

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
May 13, 2008

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:07 p.m. by Mrs. Baker, President Pro-Tem, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present: Mrs. Baker Mr. Gorry
 Mrs. Feeley Mr. Johnson
 Mr. Gerdes Mr. Mandina
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Charette
 Mrs. McClymont
 Mr. Migdon

Executive Session

On a motion made by Mr. Gorry, seconded by Mrs. Feeley, the Board entered into Executive Session at 7:09 p.m. to discuss personnel matters.

Public Workshop Reconvened

On a motion made by Mr. Johnson, and seconded by Mrs. Feeley, the Board reconvened into workshop session at 7:27 p.m.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular those staff who will participate in curriculum development. Dr. Turner also reviewed the policy revisions for first reading; as well as the five year Curriculum Review/Revision Schedule. Furthermore, Dr. Turner gave a brief overview of the upcoming Quality Single Accountability Continuum (QSAC) process. Dr. Turner stated that there are five sections to the review and that some Board members will become involved in the development and completion of the QSAC process.

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Appointment of Substitute Support Staff

3. Resolved: That the Board approve the appointment of substitute custodian Thomas Musier for the 2008-2009 school year at a compensation rate of \$10.50/hour. [B]

Curriculum Development

4. Resolved: That the Board approve the appointment of the following teachers for the purposes of District curriculum development. Each teacher will be remunerated at the BBEA contract rate of \$40.00/hour an amount not to exceed \$4,000.00 for each teacher: [T]
- a. Jennifer DiZefalo [Kindergarten – 8th grade Art curriculum]
 - b. Kimberly Meckes [Kindergarten – 8th grade Music curriculum]

Staff Travel

5. Resolved: That the Board approve the attendance and registration cost of the following staff members to engage in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
David Tonzola	6-5-08	Audit & CAFR Preparation	Double Tree, Mt. Laurel	\$100.00
Martina Velazquez	6-6-08	NPTNJ Alternate Route Capstone Experience	Mercer County Community College	\$0
Dr. Wayne Turner	6-6-08	Strauss-Esmay School Law & Policy Seminar	Brookdale College	\$0

Extended Year Program

6. Resolved: That the Board approve Occupational Therapist Deborah Conklin for the 2008 extended year, 6-week program from July 7th - August 15th for 3 hours a week at a rate of \$70.00 per hour, not to exceed an amount of \$1,260.00. [G]
7. Resolved: That the Board approve Physical Therapists, Michael O’Boyle and Barbara Franzetti-O’Boyle of “Always Available Physical Therapy,” for the 2008 extended year 6-week program from July 7th - August 15th for 3 hours a week at a rate of \$70.00 per hour, not to exceed an amount of \$1,260.00. [G]

Summer Appointments

8. Resolved: That the Board approve the appointment of School Social Worker, Alison Zylinski, to complete summer Child Study Team work during July and August 2008 at the collective agreement stipend rate of \$40.00/hour, not to exceed \$1,200.00. [B]
9. Resolved: That the Board approve the appointment of Learning Disabilities Teacher-Consultant, Carolyn Iraggi, to complete summer Child Study Team work during July and

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August 2008 at the collective agreement stipend rate of \$40.00/hour, not to exceed \$1,200.00. [B]

- 10. Resolved: That the Board approve the appointment of School Psychologist, Thomas Hurley, to complete summer Child Study Team work during July and August 2008 at the contract rate of \$300.00/day, not to exceed \$1,500.00. [B]
- 11. Resolved: That the Board approve the appointment of Child Study Team Secretary, Mary Glennon, to complete summer Child Study Team work during July and August 2008 at the hourly rate of \$21.81/hour, not to exceed \$2,181.00 (100 hours). [B]

MOTION: Mrs. Feeley SECOND: Mr. Johnson VOTE: 6-0

B. Students – None

C. Policy

Policy Revision

- 1. Resolved: That the Board approve the following policy on first reading:
(White Attachment Packet V-C.1)

AGENDA ATTACHMENT [Copied White]	POLICY NUMBER	POLICY
V-C.1.1	3125	Employment of Teaching Staff Members
V-C.1.2	4125	Employment of Support Staff Members
V-C.1.3	2415.03	Highly Qualified Teachers
V-C.1.4	3221	Evaluation of Non-Tenured Teaching Staff Members
V-C.1.5	3222	Evaluation of Tenured Teaching Staff Members
V-C.1.6	8462	Reporting Potentially Missing or Abused Children
V-C.1.7	8464	**Abolish- Missing Children **Abolish
V-C.1.8	7420	Hygienic Management
V-C.1.9	3340	Grievance
V-C.1.10	2110	Philosophy of Education/District Mission Statement

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 6-0

D. Curriculum

- 1. Resolved: That the Board approve the amended 5-year Curriculum Review/Revision Schedule.
(Attachment V-D.1)
- 2. Resolved: That the Board approve the revised Bradley Beach Mathematics Curriculum Guide that incorporates the New Jersey Core Curriculum Content Standard Areas of Focus (2008).

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Discussion: Mr. Gorry asked about the development of the Science Curriculum with the use of labs. Dr. Turner informed the Board that the science teachers have been working to develop a more lab based science curriculum for 6-8th grades.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 6-0

VI. Business Administrator/Board Secretary's Report

Before Mr. Tonzola went over his agenda items, he gave the Board a brief updated on the renovation project. Mr. Tonzola informed the Board that the bid advertisement was in the Asbury Park Press on May 5th, that there was a pre-bid conference on May 13th, the bids will be opened on May 28th and that there will be a special Board of Education Meeting approving the bid on June 3rd.

A. Approval of Renewal of Contract with Creative Networking Concepts, Inc. (CNC)

Resolved: That the Board approve the renewal of the attached quotation with Creative Networking Concepts, Inc. to provide a "service on site" engineer for two days a week for the 2008/2009 school year at an annual cost of \$43,503.60. The quotation is being awarded under State Contract number A81219. Said renewal represents a 2.4% increase over the 2007/2008 costs. (Attachment VI-A) [B]

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

B. Reappointment of (Property) Insurance Advisor (2008-2009) School Year

Resolved: That the Board reappoint the firm of G.R. Murray Insurance, Princeton, NJ as its (Property) Insurance Advisor for the 2008-2009 school year. (Attachment VI-B)

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

C. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending April 30, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-C)

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

D. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending April 30, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-D)

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

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E. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of April 30, 2008, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

F. Approval of Budget Transfers (2007/2008)

Resolved: That the Board approve the 2007/08 budget transfers as listed on Attachment VI-F.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

G. Approval of April 2008 Payroll

Resolved: That the Board approve the April 2008 gross payroll in the amount of \$308,390.52.

MOTION: Mr. Johnson SECOND: Mr. Gerdes VOTE: 6-0

H. Approval of Bills Payment

Resolved: That the Board approve payment of the May 13, 2008 regular bills list and as certified and approved (Attachment VI-H)

MOTION: Mr. Johnson SECOND: Mrs. Feeley VOTE: 6-0

VI. Old Business

Mr. Gerdes referenced the letter sent to the Mayor concerning the Rain Garden and that the endeavor is being actively pursued.

VIII. New Business

Mr. Johnson asked about the Memorial Day Parade. Dr. Turner indicated that details will be coming shortly.

Dr. Turner stated that on May 15th and May 22nd there will be two Spring Concert presentations. May 15th will showcase grades 4-8th and May 22nd will showcase grades K-3. Both concerts begin at 7:00 p.m.

IX. Committee Reports – None

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- X. Public Comments – None
- XI. President's Report – None
- XII. Executive Session – None
- XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:22 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary