

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
February 19, 2008

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:04 p.m. by the President, Mr. Charette, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present: Mrs. Baker arrived at 7:07 p.m. Mrs. McClymont
 Mrs. Feeley Mr. Migdon
 Mr. Gerdes Mrs. Totten
 Mr. Gorry arrived at 7: 08 p.m. Mr. Charette
 Mr. Johnson
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Presentation

Dr. Turner introduced the POSE program to the audience, giving them a brief overview of their initiatives and projects. Dr. Turner's introduction was followed by a presentation from the 4th and 5th grade members of the program. These members conducted a survey on ways to improve the Bradley Beach Elementary School. Their results included improvements to the cafeteria, adding more extra-curricular clubs, and adding more athletic choices for their physical education classes.

Following the 4th and 5th grade presentation, members from the Environmental Club and the POSE program (6th-8th graders) discussed their presentation and showed a PowerPoint show on Earth Hour, a world-wide initiative, to help save energy by turning off all of the town's energy consuming devices from 8:00 p.m. to 9:00 p.m. on March 29th. The student members presented this initiative to the Borough Council on Tuesday, February 12th, leading the town council to pass a resolution indicating their participation and support of the initiative.

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Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the Board policies for first reading and the proposal to restructure the current Mission Statement. A brief Board discussion followed concerning the Board's input into the Mission Statement. It was decided to email any suggestions any Board members had on the mission statement to Dr. Turner and a new Mission Statement could be developed for Board approval.

Afterwards, Mr. Tonzola reviewed his agenda items with the Board.

On a unanimous voice vote the workshop portion of the meeting adjourned at 8:00 p.m.

Regular Meeting

The Regular Public Meeting was called to order by President Charette at 8:00 p.m.

Roll Call

Present: Mrs. Baker Mrs. McClymont
Mrs. Feeley Mr. Migdon
Mr. Gerdes Mrs. Totten
Mr. Gorry Mr. Charette
Mr. Johnson
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Meeting – January 15, 2008
Executive Session – January 15, 2008

MOTION: Mrs. Baker SECOND: Mrs. Feeley VOTE: 6-0-3
Mr. Gerdes Abstained
Mrs. McClymont Abstained
Mr. Migdon Abstained

V. Superintendent's Report

A. Personnel

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Appointment of Staff

1. Resolved: That the Board approve the appointment of the following teacher to teach in the Saturday NJ ASK 8 Institute beginning February 2 through April 26, 2008 (11 Saturdays) for 3 hours each week (9:00 a.m.-12:00 p.m.):

- Allison Bishop

Teacher will be compensated at the contractual stipend rate of \$40.00/hour. [G]

Discussion: Dr. Turner indicated that Ms. Bishop is a writing teacher in the Howell School District and fills the final spot for the Saturday NJ ASK 8 Institute instructors.

Mr. Charette added that the position was first advertised internally, however, no current staff members expressed interest in the position.

2. Resolved: That the Board approve the appointment of the following substitute teachers: [B]

- Kelly Ambron
- Joanne Carideo
- Dina DellaVolpe
- Kimberly Misner, Substitute School Nurse
- Ruth Morris

Staff Travel

3. Resolved: That the Board approve the attendance and registration cost of the following staff members to engage in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Donna Hamernick	3-4-08	ELL & Special Education, The Difference	Rutgers	\$160.00
Frances Pondaco	3-4-08	ELL & Special Education, The Difference	Rutgers	\$160.00
Patty Velázquez	3-5-08	Powerful Strategies & Inter-Active Activities...ESL	BER @ Cherry Hill	\$195.00
Julie Gross	3-7-08	Teaching & Learning Celebration Conference	Educa. Broadcasting Corp. (NYC)	\$250.00
David Tonzola	3-10-08	Preparing for the Public Hearing	Double Tree Hotel @ Mt. Laurel	\$100.00
Dr. Wayne Turner	3-14-08	Superintendent's Round Table Professional Development: The Effect of Superintendent Leadership on Student Achievement	Brookdale College	\$250.00
Jeanne Acerra	4-1-08	Practical Strategies Specifically Designed for Teachers of US History, grades 6-12	BER @ Cherry Hill	\$195.00
Jennifer DiZefalo	4-7-08	Symposium for Educators Monmouth Festival of Arts	Monmouth Reform Temple	\$ 75.00
Cindy Aurilio	4-14-08	Motivating Your Student to Read More	BER @ Cherry Hill	\$185.00

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Joann Doherty	4-14-08	Motivating Your Student to Read More	BER @ Cherry Hill	\$185.00
Beverly Riley	4-14-08	Motivating Your Student to Read More	BER @ Cherry Hill	\$185.00
Joanna Giuliano	4-17/18/08	CLICK Train the Trainers	FEA/NJPSA Headqtrs.	\$235.00
Amy Roth	5-2-08	Using Literature Circles & Centers in Your Classroom	Brookdale College	\$129.00

Discussion: Mrs. McClymont was concerned about the number of teachers attending one workshop. Dr. Turner assured her that he will make sure to send no more than two staff members to the same conference in the future.

MOTION: Mr. Johnson SECOND: Mr. Migdon VOTE: 9-0

B. Students

Tuition

1. Resolved: That the Board approve tuition for 12 students to attend Neptune High School: 6 full-time regular education students at a cost of \$44,688.00; and 3 full-time special education students at a cost of \$30,270.00; and 3 shared-time special education students at a cost of \$12,912 for the 2007-2008 school year, for a total tuition of \$87,870.00. Transportation will also be provided by the Bradley Beach Board of Education for the special education students. (Attachment V-B.1) [B]

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 9-0

C. Policy

Policy Revision

1. Resolved: That the Board re-approve and review the existing Bradley Beach School District policy: 9130-Public Complaints and Grievances. No changes are recommended. (*Pink* Attachment V-C.1)

2. Resolved: That the Board approve the following policies on first reading:
(*Blue* Attachment Packet V-C.2)

AGENDA ATTACHMENT [Copied Blue]	POLICY NUMBER	POLICY
V-C.2.1	5512.01	Harassment, Intimidation and Bullying
V-C.2.2	8310	Public Records
V-C.2.3	5120.1	High School Assignments

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3. Resolved: That the Board approve the following policies on second reading
 (White Attachment Packet V-C.3)

AGENDA ATTACHMENT [Copied White]	POLICY NUMBER	POLICY
V-C.3	1350	Incapacity of School Business Administrator/Board Secretary
V-C.3	1510	Rights of Persons with Handicaps or Disabilities/Policy on Non-Discrimination
V-C.3	1523	Comprehensive Equity Plan
V-C.3	1530	Equal Employment Opportunity
V-C.3	1550	Affirmative Action Program for Employment and Contract Practices/Employment Practices Plan
V-C.3	2220	Curriculum Content

MOTION: Mr. Gerdes SECOND: Mrs. Baker VOTE: 9-0

Mission Statement

1. Resolved: That the Board examine its existing organizational Mission Statement and restructure it to comply with the requirements defined in the New Jersey Quality Single Accountability Continuum (QSAC) and approve a refined statement.

The district's current mission statement is:

- I. ***Bradley Beach believes that our diversity is our strength. Our school believes that all children can learn and we have high expectations for our young people. Our faculty, staff, parents, and patrons are committed to providing a dynamic learning experience that promotes excellence, responsibility, a safe haven for our students, a sense of community, and a passion for knowledge that develops each student's unique potential. We strive to educate our students to function in a changing world.***

From the work of the Policy Committee, the following statement is recommended for discussion, editing and approval:

The mission of the Bradley Beach School District is to provide a dynamic learning experience promoting excellence, embracing diversity, building responsibility and initiative, as well as developing a sense of community. Through rigorous educational programs, each individual student will attain his/her highest potential as demonstrated through the achievement of the New Jersey Core Curriculum Content Standards at all grade levels.

MOTION: _____ SECOND: _____ VOTE: _____

Motion tabled. A Board discussion followed concerning the mission statement.

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VI. Business Administrator/Board Secretary's Report

A. Approval of Transfer of Funds

Resolved: That the Board approve the following resolution:

1. That the Board approve the transfer of \$1,602.50 from Student Activities Account (11-401-100-500.00) to the Bradley Beach Grammar School Checking Account. [B]
– To fund class trips and student assembly programs.
2. That the Board approve the transfer of \$1,654.00 from Student Activities Account (11-402-100-500.00) to the Bradley Beach Grammar School Checking Account. [B]
– To fund referee cost for boys and girls soccer and basketball games. (Attachment VI-A)

Discussion: Mr. Tonzola stated that this resolution is the Board's subsidy of the student activities account for those activities considered co-curricular, extra-curricular and school sponsored athletics.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

B. Approval of Special Public Meeting and Public Hearing Dates

Resolved: That the Board schedule the following meetings:

1. Special Public Meeting on Tuesday, March 4, 2008 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of adopting the preliminary budget for the 2008/2009 school year and take action on any other Board business.
2. Workshop/Regular Public Meeting and Formal Public Meeting/Final Adoption of the 2008/2009 School Budget on Tuesday, March 25, 2008 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J. for the purpose of conducting a formal public hearing on the proposed budget for the 2008/2009 school year.
3. Workshop/Regular Public Meeting and Reorganization Meeting on Tuesday, April 22, 2008 at 7:00 p.m. in the Library of the Bradley Beach Elementary School, 515 Brinley Avenue, Bradley Beach, N.J.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

C. Approval of No Child Left Behind (NCLB) Carry-Over Amounts – FY 2007

Resolved: That the Board approve the amounts and submission of the FY 2007 No Child Left Behind (NCLB) Carry-Over Application in the following amounts:

Program Name	Carry-Over Amount
Title I	\$ 6,839.85
Title IIA	22,572.60

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Title IID	619.00
Title III	2,324.32
Title IV	2,043.27

(Attachment VI-C)

Discussion: Mr. Tonzola stated that the 2007 NCLB Final Report, which is a breakdown of the 2006 NCLB Carryover amounts and 2007 NCLB expenditures, was submitted on February 8th. The amounts left over are those that will carryover into the 07/08 budget.

Mr. Gorry and Mrs. McClymont both stressed their feelings concerning that all the carryover funds should be expended by the end of the school year to ensure that no funds are returned to the Department of Education.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

D. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending January 31, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-D)

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

E. Approval of Treasurer's Financial Reports

Resolved: That the Financial Report of the Treasurer of School Funds for the months ending January 31, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-E)

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

F. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of January 31, 2008, after review of the Secretary's Monthly Financial Report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

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G. Approval of Budget Transfers

Resolved: That the Board approve the 2007/08 budget transfers as listed on Attachment VI-G.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

H. Approval of Payroll

Resolved: That the Board approve the January 2008 gross payroll in the amount of \$309,097.03.

MOTION: Mrs. McClymont SECOND: Mrs. Baker VOTE: 9-0

I. Approval of Bills Payment

Resolved: That the Board approve payment of the February 19, 2008 regular bills list and as certified and approved. (Attachment VI-I)

MOTION: Mr. Migdon SECOND: Mr. Gerdes VOTE: 9-0

VII. Old Business

Mrs. McClymont asked about the status of the Watchful i. Dr. Turner informed the Board that the Watchful i is up and running.

VIII. New Business

Mr. Migdon stated that the Shade Tree Commission was awarded a grant from the state to plant 97 trees in the Borough. Although the Commission just received the award the plan has been in development for the past 2 years. The Shade Tree Commission hopes to plant trees around the school and will give a presentation to the Board at the next meeting.

Mrs. Baker would like to plan an event for the Town and the Board of Education to partake in for the Earth Hour initiative.

IX. Committee Reports

Mr. Charette indicated that the architect has given the Board drawings to review concerning the Science Room Renovations.

Mrs. Baker wanted to thank Dr. Turner and Gary Goldfarb, from LDP, concerning the resolution between the BBEA and the Board concerning the health benefits program.

X. Public Comments – None

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XI. President's Report

Mr. Charette stated that he was very impressed with the students' presentations at the start of the Board meeting. Furthermore, he stated that on February 29th at 7:00 p.m. there will be a basketball game in the gym, which will serve as a fundraiser for the 8th grade Washington trip. There is a \$3.00 fee for adults and \$2.00 fee for kids.

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:14 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary