

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting/Public Hearing
August 19, 2008

I. Call To Order

The public hearing portion of the meeting held by the Bradley Beach Board of Education was called to order at 7:12 p.m. by President Charette at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *The New Coaster*, and posted in the school in a place reserved for this kind of notice.

III. Roll Call /Flag Salute and Presentation

Present: Mrs. Baker Mr. Mandina
 Mr. Gorry Mrs. McClymont
 Mr. Johnson Mr. Charette
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley
 Mr. Gerdes
 Mr. Migdon

Public Hearing on the Business Administrator's Contract

**Resolution for the Public Hearing Appointing David Tonzola as
School Business Administrator/Board Secretary**

WHEREAS, the State of New Jersey has enacted *P.L.2007, c.53, An Act Concerning School District Accountability*; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice 30 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

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WHEREAS, Said notice was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on June 18, 2008; and

WHEREAS, Section 5 of the Act amended *N.J.S.A. 18A:11-11* to require boards of education to provide public notice of a public hearing 10 days prior to the renegotiation, extension, amendment, or alteration of an employment contract with the superintendent of schools, assistant superintendent of schools, or school business administrator; and

WHEREAS, Said notice of a public hearing was provided to the public via publication in the district's official newspaper, *The Asbury Park Press*, on June 18, 2008; now therefore be it

RESOLVED, That the Bradley Beach Board of Education hereby designates from 7:00 p.m. to 7:15 p.m. at 515 Brinley Avenue, Bradley Beach, NJ on August 19, 2008 as the public hearing required by the Act.

Notice to the Public

Members of the public are invited to submit public comments regarding the appointment of the BUSINESS ADMINISTRATOR/BOARD SECRETARY. The board, pursuant to *N.J.S.A. 10:4-12(b)*, the *Open Public Meetings Act*, shall not publicly discuss personnel matters and shall not respond to comments made by members of the public.

Please be aware that the subject of this hearing retains the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The board shall not be held liable for comments made by members of the public.

Public Comments – None

Close Public Hearing

Mr. Charette began the public hearing portion of the meeting by opening up the dialogue to any board member who wished to speak. He then turned the dialogue to any member of the public wishing to speak. Seeing that there was no public comment, Mr. Charette closed the public hearing and opened up the workshop session.

Superintendent's Report

Dr. Turner indicated to the board that there would be a presentation on the rain garden. Dr. Turner introduced Mrs. Gail Mayer to the board and then turned the dialogue over to Mrs. Mayer.

Mrs. Mayer introduced the master gardener Jeanne Patterson who in turned introduced the rest of the members of the design group they included Kim Corbo Nuccio and Dorsey Latza. The design group focused their presentation on the types of plants that will be in the rain garden and the educational aspect of the garden.

On a unanimous voice vote the workshop portion of the meeting adjourned at 7:52 p.m.

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Regular Meeting

The Regular Public Meeting was called to order by President Charette at 7:53 p.m.

Roll Call

Present: Mrs. Baker Mr. Mandina
 Mr. Gorry Mrs. McClymont
 Mr. Johnson Mr. Charette
 Dr. Turner, Superintendent/Principal
 David Tonzola, Business Administrator/Board Secretary

Absent: Mrs. Feeley
 Mr. Gerdes
 Mr. Migdon

IV. Minutes

Approval of Meeting Minutes

Resolved: That the Board approve the Minutes of:

Regular Public Meeting – July 15, 2008

MOTION: Mrs. Baker SECOND: Mrs. McClymont VOTE: 4-0-2
 Mr. Gorry Abstained
 Mr. Johnson Abstained

V. Superintendent’s Report

A. Personnel

1. Resolved: That the Board approve the attendance and registration cost of the following staff members to engage in the designated professional training: [G]

Sandy Delopoulos <i>**Attendance approved at the March 25, 2008 Board meeting</i>	8/19-21/08	Teaching & Learning with Monarch Butterflies, EIRC	Raritan Valley Community College	Mileage (\$0.31 x 240 miles)=\$74.40
David Tonzola	9/23/08	School Business Administration, Just Ask	Holiday Inn, Runnymede, NJ	\$100.00 Registration Fee (No Mileage)
Lucille Wasack	10/29/08	17 th Annual School Health Conference	Pines Manor, Edison, NJ	\$187.00 Registration Fee (No Mileage)

2. Resolved: That the Board approve the appointment of Julia Mate as the webmaster of the Bradley Beach School internet website. Responsibilities will include the design, building, maintaining and updating the site at an annual (12 month) stipend rate of \$3,500.00 from July 1, 2008 through June 30, 2009. [B]

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- 3. Resolved: That the Board approve the annual “School Safety Plan” for the “Violence & Vandalism Reporting Form” for use during the 2008-2009 school year. (Attachment V-A.3)
- 4. Resolved: That the Board approve the District procedure for the filing of a false “Violence & Vandalism Report” for use during the 2008-2009 school year. (Attachment V-A.4)
- 5. Resolved: That the Board approve Jason Smith, Physical Education Teacher to attend the annual Monmouth County Athletic League meeting on August 26 in Belmar, NJ, and that compensation for attendance for 2 hours at the BBEA collective agreement rate of \$40.00/hour will be made. [T]
- 6. Resolved: That the Board approve Anne D. Moonan to the position of Cafeteria Aide for the 2008/2009 school year effective date September 1, 2008 through June 12, 2009 at the hourly rate of \$9.78 for 2.5 hours per day. [B]
- 7. Resolved: That the Board approve the job description of “Substance Abuse Coordinator.” (Attachment V-A.7)
- 8. Resolved: That the Board approve the appointment of the following substitute teachers for the 2008-2009 school year: [B]

Ambron, Kelly	Mason, Stephanie
Bartlett, Donna	Meadow, Nancy
Bryant, Calista	Michaelson, Laura
Cutillo, Kelly	Misner, Kimberly (School Nurse)
D’Alonzo, David	Morris, Ruth
Dalton, Lauren	Murphy, Aimee
Della Volpe, Dina	Murphy, Randall
Epstein, Samantha	Nyman, David
Frank, Josephine	Scarangella, Patrick
Guida, Allyson	Schroeder, Nancy
Ginnane, Anne Marie	Speck, Amy
Hopps, Maria	Whritenour, James
Malizia, Susan	

Note: Substitutes are paid \$75.00 per day.

- 9. Resolved: That the Board approve the salary guide step adjustment for Patricia Velazquez to BA+15, step 1-2 for the 2008/2009 school year. [T]
- 10. Resolved: That the Board approve the reappointment of David Tonzola to the position of Business Administrator/Board Secretary. Salary and benefits are consistent with the contract established by the Bradley Beach Board of Education, on file in the office of the Board Secretary. [B]

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11. Resolved: That the Board approve the reappointment of Dr. Wayne Turner, to the position of Superintendent/Principal. Salary and benefits are consistent with the contract established by the Bradley Beach Board of Education, on file in the office of the Board Secretary. [B]

MOTION: Mrs. McClymont SECOND: Mr. Mandina VOTE: 6-0

B. Curriculum

1. Resolved: That the Board approve the Bradley Beach Pre-Kindergarten – Grade 8 Career Education and Consumer, Family and Life Skills Curriculum along with the 2008 curriculum guide for implementation during the 2008-2009 school year. (Attachment V-B.1)
2. Resolved: That the Board approve the Bradley Beach Pre-Kindergarten – Grade 8 Social Studies Curriculum along with the 2008 curriculum guide for implementation during the 2008-2009 school year; also that the Board approve the following Social Studies text materials: We, the People Series (2-5), Houghton Mifflin; World Explorer and American Nation (6-8), Prentice Hall for implementation during the 2008-2009 school year. (Attachment V-B.2)
3. Resolved: That the Board approve the Bradley Beach Pre-Kindergarten – Grade 8 Language Arts/Literacy Curriculum along with the 2008 curriculum guide for implementation during the 2008-2009 school year; also that the Board approve the following Language Arts/Literacy text materials: StoryTown (Pre-Kindergarten – Grade 5), Harcourt; and Elements of Literature (6-8), Holt; for implementation during the 2008-2009 school year. (Attachment V-B.3)
4. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 Science Curriculum along with the 2008 curriculum guide for implementation during the 2008-2009 school year; also that the Board approve the following Science text materials: Harcourt Science (1-3); Scott-Foresman Science-Diamond Edition (4-5); Holt Science and Technology Short Course and Glencoe Science (6-8); for implementation during the 2008-2009 school year. (Attachment V-B.4)
5. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 World Language Curriculum along with the 2008 curriculum guide for implementation during the 2008-2009 school year; also that the Board approve the following World Language text materials: *El camino* (Holt); *Spanish is Fun* (Amsco); and *Spanish Now* (Barron's) for implementation during the 2008-2009 school year. (Attachment V-B.5)
6. Resolved: That the Board approve the Bradley Beach Kindergarten – Grade 8 Arts Curriculum (Visual Arts and Music) along with the 2008 curriculum guide for implementation during the 2008-2009 school year. (Attachment V-B.6)
7. Resolved: That the Board approve the Bradley Beach Gifted & Talented Program, which outlines programming services and district philosophy as well as student identification criteria

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for gifted/academically superior students for the 2008-2009 school year.
(Attachment V-B.7)

Discussion: Dr. Turner briefly touched on the curriculum being recommended at tonight's meeting. Mrs. McClymont, who is a member of the curriculum committee, wanted to commend Dr. Turner for his hard work gathering all the curriculum material in such a short period of time.

MOTION: Mrs. Baker SECOND: Mr. Mandina VOTE: 6-0

C. Students

1. Resolved: That the Board approve the annual "Standing Orders for the Care of the Ill or Injured" for the 2008-2009 school year. (Attachment V-C.1)
2. Resolved: That the Board approve the annual "Nursing Services Plan" for the 2008-2009 school year. (Attachment V-C.2)
3. Resolved: That the Board approve the attendance of two Grade 1 students from the Search Day School to participate in 6 hours/week for mainstreaming in our Grade 1 program paying the Bradley Beach School District at a rate of \$350.00 per month for the 2008/2009 school year. Transportation and student support will be provided by the Search Day School.

Motion No. 3 was tabled.

4. Resolved: That the Board approve the attendance of three Grade 1 students from the Search Day School to participate in 2 hours/week for mainstreaming in our Grade 1 program paying the Bradley Beach School District at a rate of \$125.00 per month for the 2008/2009 school year. Transportation and student support will be provided by the Search Day School.

Motion No. 4 was tabled.

5. Resolved: That the Board approve the annual "School Safety Plan" for the 2008-2009 school year. (Attachment V-C.3)

Motion No. 5 was tabled.

MOTION: Mrs. Baker SECOND: Mr. Gorry VOTE: 6-0
Motions No. 3, 4 and 5 were Tabled.

D. Quality Single Accountability Continuum (QSAC)

1. Resolved: That the Board Board approve the submission of the Bradley Beach QASC District Performance Reviews for Fiscal Responsibility; Governance; Instruction & Program; Operations and Personnel to the New Jersey Department of Education.

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Discussion: Dr. Turner briefly touched on the QSAC process and the five content areas that will be under review on September 26th.

MOTION: Mrs. Baker SECOND: Mr. Gorry VOTE: 6-0

VI. Business Administrator/Board Secretary's Report

A. Approval of Construction Project Change Order

Resolved: That the Board approve the following resolution:

WHEREAS, on June 3, 2008 the Bradley Beach Board of Education awarded Apex Enterprise of Union, Inc. an original bid for the Interior Renovation Project in the total contract lump sum of \$308,000 including alternates; and

WHEREAS, changes are necessary in order for the project to be completed;

NOW, THEREFORE BE IT RESOLVED that the Bradley Beach Board of Education approves the following change order, GC-1, to Apex Enterprise of Union, Inc. in the amount of \$985.54 (Attachment VI-A) [B]

Discussion: Mr. Tonzola stated that the change order included installing fire dampers, supplying a 45 minute fire rated door tag and door hardware; furthermore, there was a problem with the ceiling in the computer lab that needed to be corrected.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

B. Approval of Attendance at NJSBA 2008 Workshop and Exhibition October 28 – 30 2008

Resolved: That the Board approve Michael Mandina to attend New Board Member Orientation on 10-28-08 in Atlantic City, NJ (registration fee \$125.00) and the attendance of the following Board Members and administrators to the annual New Jersey School Boards Association Conference which will be held at the Atlantic City Convention Center, Atlantic City, NJ at a total travel cost not to exceed \$3,794.70 [B]

Name	Registration Amount	Travel: Hotel (Not to Exceed)	Travel: Meals & Incidentals, per GSA rates (Not to Exceed)	Travel: Mileage per State OMB .31 rate (Not to Exceed)	Travel: Tolls/Parking Receipts Needed (Not to Exceed)
Elizabeth Baker	\$100.00	\$234.00	\$135.00	\$49.60	\$20.00
Paul Charette	100.00	117.00	81.00	49.60	20.00
Barbara Feeley	100.00	117.00	81.00	49.60	20.00
Dwight Gerdes	100.00	234.00	135.00	49.60	20.00
Brian Gorry	100.00			49.60	20.00
Paul Johnson	100.00			49.60	20.00

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Michael Mandina	100.00	117.00	81.00	49.60	20.00
Eleanor McClymont	100.00	117.00	81.00	49.60	20.00
Todd Migdon	100.00			49.60	20.00
David Tonzola	100.00	117.00	81.00	46.50	20.00
Wayne Turner	100.00	117.00	81.00	55.80	20.00
Total	\$1,100.00	\$1,170.00	\$756.00	\$548.70	\$220.00

Discussion: Mr. Tonzola stated no district can pay more than the Federal OMB rate for travel (lodging expense). Starting in October 2008 the total allowed for lodging in Atlantic City for the month of October is \$117.00 per night. Therefore, those board members and administrators that are staying overnight need to supply the difference. The total cost for one night at Resorts Hotel is \$130.00. So those members staying one night must supply a check to the Board Office made payable to The Bradley Beach Board of Education in the amount of \$13.00. Those staying two nights need to supply a check in the amount of \$26.00.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

C. Approval of Renewal of Food Service Contract with Dowling Food Service Management Co.

Resolved: That the Board award the second contract renewal to the Dowling Food Service Management Co., Stanhope, N.J. for management of the District's food service operations for the 2008/2009 school year at the following fee:

Management Fee \$8,310.00*

*Represents a 6% increase over 2007/2008

Note: Dowling Food Service Management guarantees that the maximum loss to the Board of Education will be \$1,450.00. In the event the program cost exceeds total revenues (from all sources) by more than \$1,450.00, Dowling Food Service Management Inc. shall be responsible for any excess losses (shortfalls) incurred. [B]

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

D. Approval of Lunch/Breakfast Prices – 2008/2009 School Year

Resolved: That the Board approve the following lunch/breakfast prices for 2008/2009 school year.

Student Lunch	\$2.75
Student Breakfast	\$1.35
Adult Lunch	\$3.25
Adult Breakfast	\$1.75

Note: The student lunch prices represent an increase of \$.40. The adult lunch price was increased by the same amount. The breakfast prices represent an increase of \$.10.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

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E. Approval of Student a la Carte Lunch Prices – 2008/2009 School Year

Resolved: That the Board approves the student a la carte lunch prices for the 2008/2009 school year as follows:

Second Entrée	\$1.50
Baked Chips	.65
Lindens Cookies	.70
Ice Cream Variety Starting at	.30
Fruit Juice	.45
Side of Cheese Sauce	.30
Snapple Juice	1.35

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

F. Approval of the 2007/2008 Nonpublic School Transportation Aid

Resolved: That the Board accept additional State (Nonpublic School Transportation) Aid in accordance with N.J.S.A. 18A:39-1a in the amount of \$2,417.92

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

G. Approval of Summer 2008 Routes J844, J864 & J855 with Monmouth-Ocean Educational Service Commission, Tinton Falls, NJ

Resolved: That the Board approve the attached special education routes J844, J864 & J855 with Monmouth-Ocean Educational Services Commission, Tinton Falls, NJ for the transportation of four Bradley Beach students for a total cost of \$6,301.80. (Attachment VI-G) [B]

Route #	Destination	Number of Days	Per Diem Rate	Total
J844	School for Children	30	\$42.03	\$1,260.90
J894	Bradley Beach Elem. School	30	77.70	2,331.00
J855	New Road	30	90.33	2,709.90

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

H. Approval of the Bradley Beach Board of Education 457(b) Plan Document

Resolved: That the Board approve the Bradley Beach Board of Education 457(b) Plan Document. (Attachment VI-H)

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

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I. Approval of 457(b) Investment Provider

Resolved: That the Board approves AXA Equitable as a 457(b) investment provider of tax shelter annuity programs offered per employee payroll deductions.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

J. Approval of FY 2009 IDEA Part B Consolidated Formula Grant Application/Funds

Resolved: That the Board approve the submission of the FY 2009 IDEA Part B Consolidated Formula Grant Application and acceptance of funds as follows: (Attachment VI-J)

Program Name	FY 2009 Award Amount
Basic	\$131,554.00
Preschool	2,743.00

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

K. Approval to Request Waiver for Special Education Medicaid Initiative Program (SEMI) Program

Resolved: That the Board approve the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2008/2009 school year and

WHEREAS, the Bradley Beach Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 30 Medicaid eligible classified students;

NOW THEREFORE BE IT RESOLVED, that the Bradley Beach Board of Education hereby authorizes the School Business Administrator to submit to the Executive County Superintendent of Schools in the County of Monmouth an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2008/2009 school year.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

L. Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending July 31, 2008 is hereby approved and the Business Administrator/Board Secretary is instructed to file same. (Attachment VI-L)

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

M. Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending July 31, 2008 is hereby approved and the Business Administrator/Board Secretary is

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instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment VI-M)

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

N. Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23-2.11(e), we certify that as of July 2008, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C 6A:23-2.11(b); that no line item appropriation in violation of N.J.A.C. 6A:23-2.11 (1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

O. Approval of Budget Transfers (2008/2009)

Resolved: That the Board approve the 2008/09 budget transfers as listed on Attachment VI-O.

MOTION: _____ SECOND: _____ VOTE: _____

Motion O. was tabled.

P. Approval of July 2008 Payroll

Resolved: That the Board approve the July 2008 gross payroll in the amount of \$63,451.87.

MOTION: Mr. Gorry SECOND: Mrs. McClymont VOTE: 6-0

Q. Approval of Bills Payment

Resolved: That the Board approve payment of the August 19, 2008 regular bills list and as certified and approved. (Attachment VI-Q)

MOTION: Mrs. McClymont SECOND: Mr. Gorry VOTE: 6-0

VII. Old Business

Mr. Charette stated that he did not send a letter to the Church of the Ascension asking to move the time of the morning mass. Instead, Father Nolan had spoken to him concerning the issue.

VIII. New Business

Mr. Charette indicated that he would be sending a letter to the town asking that an ordinance be changed to allow traffic to move along Hammond Ave. to help with the traffic problems when school begins and the morning mass is dismissed.

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IX. Committee Reports – None.

X. Public Comments

Tim Sexsmith, 610 Fifth Avenue, inquired about the curriculum being approved at this meeting.

Heather Minsky, 115 Second Avenue, inquired about the new kindergarten teacher and curriculum guides.

XI. President's Report

Mr. Charette indicated that the Kid's Run went well and that the start of the school year is fast approaching.

XII. Executive Session – None

XIII. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:49 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary