Centered Learning Through Personalized Student Learning Plans | Monroe, NJ | \$435.00 |

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|------------------|---------------------------------|---|---------------|------------|
| Frances Pondaco | 9/22/09 10/15/09 11/19/09 | Student-Centered Learning Through Personalized Student Learning Plans | Monroe, NJ | \$435.00 |
| Gail Mayer | 9/22/09 10/15/09 11/19/09 | Student-Centered Learning Through Personalized Student Learning Plans | Monroe, NJ | \$435.00 |
| Lucille Wasack | 10-28-09 | Community Medicine & School Health Hot Topics for 2009 | Edison, NJ | \$172.00 |
| Gail Mayer | 12-01-09 | Special Education Mathematics 2 nd Annual Conference (Preparing for 2009 Revised State Standards & Assessments, Implications for Instruction) | Jamesburg, NJ | \$150.00 |
| Dr. Wayne Turner | 12-06-09 – 12-09-09 | National Staff Development Council Conference | St. Louis, MO | \$1,317.60 |

Discussion: Dr. Turner informed the Board that the breakout of his travel to the convention was as follows:

| Registration | Airfare | Ground Trans. (Taxis) | Parking | Mileage | Lodging GSA + Occupancy Fee = 111+18.32) | Per Diem Meals/Incidentals Full day = 59.00 75% = 44.25 |
|--------------|----------|-----------------------|---------|---------|--|---|
| \$350.00 | \$244.00 | \$50.00 | \$50.00 | \$29.14 | \$387.96 | \$206.50 |

8. Resolved: That the Board approve the lump sum payment of sick days benefits to retiring teacher, Prudence Campbell, in the amount of \$3,720.00 (46.5 days x \$80.00/day) as specified in the collective agreement with the Bradley Beach Education Association. [T]

Discussion: Mrs. Charette asked Dr. Turner what the maximum payout is that a teacher can receive for a sick day payout.

Dr. Turner informed the Board that the maximum payout that a teacher can receive is \$9,000.

9. Resolved: That the Board approve the appointment of Thomas Hurley, School Psychologist, as a member of the Child Study Team to complete student IEP assessments and reports. This appointment will be for one (1) additional day at a rate of \$300.00/day. (The Board approved 4 days at the June 23, 2009 meeting for this summer work.)

MOTION: Mrs. Feeley SECOND: Mr. Migdon VOTE: 6-0

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B. Policy

1. Resolved: That the Board approve the following policy on first reading:
(White Attachment Packet V-B.1)

| POLICY NUMBER | POLICY |
|----------------------|---|
| 3270 | Professional Responsibilities |
| 3321 | Acceptable Use of Computer Network(s)/Computers and Resources by Teaching Staff Members |
| 4321 | Acceptable Use of Computer Network(s)/Computers and Resources by Support Staff Members |
| 3281 | Inappropriate Staff Conduct of Teaching Staff Members |
| 4281 | Inappropriate Staff Conduct of Support Staff Members |
| 6150 | Tuition Income |
| 8140 | Pupil Enrolments |
| 8451 | Control of Communicable Disease |
| 8453 | HIV/AIDS |
| 8465 | Hate Crimes and Bias-Related Acts |

Discussion: Mrs. Feeley asked Dr. Turner if he felt that all staff members should be spelled out as it pertained to policy numbers 3281 and 4281 (Inappropriate Staff Conduct of Teacher/Support Staff Members).

Dr. Turner and the policy committee felt that all staff members are covered under these two policies and that there was not a need to separate them into groups.

MOTION: Mr. Migdon SECOND: Mrs. Feeley VOTE: 6-0

C. Students

1. Resolved: That the Board approve the 2009 extended school year school year contract for **Student ID No. 070** for the Marie H. Katzenbach School for the Deaf, 320 Sullivan Way, P.O. Box 535, Trenton NJ 08625-0535. Tuition charges for the July 6, 2009 through August 14, 2009 program is \$6,600.00 which also includes charges for the PLUS (Positive Learning Understanding Support) program. Transportation will be provided by the Bradley Beach School District. [B]
2. Resolved: That the Board approve the the annual “Standing Orders for the Care of the Ill or Injured” for the 2009/2010 school year. (Attachment V-C.2)

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 6-0

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VI. Business Administrator/Board Secretary's Report

A. Approval of Attendance at NJSBA 2009 Workshop and Exhibition October 28-30 2009

Resolved: That the Board approve the attendance of the following Board Members and Administrators to the annual New Jersey School Boards Association Conference which will be held at the Atlantic City Convention Center, Atlantic City, NJ at a total travel cost not to exceed \$4,314.90 [B]

| Name | Registration Amount | Travel: Hotel (Not to Exceed) | Travel: Meals & Incidentals, per GSA rates (Not to Exceed) | Travel: Mileage per State OMB .31 rate (Not to Exceed) | Travel: Tolls/Parking Receipts Needed (Not to Exceed) |
|-------------------|----------------------------|--|---|---|--|
| Thomas Bardinas | \$100.00 | \$234.00 | \$135.00 | \$55.80 | \$30.00 |
| Paul Charette | 100.00 | 234.00 | 135.00 | 55.80 | 30.00 |
| Barbara Feeley | 100.00 | 234.00 | 135.00 | 55.80 | 30.00 |
| Dwight Gerdes | 100.00 | 117.00 | 81.00 | 55.80 | 30.00 |
| Brian Gorry | 100.00 | | | 55.80 | 30.00 |
| Paul Johnson | 100.00 | | | 55.80 | 30.00 |
| Michael Mandina | 100.00 | 117.00 | 81.00 | 55.80 | 30.00 |
| Eleanor McClymont | 100.00 | 234.00 | 135.00 | 55.80 | 30.00 |
| Todd Migdon | 100.00 | | | 55.80 | 30.00 |
| David Tonzola | 100.00 | 117.00 | 81.00 | 52.70 | 30.00 |
| Wayne Turner | 100.00 | 117.00 | 81.00 | 62.00 | 30.00 |
| Total | \$1,100.00 | \$1,404.00 | \$864.00 | \$616.90 | \$330.00 |

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

B. Approval of 2008/2009 Nonpublic School Transportation Aid

Resolved: That the Board accept additional State (Nonpublic School Transportation) Aid in accordance with N.J.S.A. 18A:39-1a in the amount of \$2,958.00. (Attachment VI-B)

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

C. Approval to Discard Surplus Equipment

Resolved: That the Board approve the discarding of the following:

| PC | Asset Tag # |
|------------------------|--------------------|
| Aspect Computer System | 000134 |
| Aspect Computer System | 000276 |

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| | |
|------------------|--------|
| Ghost Fileserver | 000162 |
|------------------|--------|

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-D)

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

E. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-E)

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 31, 2009, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

G. Approval of Budget Transfers (2009/2010)

Resolved: That the Board approve the 2009/10 budget transfers as listed on Attachment VI-G.

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

H. Approval of July 2009 Payroll

Resolved: That the Board approve the July 2009 gross payroll in the amount of \$71,713.39.

MOTION: Mr. Gerdes SECOND: Mr. Migdon VOTE: 6-0

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I. Approval of Bills Payment

Resolved: That the Board approve payment of the August 18, 2009 regular bills list and as certified and approved. (Attachment VI-I)

MOTION: Mrs. Feeley SECOND: Mr. Migdon VOTE: 6-0

VII. Old Business

Mr. Migdon stated that the electricians will be in on Friday to check the front hallway wiring.

VIII. New Business

Mr. Migdon stated that next Thursday, August 27th he will be meeting with members from Dowling Food Service to go over the lunch program.

Furthermore, Mr. Migdon commented on the outstanding job the Youth Council accomplished by having the Mayor and Borough Council pass an ordinance that would ban smoking on the beaches.

Dr. Turner shared with the Board the Commissioner of Education's visit to the school on Thursday August 13th.

IX. Committee Reports

Mrs. Feeley shared with the Board the news letter, The Breaking Wave, that will be sent out to the public in the coming weeks.

X. President's Report

Mr. Charette stated that the Board should begin to prepare for the start of the school year and try to get into the building during the first month of school.

XI. Executive Session – None

XII. Public Comments (Regular Meeting Only)

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:44 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary