

**BRADLEY BEACH BOARD OF EDUCATION**  
**515 Brinley Avenue**  
**Bradley Beach, NJ 07720**

**OFFICIAL MINUTES**

**Workshop/Regular Meeting**  
**July 15, 2008**

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:05 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present:       Mrs. Baker arrived at 7:08 p.m.       Mrs. McClymont  
                  Mrs. Feeley                               Mr. Migdon  
                  Mr. Gerdes                                 Mr. Charette  
                  Mr. Mandina  
                  Dr. Turner, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gorry  
                  Mr. Johnson

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the areas of personnel and curriculum development. Dr. Turner spoke about the teachers he is recommending to develop curriculum for the district and the approval of the Mathematics Education Curriculum. Dr. Turner indicated that Algebra I is a freshman level course and will challenge those students who have a strong background in mathematics.

Dr. Turner also wanted to commend Joanna Giuliano, Assistant Principal/Supervisor of the CST/School Psychologist, and the Child Study Team for their hard work in keeping the number of out-of-district placements to a minimum. For the 2007/08 school year there were only 8 out-of-district placements, as compared to 23 students nine years ago.

Lastly, Dr. Turner commented on the 2008/09 Board goals, which were based upon the annual Board reflection process held on April 22, 2008.

Before Mr. Tonzola went over his agenda items, he informed the Board of this year's cycle of mandatory board member training. For the 2008/09 term, board members are required to take the following training requirements:

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- 1<sup>st</sup> year of service on a board – Orientation
- 2<sup>nd</sup> year of service on a board – Governance 1 QSAC
- 3<sup>rd</sup> year of service on a board – Governance 2 Finance
- 1<sup>st</sup> year of every subsequent term – Legal Update/Advanced Training

Afterwards, Mr. Tonzola reviewed his agenda items, in particular the approval of the general property/liability and workers compensation premiums. Mr. Tonzola stated that the increase in the general property/liability premium was due to an increase in the overall total insurable value (TIV) of the building. Moreover, the increase in the workers compensation premium was due to an increase in the district's experience modification. The experience modification is calculated by using the claims history of the 04/05, 05/06, and 06/07 school years.

Mr. Tonzola also discussed with the board the approval of purchasing natural gas supply services through the Alliance for Competitive Energy Services (ACES). It was learned through correspondence that the Monmouth-Ocean Educational Services Commission will no longer offer its cooperative for natural gas purchasing. The District's contract will expire with the October 2008 meter read. Therefore, to help contain natural gas prices, the District should join another cooperative.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:46 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:47 p.m.

Roll Call

Present:       Mrs. Baker               Mrs. McClymont  
                  Mrs. Feeley            Mr. Migdon  
                  Mr. Gerdes             Mr. Charette  
                  Mr. Mandina  
                  Dr. Turner, Superintendent/Principal  
                  David Tonzola, Business Administrator/Board Secretary

Absent:        Mr. Gorry  
                  Mr. Johnson

IV. Minutes:

Approval of Meeting Minutes

Resolved:     That the Board approve the Minutes of:

Regular Public Meeting – June 17, 2008  
Confidential Executive Session – June 17, 2008

MOTION:     Mr. Migdon           SECOND:     Mrs. Baker     VOTE:     7-0

V. Superintendent's Report

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A. Personnel

1. Resolved: That the Board approve the appointment of Kristin Bower to the position of Kindergarten Teacher, effective September 1, 2008 through June 30, 2009, Step 3, BA, at a salary established by the collective agreement between the Bradley Beach Board of Education and the Bradley Beach Education Association on file in the Office of the Board Secretary. (Attachment V-A.1) [B]
2. Resolved: That the Board approve the appointment of teacher Martina Velázquez to complete the writing of the district's World Language Curriculum Guide at a rate of \$40.00/hour consistent with the collective agreement with the Bradley Beach Education Association, not to exceed 20 hours/\$800.00. [T]
3. Resolved: That the Board approve the appointment of teachers Sandy Delopoulos, Paul Mulligan and Michelle Sprengel to complete the writing of the district's Science Curriculum Guide at a rate of \$40.00/hour consistent with the collective agreement with the Bradley Beach Education Association, not to exceed 25 hours/\$1,000.00 each. [T]
4. Resolved: That the Board approve the appointment of consultant Steven Missal to complete the writing of the district's Social Studies Curriculum Guide at a contract rate not to exceed \$2,500.00. [T]
5. Resolved: That the Board approve the district's 3-year New Teacher Mentoring Plan for 2008-2011 and its submission to the New Jersey Department of Education. (Attachment V-A.5)
6. Resolved: That the Board approve the membership of the Bradley Beach New Jersey Quality Single Accountability Continuum (QSAC) committee. (Attachment V-A.6)
7. Resolved: That the Board approve the current job descriptions including: Attendance Officer/Secretary; Administrative Secretary to the Superintendent; Child Study Team Secretary; Head Custodian; custodian; Teacher Aide; Special Education Teacher aide; Lunchroom/Playground Aide; teacher; special Education Teacher; School Nurse; Learning Disabilities Teacher/Consultant; School Psychologist; School Social Worker; Director of Special Services; Assistant Principal; Superintendent of Schools. (Attachment V-A.7)

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 7-0

B. Curriculum

1. Resolved: That the Board approve the amended 5-year Curriculum Review/Revision Schedule. (Attachment V-B.1)
2. Resolved: That the Board approve the Bradley Beach Health & Physical Education curriculum along with the 2008 curriculum guide; also that the Board approve The Great Body Shop

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as the health text materials (published by The Children's Health Market Inc.) for implementation during the 2008-2009 school year.

(Attachment V-B.2)

3. Resolved: That the Board approve the Bradley Beach Technology Education curriculum along with the 2007 curriculum guide (Board approved June 19, 2007) for implementation during the 2008-2009 school year.
4. Resolved: That the Board approve the Bradley Beach Mathematics Education curriculum along with the 2008 curriculum guide (Board approved May 13, 2008); also that the Board approve the following mathematics text materials:

-Everyday Math- Pre-Kindergarten through Grade 5 (published by McGraw-Hill Inc.)

-Connected Math- Grades 6 through 8 (published by Prentice-Hall Inc.)

-Pre-Algebra- Grades 7 and 8 (published by McDougal-Littell Inc.)

-Algebra I- Grade 8 (published by Prentice-Hall Inc.) for implementation during the 2008-2009 school year.

MOTION: Mrs. Baker SECOND: Mrs. Feeley VOTE: 7-0

C. Students

1. Resolved: That the Board approve the 2007/2008 School Year Contract (including the 2007- 2008 extended school year) for **Student ID No. 1092** at the New Road School of Ocean County (formally known as High Road) 810 Towbin Avenue Lakewood, NJ. Tuition for the July 1, 2008 to June 23, 2009 school year at the per diem rate of \$214.06 for 210 days or an annual contract of \$44,952.60. The Bradley Beach School District is also responsible for transportation. [B]
2. Resolved: That the Board approve the 2008/2009 school year contract for **Student ID No. 1422** at the Woodcliffe Academy, 1345 Campus Parkway, Wall, NJ. Tuition for the September 2, 2008 to June 23, 2009 school year at the per diem rate of \$236.96 for 191 days or an annual contract of \$45,259.36. The Bradley Beach School District is also responsible for transportation. [B]
3. Resolved: That the Board approve the 2008/2009 school year contract for **Student ID No. 1435** at the School for Children, 270 Industrial Way West, Eatontown, NJ. Tuition for the September 2, 2008 to June 30, 2009 school year at the per diem rate of \$253.49 for 210 days or an annual contract of \$53,234.00. The Bradley Beach School District is also responsible for transportation. [B]

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 7-0

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D. Board Planning

1. Resolved: That the Board approve goals for itself for the 2008-2009 school year based upon the annual Board reflection process that is used to confirm its strengths and areas for improvement and establishment of future goals. (Attachment V-D.1)

MOTION: Mrs. Feeley SECOND: Mrs. Baker VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Use of School Building – The Church of the Ascension

Resolved: That the Board approve the use of the Bradley Beach Elementary School by The Church of the Ascension for its Faith Formation Program on Sundays during the 2008-2009 School Year. (Attachment VI-A)

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

B. Approval of Contract with Monmouth-Ocean Educational Services Commission

Resolved: That the Board approve the following resolution:

WHEREAS, the Bradley Beach Board of Education has a need to transport special education, nonpublic, public and/or vocational school students to specific destinations.

WHEREAS, The Monmouth-Ocean Educational Service Commission offers coordinated transportation services.

WHEREAS, The Monmouth-Ocean Educational Service Commission will organize and schedule routes to achieve the maximum cost effectiveness.

NOW THEREFORE BE IT RESOLVED that in consideration of prorated contract costs calculated by the billing formula adopted by the Monmouth-Ocean Educational Service Commission, plus an administrative fee of five percent (5%), the Bradley Beach Board of Education shall pay the Monmouth-Ocean Educational Service Commission for transportation services rendered. Said formula shall be based on the number of students and a per pupil mile ration encumbering any special requirements specified by the participating district. This agreement and obligations and requirements therein shall be in effect between July 1, 2008 to June 30, 2013. (Attachment VI-B) [B]

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

C. Approval of General Property/Liability Insurance (2008/2009 School Year)

Resolved: That the Board approve the proposal as submitted by the New Jersey School Boards Association Insurance Group for General and Liability for the 2008/2009 school year effective 7/01/08 – 6/30/08 as follows: (Attachment VI-C/D) [B]

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<b>Coverage</b>	<b>Premium</b>
Property	\$20,556
Boiler & Machiner	755
EDP	1,255
Crime	734
General Liability	5,496
Auto	1,587
School Board Legal	3,015
Bond – Rodman & Tonzola	1,204
Umbrella	Included in G/L, Auto & SBL
<b>Total</b>	<b>\$34,602</b>

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

D. Approval of Worker’s Compensation Insurance (2008/2009 School Year)

Resolved: That the Board approve the proposal as submitted by New Jersey School Boards Association Insurance group for Workers Compensation insurance for the 2008/2009 school year effective 7/01/08 - 6/30/09 as follows: (Attachment VI-C/D) [T]

<b>Coverage</b>	<b>Premium</b>
Worker’s Compensation	\$50,283*

\* Represents an increase of 26% over 2007/2008 cost. This increase was due to our Experience Modification for this year increasing from 1.231 to 1.437 (20%). When calculating the Experience Modification the 03-04 year dropped-off and the 06-07 year replaced it.

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

E. Approval of Hewlett Packard Proposal to Purchase Computers on State Contract

Resolved: That the Board approve the proposal submitted by Hewlett Packard to purchase computers and additional hardware under State Contract number A70262. The amount of the proposal is \$13,442.00. [B/G] (Attachment VI-E)

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

F. Approval of FY 2009 NCLB Consolidated Formula Grant Application/Funds

Resolved: That the Board approve the submission of the FY 2009 NCLB Consolidated Formula Grant Application and acceptance of funds as follows: (Attachment VI-F)

<b>Program Name</b>	<b>FY 2008 Award Amount</b>
NCLB Title I	\$124,471.00
NCLB Title IIA	45,829.00

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NCLB Title IID	1,034.00
NCLB Title III	7,982.00*
NCLB Title IV	1,871.00

\*Note NCLB Title III funds are under \$10,000 the district will form a consortium to use the funds.

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

G. Approval of Resolution Binding Bradley Beach Board of Education to Purchase Natural Gas Supply Services Through the Alliance for Competitive Energy Services (“ACES”)

Resolved: That the Board approve the following:

A RESOLUTION BINDING THE BRADLEY BEACH BOARD OF EDUCATION  
TO PURCHASE NATURAL GAS SUPPLY SERVICES  
THROUGH THE ALLIANCE FOR COMPETITIVE ENERGY  
SERVICES (“ACES”) Bid  
Cooperative Pricing System ID#E8801-ACESCPS

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the Bradley Beach Board of Education is a participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain Natural Gas Supply Services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for Natural Gas Supply Services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2009, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for Natural Gas Supply Services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service for no more than two years at a time in each service territory to one or more natural gas suppliers that submit bids which are reasonably forecasted to provide estimated savings to the

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Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall not exceed two-years;

WHEREAS, the Lead Agency will notify the Department of Community Affairs' Division of Local Government Services by mail prior to the issuance a Request for Bids for Natural Gas Supply Services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, THEREFORE BE IT RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all Natural Gas Supply Services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for Natural Gas Supply Services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase Natural Gas Supply Services at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), provided that no single contract shall have a term exceeding two years, and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain Natural Gas Supply Services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2009 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Natural Gas Supply Services contract entered into prior to such rescission. (Attachment VI-G)

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

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H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending June 30, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-H)

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending June 30, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-I)

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of June 2008, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

K. Approval of Budget Transfers (2007/2008)

Resolved: That the Board approve the 2007/08 budget transfers as listed on Attachment VI-K.

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

L. Approval of June 2008 Payroll

Resolved: That the Board approve the June 2008 gross payroll in the amount of \$311,345.94.

MOTION: Mrs. McClymont SECOND: Mrs. Feeley VOTE: 7-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the July 15, 2008 regular bills list and as certified and approved. (Attachment VI-M)

MOTION: Mr. Gerdes SECOND: Mrs. Baker VOTE: 7-0

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VII. Old Business

Mr. Gerdes gave the Board a quick update on the Rain Garden. A meeting with the Master Gardener did take place to develop a plan, and a soil test has been conducted. Results from the soil test should be coming shortly.

Dr. Turner wanted to express his gratitude to the Borough of Bradley Beach Public Works Department for their help in moving the Board's storage bin and removing the asphalt.

Mr. Charette wanted to know if the mulch around the newly planted trees will be replaced. Mr. Gerdes informed the Board that he will follow up on this request.

VIII. New Business

Mr. Migdon stated that the Bradley Beach Run will be held on August 16<sup>th</sup> with the Kids Run on August 15<sup>th</sup>.

1. Resolved: That the Board approve the use of the Bradley Beach Elementary School Gymnasium by the group, "Friends of the Rec," during the months of August and September (dates to be approved by Dr. Turner) to conduct a basketball clinic for interested players.

MOTION: Mrs. McClymont                      SECOND: Mrs. Baker      VOTE: 7-0

IX. Committee Reports – None

X. Public Comments

Susan Monroe, of 500 LaReine Avenue, inquired about the new kindergarten teacher and if there have been any discussions concerning consolidation. Furthermore, she wanted to thank the Child Study Team for their hard work.

XI. President's Report – None

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:07 p.m.

Respectfully submitted,

David Tonzola  
Business Administrator/Board Secretary