

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Workshop/Regular Meeting
December 18, 2007

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:02 p.m. by the President, Mr. Charette, at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute

Present: Mrs. Baker Mr. Migdon
 Mrs. Feeley Mrs. Totten
 Mr. Gerdes Mr. Charette
 Mrs. McClymont
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry
 Mr. Johnson

Superintendent's Report

Dr. Turner reviewed his agenda items, in particular the appointment of Gloria Sanchez, as the facilitator of the English Language Learner Program.

Afterwards, Mr. Tonzola reviewed his agenda items with the Board as well as the two handouts, K-12 State Aid Summary, Budget Amounts, and Demographic Data and K12 State School Aid Detail. Mr. Tonzola indicated that the district would be receiving a 2% increase in State Aid according to the handouts; however, it is still not clear if the aid will be restricted in some way or can be used for the general budget.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:33 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:34 p.m.

Roll Call

Present: Mrs. Baker Mr. Migdon
Mrs. Feeley Mrs. Totten
Mr. Gerdes Mr. Charette
Mrs. McClymont
Dr. Turner, Superintendent/Principal
David Tonzola, Business Administrator/Board Secretary

Absent: Mr. Gorry
Mr. Johnson

IV. Minutes:

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:
Regular Meeting – November 20, 2007

MOTION: Mr. Migdon SECOND: Mrs. Baker VOTE: 5-0-2
Mrs. McClymont abstained
Mrs. Totten abstained

V. Superintendent's Report

A. Personnel

Appointment of Staff

1. Resolved: That the Board approve the appointment of Timothy J. Urig, substitute teacher, effective immediately. [B]
 2. Resolved: That the Board approve the appointment of Gloria Sanchez to teach the program for English Language Learner parents presented two evenings/ week between January 1 through May 31, 2008 at a rate of \$40.00/hour. [T]
- Discussion: Mr. Gerdes inquired if there was any way to quantify the results of the English Language Learner Program. Dr. Turner stated that he feels the participation from the parents in the community helps show the enthusiasm and success of the program.

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Staff Travel

3. Resolved: That the Board approve the attendance and registration cost of the following Board members to engage in the designated professional training: [B]

Board Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Betty Baker	1-12-08	The New School Funding Formula and Budget Development (MCSBA)	West Long Branch, NJ	\$15.00 Registration \$10.10 Travel

4. Resolved: That the Board approve the attendance and registration cost of the following staff members to engage in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Denise Mieras	2-6-08	Increasing Success of Title I Students; Reading & Writing Strategies That Work (BER)	Cherry Hill, NJ	\$195.00
Sue Livingston	1-26-08	Understanding Individuals with Asperger's Syndrome or High Functioning Autism...	Edison, NJ	\$259.00
Patty Napolitano	1-26-08	Understanding Individuals with Asperger's Syndrome or High Functioning Autism...	Edison, NJ	\$259.00
Heidi Kobb	1-22, 1-23, 3-5-08	Addressing Young Children's Challenging Behaviors	LRC-Central South Dayton, NJ	\$ 30.00
Joanna Giuliano	1-22, 1-23, 3-5-08	Addressing Young Children's Challenging Behaviors	LRC-Central South Dayton, NJ	\$ 30.00

MOTION: Mrs. McClymont SECOND: Mr. Migdon VOTE: 7-0

B. Students

Tuition

- Resolved: That the Board approve tuition for 3 special education students to attend Manasquan High School @ \$11,000.00/student for the 2007-2008 school year for a total tuition of \$33,000.00. Transportation will also be provided by the Bradley Beach Board of Education. (Attachment V-B.1) [B]
- Resolved: That the Board approve tuition for Student ID #627 to attend Manasquan High School at a tuition rate of \$14,200.00. This agreement shall be in effect for the 2007/2008 school year. Transportation will also be provided by the Bradley Beach Board of Education. (Attachment V-B.2) [B]

Recreation

- Resolved: That the Board approve the use of the school's gymnasium and adjacent bathroom facilities by the Recreation Department of the Bradley Beach Borough to conduct its

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annual Bidy Basketball program for Borough children. The Borough has requested the use of the school's facilities from Monday, January 7 through Monday, March 10, 2008, 6:00-9:00 pm and Saturdays from 9:00-11:00 am from February 2 through March 8, 9:00-11:00 am. (Attachment V-B.3)

MOTION: Mrs. Baker SECOND: Mrs. McClymont VOTE: 7-0

C. Policy

Policy Revision

1. Resolved: That the Board approve the following policies on second reading: (Attachment V-C.1)

POLICY NUMBER	POLICY
0176	Collective Bargaining and Contract Approval/Ratification
1220	Employment of Chief School Administrator
1240	Evaluation of Superintendent
1260	Incapacity of Superintendent

MOTION: Mrs. Baker SECOND: Mr. Migdon VOTE: 7-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Di Cara/Rubino Architects to Provide Architectural Services for Renovation of the Kindergarten Bathroom in Room 11

Resolved: That the Board approve the proposal submitted by Di Cara/Rubino Architects, 30 Galesi Drive, Wayne, NJ 07470 to provide architectural services for the kindergarten bathroom renovations in Room 11 at a cost of \$7,500.00 and reimbursable expenses such as postage, overnight mail/courier service, photocopies, printing, filing fees, plotting or facsimiles. [B] (Attachment VI-A)

Discussion: Mr. Tonzola stated that the facilities committee met on December 13th to go over the two proposals submitted for architectural services. It was decided to renovate the existing bathroom in room 11, which has been budgeted for in the 07/08 capital outlay budget.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

B. Approval of Di Cara/Rubino Architects to Provide Architectural Services for Science Room Renovations

Resolved: That the Board approve the proposal submitted by Di Cara/Rubino Architects, 30 Galesi Drive, Wayne, NJ 07470 to provide architectural services for the science room renovations at a cost of \$22,000.00 and reimbursable expenses such as postage, overnight mail/courier service, photocopies, printing, filing fees, plotting or facsimiles. [R] (Attachment VI-B)

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Discussion: Mr. Tonzola stated that the facilities committee also discussed the renovation of the science room. Two proposals were submitted and it was decided to approve Di/Cara Rubino Architects because the other proposal had a variable cost factor in their proposal.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

C. Approval of Hewlett Packard Proposal to Purchase Computers on State Contract

Resolved: That the Board approve the proposal submitted by Hewlett Packard to purchase computers and additional hardware under State Contract Number A81249. The amount of the proposal is \$45,122.01. [T] (Attachment VI- C)

Discussion: Mr. Tonzola stated that the district would purchase 50 new computers from Hewlett Packard on State Contract. Various funds will be used for the purchase including the HELP award and the NCLB grant.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

D. Approval of Joint Transportation Agreement with Red Bank Regional

Resolved: That the Board approve the following joint transportation agreements with the Red Bank Regional High School Board of Education for the transportation of Bradley Beach students for the 2007/2008 school year. [B]

Route #	Destination	Total
0020	Red Bank Regional H.S.	\$22,525.64
0050	Red Bank Regional H.S.	21,003.91
	Total	\$43,529.55

Discussion: Mr. Tonzola stated that both resolution D & E are great examples of how the district shares services with other schools in the area. If the district had to bid these transportation routes themselves, the cost would be far greater than those listed on the agenda.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

Note: This resolution supersedes the one previously approved by the Board on November 20, 2007.

E. Approval of Joint Transportation Agreement – Neptune Township

Resolved: That the Board approve the following joint transportation agreements with the Neptune Township Board of Education for the transportation of Bradley Beach students for the 2007/2008 school year. [B]

Route #	Destination	Cost
CHTRAM	Children Center	\$ 3,390.17

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CPC1AM	CPC	11,160.00
HBREAM	Harbor	6,294.80
HHSAM	ARC	7,393.20
KIV1AM	KIVA	5,425.35
SHRSAM	Schroth	7,590.00
WODAAM	Woodcliff	3,525.70
VCCAO	Career Center	404.17
VCCP	Career Center	1,481.26
VCCPI	Career Center	1,550.00
HBRE	Summer Harbor School	1,180.28
HHS	Summer ARC	1,398.30
SHRS	Summer Schroth	1,233.38
	Total	\$52,026.61

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

Note: This resolution supersedes the one previously approved by the Board on November 20, 2007.

F. Authorization to Cancel One Stale Dated Check

Resolved: That the Board authorize the cancellation of the listed check for the general fund account:

Check Number	Check Date	Amount of Check
6786	10/18/2005	\$20.00

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

G. Approval of Early Childhood Program Aid Transfer Form 2007-08

Resolved: That the Board approve the attached Early Childhood Program Aid Transfer Form. (Attachment VI-G)

Discussion: Mr. Tonzola stated that the carry-over funds, which were approved last month, will be used to offset current year expenses (Health Benefits). This recommendation is so that the current year allocation can be transferred to allow for the entire aide's salary to be charge to the grant. Currently the allocation is 50% grant 50% general fund.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

H. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending November 30, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-H)

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

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I. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending November 30, 2007 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-I)

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

J. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of November 30, 2007, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

K. Approval of Budget Transfers

Resolved: That the Board approve the 2007/2008 budget transfers as listed on Attachment VI-K.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

L. Approval of Payroll

Resolved: That the Board approve the November 2007 gross payroll in the amount of \$307,928.68.

MOTION: Mrs. Totten SECOND: Mrs. Baker VOTE: 7-0

M. Approval of Bills Payment

Resolved: That the Board approve payment of the December 18, 2007 regular bills list and as certified and approved. (Attachment VI-M)

MOTION: Mr. Migdon SECOND: Mrs. McClymont VOTE: 7-0

VII. Old Business – None

VIII. New Business

Mr. Migdon stated that the Holiday Concert will be held on December 19th at 7:00pm in the auditorium.

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Dr. Turner added that the 5th grade will be going to the Senior Center on December 19th to perform some holiday songs.

Mrs. Totten asked if there is a posting for sporting events in the school. Dr. Turner said he will make sure that they are placed on the school's website.

IX. Committee Reports

Discussion: Dr. Turner stated that the finance committee will be meeting before the January Board of Education Meeting.

X. Public Comments – None

XI. President's Report – None

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 7:40 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary