

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Special Meeting**  
**March 4, 2008**

I. Call To Order

The workshop portion of the special meeting held by the Bradley Beach Board of Education was called to order at 7:00 p.m. by the President, Mr. Charette, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call/Flag Salute

Present:       Mrs. Feeley               Mr. Migdon  
                  Mr. Gerdes             Mrs. Totten  
                  Mr. Gorry                Mr. Charette  
                  Mr. Johnson  
                  Dr. Turner, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mrs. Baker  
                  Mrs. McClymont

IV. Presentation

Mr. Held from the Shade Tree Commission gave an overview of their proposed project to plant five trees on the west side of the school, on the east side of Hammond Ave.

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the new Mission Statement. Dr. Turner read the new mission statement to the Board and wanted to thank all the Board members who contributed to the creation of the new Mission Statement.

Afterwards, Mr. Tonzola reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:34 p.m.

Special Meeting  
March 4, 2008

Special Meeting

The Special Public Meeting was called to order by President Charette at 7:35 p.m.

Roll Call

Present: Mrs. Feeley                      Mr. Migdon  
            Mr. Gerdes                      Mrs. Totten  
            Mr. Gorry                            Mr. Charette  
            Mr. Johnson  
            Dr. Turner, Superintendent/Principal  
            David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Baker  
            Mrs. McClymont

Shade Tree Commission Planting of Trees

During the meeting, Mr. Charette made the following motion:

Resolved: That the Board accept five trees from the Shade Tree Commission and their proposal to plant the trees on the west side of the school, on the east side of Hammond Avenue. The Shade Tree Commission will take care of all expenses associated with the removing of any concrete from the sidewalk and will provide maintenance to the trees for the next three years.

MOTION: Mr. Charette                      SECOND: Mrs. Totten      VOTE: 7-0

V. Superintendent's Report

A. Personnel

Appointment of Staff

1. Resolved: That the Board approve the appointment of the following substitute teacher: [B]

- Laura Michaelson

Staff Travel

2. Resolved: That the Board approve the attendance and registration cost of the following staff to engage in the designated professional training: [G]

Special Meeting  
**March 4, 2008**

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Registration Cost
David Branin	4-4-08	Cooperative Initial and Refresher Hazard Communication/Right-to-Know Training	MOESC Tinton Falls	\$50.00
Sally Scarangella	6/30, 7/1, 7/2, 7/3, 7/7	Summer Fellowship Institute for Teaching the Holocaust, Genocide & Human Rights Issues	Brookdale Community College, Lincroft	\$200.00

MOTION: Mr. Gorry SECOND: Mr. Migdon VOTE: 7-0

B. Students

School Year Calendar

- Resolved: That the Board approve the school year calendar for the 2008-2009 school year (Attachment V-B.1)

MOTION: Mrs. Totten SECOND: Mr. Gorry VOTE: 7-0

C. Policy

Policy Revision

- Resolved: That the Board approve the following policies on second reading: (Attachment Packet V-C.1)

AGENDA ATTACHMENT [Copied White]	POLICY NUMBER	POLICY
V-C.1.1	5512.01	Harassment, Intimidation and Bullying
V-C.1.2	8310	Public Records

MOTION: Mrs. Feeley SECOND: Mrs. Totten VOTE: 7-0

Mission Statement

- Resolved: That the Board revise its existing organizational Mission Statement and restructure it to comply with the requirements defined in the New Jersey Quality Single Accountability Continuum (Attachment V-C.2)

MOTION: Mrs. Feeley SECOND: Mrs. Totten VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Establishment of a Maintenance Reserve Account

Resolved: That the Board pursuant to N.J.A.C. 6A:26A-4.2 establish a maintenance reserve account and appropriate \$50,000 in the preliminary 2008/09 school budget. Pending budget approval this deposit will be used to implement required maintenance of a district.

Discussion: Mr. Tonzola stated that funds may be withdrawn from the maintenance reserve account and appropriated into the required maintenance account lines at budget time or any time during the year by board resolution for use on required maintenance activities by school facility as reported in the comprehensive maintenance plan. Furthermore, the maximum allowable amount of the reserve is 4% of the replacement cost of the facility.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

B. Approval of Preliminary School Budget – 2008/09 School Year

Resolved: That the Board approve the Preliminary 2008/09 School Budget in the following amounts:

1. General Fund	\$7,378,810
2. Special Revenue	356,036
3. Debt Service Fund	169,607

Discussion: Mr. Tonzola stated the general fund budget will be increasing by 7.20%. However, there are special revenue sources that have been moved for the upcoming school year into the general fund, such as KDG ECPA, Demonstrably Effective Program Aid, & Target At Risk Aid. So even though the general fund has seen an increase of 7.20%, the special revenue fund will see a decrease of a little over 50%. Other contributing factors for the increase in the general fund are increases in our health and dental premiums, increases in our property/liability and workers compensation premiums, and having the obligation to fund those members PERS employer contributions at 100%.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

C. Approval of General & Debt Service Funds' Tax Levies – 2008/09 School Year

Resolved: That the Board approve the following amounts to be raised by taxes:

General Fund	\$5,041,979
Debt Service	169,607

Discussion: Mr. Tonzola stated that the district will be raising the same amount of taxes for the general fund this upcoming school year as it did for the current (07/08) school year. The

Special Meeting  
March 4, 2008

proposed tax rate for the 08/09 school year would be .4488 cents per \$100 of assessed valuation, which is a decrease of .0019 cents or 2 tenths of a cent from the 07/08 tax rate.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

D. Approval to Advertise Preliminary Budget

Resolved: That the Business Administrator is authorized to advertise said preliminary budget in the Asbury Park Press in accordance with the format required by the State Department of Education and according to law.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

E. Approval of Maximum General Fund Travel Expenditure

Resolved: That in accordance with State Statute the maximum general fund expenditure for travel and related expenditures for the 2008/09 school year for all staff and board members is \$9,900. For 2007/08 the maximum amount approved for travel and related general fund expenditures was \$10,400 of which \$2,901.37 has been spend to date.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

F. Approval of Submission of Schematic & Final Plans in Connection with the Toilet Renovation Project

Resolved: That the Board approve the following resolution:

WHEREAS, the Board of Education of Bradley Beach in the County of Monmouth, New Jersey (the Board) desires to proceed with a school facilities project consisting generally of:

TOILET RENOVATION AT BRADLEY BEACH SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED that the Bradley Beach Board of Education in the County of Monmouth, State of New Jersey, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic & Final Plans prepared in connection with the Project and the Board further authorizes the submission of same to the Monmouth County Executive Superintendent of Schools and the New Jersey Department of Education for approval.

Special Meeting  
**March 4, 2008**

Section 2. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents of the Board set forth in this resolution, including the submission of information to the New Jersey Department of Education as set forth in Section 5 (d) of P.L. 2000 c72 in connection with receipt of a grant with respect to the proposed Project.

Section 3. This resolution shall take effect immediately

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

G. Approval of Application for Extraordinary Aid – FY 2007/08 School Year

Resolved: That the Board approve the Application for Extraordinary Aid for the FY 2007/08 school year as on file in the office of the Business Administrator/Board Secretary and the Supervisor of Special Services.

Discussion: Mr. Tonzola stated that the aid is based on cost over a \$40,000 threshold. However, like in prior years the amount will probably be pro-rated and the district will receive a percentage of the amount over \$40,000. This year’s total amount over the threshold for six students is \$71,032.

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

H. Mandatory Board Member Training

Resolved: That the Board approve the registration and cost for the following Board Members to participate in the following professional training: [B]

Board Member	Date	Name/Title of Professional Training	Location	Cost
Paul Charette	N/A	NJSBA Mandatory Training Under the School District Accountability Act	Webinar	\$32.00
Brian Gorry	N/A	NJSBA Mandatory Training Under the School District Accountability Act	Webinar	\$32.00

MOTION: Mr. Gerdes SECOND: Mrs. Feeley VOTE: 7-0

VII. Old Business – None

VIII. New Business

Dr. Turner wanted to thank Mrs. Feeley and Mrs. Totten for their participation in Read Across America Day held on March 3<sup>rd</sup>. Furthermore, Dr. Turner wanted to recognize the article in the Asbury Park Press concerning the POSE program. Lastly, Dr. Turner handed out a self evaluation for the Board to fill out dealing with New Jersey QSAC.

Special Meeting  
**March 4, 2008**

Mrs. Feeley wanted to express her thanks to Dr. Turner for all of his public relations work for the school.

Mr. Gerdes stated that the Town Council and the School will be working together to sponsor an event for the Earth Hour initiative.

IX. Public Comments – None

X. President's Report

Mr. Charette commented on the success of the Basketball Fundraiser on February 29<sup>th</sup>.

XI. Executive Session – None

XII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:48 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary