

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
September 18, 2007

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by the President, Mr. Charette, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present: Mrs. Baker arrived at 7:10 p.m. Mrs. McClymont
 Mrs. Feeley arrived at 7:14 p.m. Mr. Migdon
 Mr. Gerdes Mrs. Totten
 Mr. Gorry arrived at 7:11 p.m. Mr. Charette
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Johnson

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – June 19, 2007
Executive Session – June 19, 2007

MOTION: Mr. Migdon SECOND: Mrs. Feeley VOTE: 4-0-4

Resolved: That the Board approve the Minutes of:

Regular Meeting – July 24, 2007
Executive Session – July 24, 2007

MOTION: Mrs. Baker SECOND: Mrs. Feeley VOTE: 8-0

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Resolved: That the Board approve the Minutes of:

Regular Meeting – August 21, 2007

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 5-0-3

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the area of student achievement. Dr. Turner gave a power point presentation on student achievement of the state assessments. Dr. Turner went over the results of the state assessments for the 2006 and 2007 school years for the third through eighth grades. Furthermore, Dr. Turner discussed with the Board the overall district goals for the current year's upcoming state assessments. Various questions from the Board followed Dr. Turner's presentation concerning how the test is graded, what distinguishes a student's grade from partial proficient, proficient, and advanced proficient, the district's goals and how the new time frame of the state assessments will affect the current eighth grade students' high school placements.

After the brief Board discussion on the student achievement Dr. Turner continued to review his agenda items, especially the pupil supervision and after school dismissal policies, in which recent state court rulings have had a dramatic impact on. Afterwards, Mr. Tonzola reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:59 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 8:00 p.m.

Roll Call

Present: Mrs. Baker Mrs. McClymont
Mrs. Feeley Mr. Migdon
Mr. Gerdes Mrs. Totten
Mr. Gorry Mr. Charette
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Johnson

V. Superintendent's Report

A. Personnel

Appointment of Staff

1. Resolved: That the Board approve the appointment of the following Pre-Kindergarten through 8th Grade Substitute Teachers for the 2007-2008 school year: [B]

Bryant, Clista
Eccles, Mary Beth
Hopps, Maria
Kain, Meghan
Nyman, David
Scarangella, Patrick
Schroeder, Nancy
Scully, Devon
Vanaman, Jodi

- 1a. Resolved: That the Board approves the appointment of the following school staff to fulfill student extra-curricular activities at rates defined by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association: [B]

| POSITION | STAFF MEMBER | STIPEND AMOUNT (2007-2008 Contract Year) |
|---------------------------------------|-------------------------------------|-----------------------------------------------------|
| Boys' Baseball | Jason Smith | \$2,510.00 |
| Girls' Softball | Jeanne Acerra | \$2,510.00 |
| Boys' Basketball | Paul Mulligan | \$2,510.00 |
| Girls' Basketball | Jason Smith | \$2,510.00 |
| Boys' Soccer | Jason Smith | \$2,510.00 |
| Girls' Soccer | Carole Moore | \$2,510.00 |
| Cheerleader Advisor | Joann Doherty Jennifer Pingitore | \$2,510.00 (shared) |
| Choral Director | Kimberly Meckes | \$2,210.00 |
| Computer Club | Julia Mate | \$1,881.00 |
| Environmental Club | Sandy Delopoulos Gail Mayer | \$1,881.00 (shared) |
| Safety Patrol Director | Donna Hamernick | \$1,881.00 |
| Student Government | Gail Mayer Carole Moore | \$1,881.00 (shared) |
| Public Relations/ School Newspaper | Kevin Cosgrove | \$1,881.00 |
| Yearbook Advisor | Jeanne Acerra Julia Mate | \$1,881.00 (shared) |
| Drama Club | Marjorie Zaccaro | \$1,881.00 |

2. Resolved: That the Board approve the appointment of Attendance Officer Louanne Bartlett for an additional 19 hours of work in August, 2007 for data input and procurement receiving at a rate of \$12.00/hour (in addition to the 80 hours that were approved at the June 19, 2007 Board meeting). [T]

Professional Development

3. Resolved: That the Board approve payment at the stipend rate of \$40.00/hour (as consistent with the BBEA collective agreement) for ESL teacher Barbara O'Rourke to engage in

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professional training related to the effective implementation of the StoryTown reading curriculum and the Collins Writing Program on August 28, 29 and 30, 2007. Mrs. O'Rourke will be compensated an amount not to exceed 17 hours. [G]

4. Resolved: That the Board approve payment of \$40.00/hour to the former Building Manager Mark McNamara to provide professional training to current building management staff related to the effective management and control of the school's HVAC systems and computerized climate controls. Mr. McNamara will be compensated an amount not to exceed 4 hours. [T]

Staff Travel

5. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

| Staff Member | Date(s) of Event | Name/Title of Professional Training | Location | Cost |
|------------------------------|------------------|--------------------------------------------------------------------|---------------------------------|-----------|
| P. Napolitano | 9-28-07 | How Schools Address Sexual Orientation Issues (Affirmation Action) | Monmouth Cty. Agriculture Bldg. | No charge |
| J. Acerra | 10-4-07 | Mentor Teacher Training | Rowan Univ. | \$110.00 |
| F. Pondaco | 10-4-07 | Mentor Teacher Training | Rowan Univ. | \$110.00 |
| W. Turner, Superintendent | 10-10-07 | Bullying-More than Meets the Eye | Sheraton, Eatontown | \$75.00 |
| J. Giuliano, Asst. Principal | 10-21-07 | Response to Intervention - Why Care About RTI? | Clarion Hotel, Princeton | \$240.00 |
| J. Acerra | 10-21-07 | Response to Intervention - Why Care About RTI? | Clarion Hotel, Princeton | \$240.00 |

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

B. Curriculum

Student Achievement

1. Superintendent presentation of 2007 student achievement/State assessment results.
(Attachment V-B.1)
2. Resolved: That the Board approve the school student achievement goals for 2007-2008 regarding Language Arts/Literacy in grades four and eight. (Attachment V-B.2)

Discussion: Mrs. Baker stated that she would like to thank Dr. Turner and the staff for their hard work in achieving the district's goals for the 2007 state assessments.

MOTION: Mr. Gerdes SECOND: Mrs. Baker VOTE: 8-0

C. Policy

Policy Revision/Adoption

1. Resolved: That the Board approve the following policies on first reading
(Attachment Packet V-C.1.1 – V.C.1.9)

| AGENDA ATTACHMENT | POLICY NUMBER | POLICY |
|--------------------------|----------------------|--------------------------------------------------------------|
| V-C.1.1 | 8601 | Pupil Supervision and After-School Dismissal |
| V-C.1.2 | 5330 | Administration of Medication |
| V-C.1.3 | 5530 | Substance Abuse (Pupils) |
| V-C.1.4 | 8461 | Reporting Violence, Vandalism, Alcohol, and Other Drug Abuse |
| V-C.1.5 | 5512.01 | Harassment, Intimidation and Bullying (Pupils) |
| V-C.1.6 | 0147 | Board Member Travel Expenses |
| V-C.1.7 | 0147 A | Bylaw-Appendix: Board Member Travel Expenses |
| V-C.1.8 | 3440 | Travel Expenses (Teaching Staff Members) |
| V-C.1.9 | 4440 | Travel Expenses (Support Staff Members) |

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 8-0

D. Students

1. Resolved: That the Board approve the tuition contract with the Monmouth County Vocational School District for 6 students at a tuition rate of \$5,800; 2 students at a tuition rate of \$10,000.00; and 5 students at a tuition rate of \$5,000.00 for a total of \$79,800.00.
(Attachment V-D.1) [B]
2. Resolved: That the Board approve the use of the school (art room) two Tuesdays each month after school to facilitate the meeting of the Bradley Beach 2nd Grade Brownie Troop.
(Attachment V-D.2)
3. Resolved: That the Board approve the use of the school (art room) two Fridays each month after school to facilitate the meeting of Bradley Beach Brownie Troop #1317.
(Attachment V-D.3)
4. Resolved: That the Board approve the use of one classroom on two evenings each week (Mondays and Wednesdays) from 6:00-8:00 pm by community member Omar Gonzalez of 505 Hammond Avenue, to facilitate an ESL course for beginners for Bradley Beach Spanish-speaking residents on a volunteer basis. (Attachment V-D.4)

MOTION: Mrs. Baker SECOND: Mrs. Feeley VOTE: 8-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Attendance for Mandatory Board Member Training

Resolved: That the Board approve the attendance of Tammi Totten and Todd Migdon for the mandatory board member training, at the New Jersey Quality Single Accountability Continuum (NJQSAC) workshop which will be held at Brookdale Community College, Lincroft, NJ on 10-1-07 at a total travel cost not to exceed \$93.14; of which \$64.00 is for registration and \$29.14 is for mileage and toll reimbursement. [B]

Discussion: Mr. Tonzola stated that for those Board members not going to the convention or the October 1st workshop the remaining workshops are as follows:

:

October 18th at Robbinsville High School, Washington TWP.
November 29th at Berkeley Township Elementary School, Bayville
January 16th at Raritan Valley Community College, North Branch
February 6th at Middlesex Community College, Edison

The mandatory training runs from 7:30 to 9:00 p.m.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

B. Rescind the Approval of Pravin H. Patel Associates, Inc., Toms River, NJ to Render Professional Engineering Services

Resolved: That the Board rescind the approval of Pravin H. Patel Associates, Inc., Toms River, NJ, to render professional engineering services in connection with "Science Room Renovations" at a cost of \$11,000.00 and reimbursable expenses not to exceed cost of \$1,000.00 as approved at the regular meeting of the Board of Education on July 24, 2007. (Attachment VI-B)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

C. Rescind the Approval of Architect of Record

Resolved: That the Board rescind the approval of the architectural firm, Pravin H. Patel Associates, Inc., as the 'architect of record' for the Bradley Beach School District to provide architectural services for the 2007-2008 school year as approved at the reorganization meeting of the Board of Education on April 24, 2007. (Attachment VI-C)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

D. Reappointment of 403b Tax Shelter Providers

Resolved: That the following list of 403b Tax Shelter Providers be reappointed as 403b providers for the Bradley Beach School District Employees:

| Name of 403b Provider |
|---------------------------------------|
| Axa Equitable |
| Great American Life Insurance Company |
| Siracusa |
| Tax Deferred Services |

Discussion: Mr. Tonzola stated that under new IRS regulations, after September 24th employees will not be able to transfer their 403b money to an account the district does not offer. A memo will be issued to the employees explaining that they can not make transfers to funds that are not offered by the district.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

E. Appointment of FY 2008 IDEA Part B Consolidated Formula Grant Funds

Resolved: That the Board accept the following 2008 IDEA Part B Consolidated Formula Grant Funds. (Attachment VI-E)

| Program Name | FY 2008 Award Amount |
|--------------|----------------------|
| Basic | \$130,704.00 |
| Preschool | 2,915.00 |

Discussion: Mr. Tonzola indicated that this is the last step of the grant submission process and that these funds will be used for supplies, occupational and physical therapy services, as well as the district's summer school program.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

F. Approval of Student a la Carte Lunch Prices – 2007/2008 School Year

Resolved: That the Board approve the attached student a la carte lunch prices for the 2007/2008 school year. (Attachment VI-F)

Discussion: Mr. Tonzola stated that there are only a few additions to the list from last year. All items that were on the a la carte menu last year have the same price this year.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

G. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending August 31, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-G)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

H. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending August 31, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-H)

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

I. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of August 2007, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

J. Approval of Budget Transfers

Resolved: That the Board approve 2007/08 budget transfers as listed on Attachment VI-J.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

K. Approval of Payroll

Resolved: That the Board approve the August 2007 gross payroll in the amount of \$66,674,84.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 8-0

L. Approval of Bills Payment

Resolved: That the Board approve payment of the September 18, 2007 regular bills list and as certified and approved. (Attachment VI-L)

MOTION: Mrs. McClymont SECOND: Mr. Gorry VOTE: 8-0

VII. Old Business

Discussion: Mr. Charette stated that the summary evaluations for the Superintendent will be given out at the October Meeting. Mrs. Totten informed the Board that she attended the meeting between Dowling, our food service provider, and the parents. She stated that it was very well attended and informative.

VIII. New Business

Discussion: Mrs. McClymont inquired about the NJ SMART process, the status of the Watchful i program and she wanted to thank the personnel for the staff handbooks and the calendars. Dr. Turner informed the Board that the NJ SMART process is currently up to date and that the Watchful i program will be going into effect soon.

Mrs. McClymont further stated that the new thrust for Special Education was illustrated properly in the Wall Street Journal Article, "When Special Education Goes Too Easy on Students."

Mr. Migdon stated that he had concerns about the morning drop-off for those students coming into the school early and the regular drop-off time. Furthermore, Mr. Migdon discussed his concern over the recreation's basketball program use of the school's gym. Mr. Migdon believes stipulations should be set on the use of the gym.

Mr. Gerdes stated that an orientation for the kindergarten parents and students would be a good idea for future classes.

IX. Committee Reports – None

X. Public Comments – None

XI. President's Report

Mr. Charette stated that the opening of school went very well and that he would like to thank Dr. Turner for the efficient opening. Mr. Charette also reminded and encouraged the Board to attend the Back to School night on September 27th.

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:30 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary