

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**April 28, 2009**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The Coast Star*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:        Mrs. Baker                Mr. Johnson  
                     Mrs. Feeley               Mrs. McClymont  
                     Mr. Gerdes                Mr. Migdon  
                     Mr. Gorry                 Mr. Charette  
                     Dr. Turner, Superintendent/Principal  
                     David Tonzola, Business Administrator/Board Secretary

Absent:         Mr. Mandina

Executive Session

President Charette called for an Executive Session at 7:05 p.m. to discuss personnel matters.

Public Workshop Reconvened

On a motion made by Mrs. Baker, and seconded by Mr. Gorry, the Board reconvened into workshop session at 7:10 p.m.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the tuition contracts for Harbor School and Oakwood School. Furthermore, Dr. Turner reviewed the policies on the agenda for first reading. Dr. Turner reviewed, in particular, the nepotism and travel policies.

After Dr. Turner reviewed his agenda items, he shared the QSAC results with the Board. Dr. Turner informed the Board that in each of the five DPR areas the district scored above the 80 percent passing level. The results of the DPRs were as follows:

**Workshop/Regular Meeting  
April 28, 2009**

1. Instruction and Program	91%
2. Fiscal Management	94%
3. Operations	98%
4. Personnel	100%
5. Governance	100%

Afterwards Mr. Tonzola reviewed his agenda items with the Board, in particular the approval to make the full payment to the PERS Pension System. Mr. Tonzola stated that the State passed S-15, which allows districts to defer 50% of its pension obligation. The total pension bill is \$27,859, which the District budgeted for in its 08/09 budget.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:47 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:48 p.m.

Roll Call

Present: Mrs. Baker Mr. Johnson  
Mrs. Feeley Mrs. McClymont  
Mr. Gerdes Mr. Migdon  
Mr. Gorry Mr. Charette  
Dr. Turner, Superintendent/Principal  
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Mandina

Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular/Public Hearing Meeting – March 31, 2009  
Confidential Executive Sessions – March 31, 2009

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 7-0  
Mr. Gerdes Abstained

IV. Superintendent's Report

A. Personnel

1. Resolved: That the Board approve the appointment of non-tenured teaching staff members for the 2009-2010 school year as on file in the Office of the Superintendent as listed on Attachment V-A.1.

**Workshop/Regular Meeting  
April 28, 2009**

Staff Travel

2. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

<b>Staff Member</b>	<b>Date(s) of Event</b>	<b>Name/Title of Professional Training</b>	<b>Location</b>	<b>Cost</b>
Julia Mate	4-29-09	Is Your Wi-Fi Ready for the 21 <sup>st</sup> Century?	Freehold, NJ	-0-
Barbara O'Rourke	4-30-09	Professional Learning that Improves Student Learning	Kean University	-0-
David Tonzola	4-30-09	Legal/Employment Issues	Mount Laurel, NJ	\$100.00
Julia Mate	5-13-09	NJ Adobe Creative Suite, CompuMaster	Princeton, NJ	\$199.00
Patricia Velazquez	5-15-09	Best Practices for Teaching Spanish, Bureau of Education & Research	Cherry Hill, NJ	\$199.00
Barbara O'Rourke	5-19 & 5-20-09	NJTESOL/NJBE Spring Conference 2009	Somerset, NJ	\$190.00
Barbara O'Rourke	6-01-09	Lesson Planning and Differentiation Using the WIDA English Language Proficiency Standards	Edison, NJ	-0-

MOTION: Mrs. Baker SECOND: Mr. Johnson VOTE: 8-0

**B. Students**

1. Resolved: That the Board approve the 2008-2009 school year tuition contract for ten (10) regular education students to attend Asbury Park High School, 1003 Sunset Avenue, Asbury Park, New Jersey 07712. This agreement shall be in effect for the 2008-2009 school year at a tuition rate of \$8,519.00/student with a total tuition of \$85,190.00. [B]
2. Resolved: That the Board approve the 2008-2009 school year tuition contract for special education **Student #188** to attend Asbury Park High School, 1003 Sunset Avenue, Asbury Park, New Jersey 07712. This agreement shall be in effect for the 2008-2009 school year at a tuition rate of \$8,519.00/student with a total tuition of \$8,519.00. Transportation will be provided by Bradley Beach School District. [B]
3. Resolved: That the Board approve the 2008-2009 school year tuition contract for special education **Student #275** to attend Asbury Park High School, 1003 Sunset Avenue, Asbury Park, New Jersey 07712. This agreement shall be in effect for the 2008-2009 school year at a tuition rate of \$12,949.00/student with a total tuition of \$12,949.00. Transportation will be provided by Bradley Beach School District. [B]
4. Resolved: That the Board approve the 2008-2009 school year tuition contract for special education **Student #260** to attend The Harbor School, 240 Broad Street, Eatontown, New Jersey 07724. This agreement shall be in effect for the 2008-2009 school year, effective April 6, 2009 through June 30, 2009 at a prorated tuition rate of \$47,008.00/student. Transportation will be provided by Bradley Beach School District. [T]

**Workshop/Regular Meeting  
April 28, 2009**

5. Resolved: That the Board approve the 2008-2009 school year tuition contract for special education **Student #261** to attend The Oakwood School, 62 Hance Avenue, Tinton Falls, New Jersey 07724. This agreement shall be in effect for the 2008-2009 school year, effective April 1, 2009 through June 30, 2009 at a prorated tuition rate of \$41,859.00/student. Transportation will be provided by Bradley Beach School District. [T]
6. Resolved: That the Board approve the following student field trip to support student learning during the 2008-2009 school year: [B]

<b>Grade</b>	<b>Date</b>	<b>Location of Trip</b>	<b>Bus Information</b>
Preschool	5/28/09	Green Meadows Farm***	First Student
		(Hazlet, NJ)	\$225.00
		9:00 a.m. – 1:30 p.m.	
		\$216.00 Admission	

\*\*\*This field trip (along with all other field trips) will be contingent upon the clearance of existing swine flu threats as determined by guidance provided by the New Jersey Department of Health & Senior Services.

MOTION: Mrs. McClymont SECOND: Mr. Gorry VOTE: 8-0

C. Policy

1. Resolved: That the Board approve the following policy on first reading:  
(White Attachment Packet V-C.1)

<b>POLICY NUMBER</b>	<b>POLICY</b>
0142	Nepotism
1220	Employment of Chief School Administrator
1620	Administrative Employment Contracts
6423	Expenditures for Non-Employee Activities, Meals and Refreshments
6470	Payment of Claims
6471	School District Travel
6510	Payroll Authorization
6832	Audit and Comprehensive Annual Financial Report
9120	Public Relations Program

2. Resolved: That the Board approve the following policy on second reading:  
(Pink Attachment Packet V-C.2)

<b>POLICY NUMBER</b>	<b>POLICY</b>
2460	Special Education
2467	Surrogate Parents and Foster Parents

**Workshop/Regular Meeting  
April 28, 2009**

2622	Pupil Assessments
5112	Entrance Age
5116	Education of Homeless Children

MOTION: Mrs. Baker SECOND: Mrs. Feeley VOTE: 8-0

D. Quality Single Accountability Continuum (QSAC)

A presentation was given by Superintendent, Dr. Wayne Turner, addressing the Bradley Beach School District placement on the performance continuum for the QSAC District Performance Indicators (Fiscal Responsibility; Governance; Instruction & Program; Operations and Personnel) and the corresponding designation of the Bradley Beach School District by the New Jersey Department of Education. (Attachment -Commissioner Letter)

VI. Business Administrator/Board Secretary's Report

A. Approval to Make Full Payment to PERS Pension System

Resolved: That the Board approve the following resolution:

WHEREAS, the Legislature passed and the Governor signed S-15 Chapter 22, P.L. 2009 that reduces the State Aid for the Bradley Beach Board of Education for the 2008-2009 school year by \$11,870.00;

WHEREAS, the Legislature passed and the Governor signed S-21 Chapter 19, P.L. 2009 that provides school districts with two options concerning their obligation to pay the Public Employees Retirement System, namely payment in full by April 30, 2009, or payment of one half of the pension obligation by April 30, 2009;

WHEREAS, payment of one half of the pension obligation requires the district to apply for a deferral schedule, which will start in April 2012 and continue for 15 years, to repay the deferred portion to the retirement system;

WHEREAS, deferred payments are subject to normal actuarial growth and accrued liabilities of the pension system, which most recently was a rate of 8.25%;

WHEREAS, the School Business Administrator has reviewed the cash flow needs of the Bradley Beach Board of Education, the surplus balance position of the district, and the impact of the deferral on future budgets if the district should elect to take the deferral or reject the deferral;

NOW THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education hereby rejects the offer of a deferral by the New Jersey Public Employees Retirement System and authorizes the School Business Administrator to pay the 2009 PERS pension obligation in full before April 30, 2009. [B]

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

**Workshop/Regular Meeting  
April 28, 2009**

B. Approval of Proposal – Buzzy’s Carpet Inc.

Resolved: That the Board approve Buzzy’s Carpet Inc., of Jamesburg, NJ for the following work:

1. Removal of old laminate flooring and installation of ginger spice vinyl composition tile in rooms 11 and 10.
2. Installation of cove base (black) and removal of old cove base in rooms 11 and 10.
3. Rip up and removal of old carpet in physical education office and install vinyl composition tile (VCT for physical education office to be supplied by Bradley Beach).
4. Installation of cove base (black) and removal of old cove base in physical education office.

Total cost of the proposal is \$5,965.00, which was the lowest of three proposals submitted/ received from other vendors for the same work. [B]

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

C. Approval of Business Administrator/Board Secretary’s Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-C)

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

D. Approval of Treasurer’s Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2009 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-D)

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of March 31, 2009, after review of the Secretary’s Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

**Workshop/Regular Meeting  
April 28, 2009**

F. Approval of Budget Transfers (2008-2009)

Resolved: That the Board approve the 2008/09 budget transfers as listed on Attachment VI-F.

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

G. Approval of March 2009 Payroll

Resolved: That the Board approve the March 2009 gross payroll in the amount of \$325,531.46.

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

H. Approval of Bills Payment

Resolved: That the Board approve payment of the April 28, 2009 regular bills list and as certified and approved. (Attachment VI-H)

MOTION: Mr. Gorry SECOND: Mrs. Baker VOTE: 8-0

VII. Old Business

Mr. Migdon reminded the Board that the Memorial Day Parade is coming up in less than a month.

VIII. New Business

Dr. Turner stated that at the beginning of the year the District applied for a grant through the American School Boards Journal concerning the rain garden. Dr. Turner stated that the District did not receive the grant but did receive a Magna Nomination to be included in the New American School Board Journal Magna Best Practices Database.

IX. Committee Reports

Mr. Tonzola stated that he would like to meet with the finance committee members after the Board meeting.

X. Public Comments – None

XI. President's Report

Mr. Charette wanted to thank, the community for passage of the budget. Moreover, Mr. Charette spoke highly of Mrs. Baker and thanked her for 19 years of dedication to the school, board, students and the town. Mrs. Baker stated it was her pleasure to serve on the Board.

**Workshop/Regular Meeting**  
**April 28, 2009**

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:01 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary