

BRADLEY BEACH BOARD OF EDUCATION
515 Brinley Avenue
Bradley Beach, NJ 07720

OFFICIAL MINUTES

Regular Meeting
April 22, 2025

Bradley Beach Mission Statement

The mission of the Bradley Beach Elementary School is to provide a supportive learning environment to a diverse student community, where student success is defined through the demonstration of academic, emotional, and social growth. Our students will develop critical thinking skills to become valued members in today's society, while mastering the skills necessary to pursue future educational achievement.

I. Call To Order

The workshop portion of the meeting held by the Bradley Beach Board of Education was called to order at 6:04 p.m. by President Franks at the school, 515 Brinley Avenue, Bradley Beach, NJ.

II. Roll Call

Present: Ms. Caruso Walker Ms. Saldutti
Ms. Devane Ms. Walleston
Ms. Flynn Ms. Weinberg
Ms. Sacci Dr. Franks
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

III. Announcement of Notice – Open Public Meetings Act

In accordance with the Open Public Meetings Act, notice of this meeting has been given to the designated newspapers, *The Asbury Park Press* and *the Coast Star*, and posted in the school in a place reserved for this kind of notice.

IV. Flag Salute

V. Discussion Items

Dr. Franks called the meeting to order and welcomed the Board to tonight's meeting. Dr. Franks then turned the meeting over to Dr. Heidelberg. Dr. Heidelberg welcomed the Board and the public to tonight's meeting, and gave a presentation on the District's AVID program. Dr. Heidelberg discussed the importance of the AVID program and the goals established for the school. Dr. Heidelberg then turned the presentation over to Ms. Zylinski, who gave an overview of the site team and offered a brief synopsis of each AVID goal. The site team included Ms. Sucato, Ms. Hammell, Ms. Sauer, Ms. Karpoff, and Ms. Acerra. After the AVID presentation, Dr. Heidelberg turned the meeting over to eighth-grade student Ms. Yaretzi Romero-Lopez.

VI. President's Report

Dr. Franks expressed her thanks to Dr. Heidelberg for his presentations tonight. Dr. Franks hoped everyone had a wonderful spring recess, a Happy Passover, and Easter. Dr. Franks wanted to thank the PTA for their recently held gift auction and all the businesses in town supporting the eighth-grade trip million-dollar coin challenge. Dr. Franks then turned over a portion of her President's report to Ms. Sacci and Ms. Flynn, who each discussed their thoughts and observations from their attendance at the New Jersey School Boards Association Equity workshop. Lastly, Dr. Franks reviewed her attendance at the New Jersey School Boards Association public relations workshop.

VII. Student Representative's Report

Ms. Romero Lopez discussed the following during her student representative report:

1. March Disability Awareness Month
2. Neon Glow Dance
3. The mosquito and tick assembly
4. The Night of the Museum
5. The National Junior Honor Society Induction
6. The Drama Club performance
7. Career Day
8. The various field trips for each grade level

After the student representative report, Dr. Heidelberg presented the members of the Bradley Beach Green Team with certificates. The certificates were in recognition of their work attaining Silver Status for Sustainable Jersey and the school's award of a \$2,000 grant from Sustainable Jersey.

Lastly, Dr. Heidelberg updated the Board on the district and board goals. Dr. Heidelberg reviewed each district and board goal and discussed how the goals are progressing toward completion.

VIII. Superintendent's Report

Dr. Heidelberg reviewed with the Board the following items:

1. The recently held coffee talks
2. The Bradley Beach Education Foundation Scholarship Application
3. The Million Dollar Coin Challenge.

IX. Committee Reports

Ms. Weinberg stated that the curriculum committee met and discussed all the items on tonight's agenda.

Ms. Walleston stated that the finance and facilities committee met on April 8th and discussed all of the agenda items, the proposed summer projects, the May 6th agenda budget items, the current negotiations, and the potential pursuit of shared services.

Ms. Devane stated that the personnel and policy committee met on April 7th and discussed the agenda items, the planning for completing the Comprehensive Equity Plan, the Fordham Survey study, and staff issues related to the budget.

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X. Public Comments – Agenda Items Only – None

XI. Executive Session

President Franks called for an Executive Session at 7:42 p.m. to discuss student matters.

Resolved: That the Board agree to a Confidential Executive Session.

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

Public Workshop Reconvened

On a motion made by Ms. Caruso Walker, and seconded by Ms. Devane, the Board reconvened into the workshop session at 8:02 p.m

XII. Workshop Agenda Items

Mr. Heidelberg reviewed his agenda items with the Board.

Mr. Tonzola reviewed his agenda items with the Board.

XIII. Regular Meeting

The Regular Public Meeting was called to order by President Franks at 8:08 p.m.

Present: Ms. Caruso Walker Ms. Saldutti
Ms. Devane Ms. Walleston
Ms. Flynn Ms. Weinberg
Ms. Sacci Dr. Franks
Dr. Heidelberg, Superintendent/Principal
Mr. Tonzola, Business Administrator/Board Secretary

Absent: Ms. Davis

XIV. Approval of Minutes

Approval of Meeting Minutes – The superintendent recommends:

Resolved: That the Board approve the Minutes of:

Regular Meeting – March 18, 2025
Confidential Executive Session – March 18, 2025

MOTION: Ms. Flynn SECOND: Ms. Sacci VOTE: 8-0

XV. Regular Meeting – Superintendent

A. Personnel – The superintendent recommends:

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Note: All appointments of district staff are contingent upon satisfying the requirements of the New Jersey Criminal History Background Check Status

1. Resolved: That the Board retroactively approve the request for medical leave by Ms. Joanne Papaiani, Paraprofessional, effective April 7, 2025. Ms. Papaiani will utilize her available sick days and then continue on leave without pay for the remainder of the 2024/2025 school year.
2. Resolved: That the Board amend the February 2025 agenda item approving Ms. Donna Taylor, Paraprofessional for the 3rd and 4th Grade STEM/LEGO Club to reflect the correct hourly rate of \$17.50 for the 2024/2025 school year, instead of the previously approved \$20.00 per hour.
3. Resolved: That the Board approve the request for Maternity Leave by Ms. Amanda Silverstein, to begin on or about April 22, 2025, and ending on or about November 10, utilizing available sick leave and FMLA. (Attachment XV-A.3)
4. Resolved: That the Board approve Ms. Carmen Torres, school secretary to work at an hourly rate of \$20.00 an hour for up to 150 hours from July 1st, 2025 through August 31st, 2025 to support the ESY Program, and general school operations in preparation for the 2025/2026 school year at a total cost not to exceed \$3,000.
5. Resolved: That the Board accept, with regret, the resignation of Ms. Courtney Pappas, Lunch Aide, effective April 1, 2025. (Attachment XV-A.5)
6. Resolved: That the Board approve the appointment of the following substitute Teachers for the 2024/2025 school year, at a rate of \$100.00 per day:
 - Nicole Ciafardini
 - Regina Viqueira
7. Resolved: That the Board approve the appointment of the following substitute School Secretary for the 2024/2025 school year, at a rate of \$100.00 per day:
 - Karen Scheleifer
 - Regina Viqueira
8. Resolved: That the Board approve the appointment of the following substitute School Nurse for 2024/2025 school year, at a rate of \$100.00 per day:
 - Melanie Madrigal-Chacon
9. Resolved: That the Board approve the attendance and the registration cost of the following staff members for engagement in the designated professional training: [G]

Staff Member	Date(s) of Event	Name/Title of Professional Training	Location	Cost
Heather Sauer	4-29-25 4-30-25 5-01-25	Open Sci Ed Launch and Unpacking	Rutgers University	\$400
David Tonzola	6-4-25 6-5-25 6-6-25	2025 NJASBO Annual Conference	Atlantic City, NJ	\$500

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

B. Curriculum – The superintendent recommends:

- Resolved: That the Board approve the 2025 Bradley Beach Elementary School Extended School Year Program. The program will run from July 7, 2025, until August 7, 2025 (Monday - Thursday). The hours for students will be 8:30 AM to 12:00 PM, while the hours for certified teaching staff will be 3.75 hours per day. (Attachment XV-B.1)
- Resolved: That the Board approve curriculum documents for the following courses:

Course	Grade Level
Media Arts	K-8
Music	K-8

MOTION: Ms. Caruso Walker SECOND: Ms. Sacci VOTE: 8-0

C. Students – The superintendent recommends:

- Resolved: That the Board approve tuition contracts for student #2960 and student #2619, effective April 1, 2025, for the remainder of the 2024/2025 school year.
- Resolved: That the Board approve updated 2024/2025 BBES School Calendar. (Attachment XV-C.2)
- Resolved: That the Board approve the following 2024/2025 student field trips that provide community onsite learning aligning with the New Jersey Student Learning Standards: [B]

Date	Grade	Location	Cost	Bus
04/25/2025	1st Grade	NJ Sea Grant Consortium	\$200.00	\$375.00

MOTION: Ms. Caruso Walker SECOND: Ms. Flynn VOTE: 8-0

D. Policy – The superintendent recommends:

- Resolved: That the Board approve the following Policies and Regulations for a first reading: (Attachment XV-D.1)

Policy/Regulation Number	Policy/Regulation Title
P 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P 5111.01	Non-Resident Tuition Students

2. Resolved:
 That the Board approve the proposed tuition rates for the 2025/2026 school year, pending approval by the Executive County Superintendent. (Attachment XV-D.2)

MOTION: Ms. Caruso Walker SECOND: Ms. Walleston VOTE: 8-0

XVI. Regular Meeting – Business Administrator/Board Secretary

Board Secretary’s Monthly Certification

That pursuant to N.J.A.C. 6A:23A-16.10(c) 3, I David Tonzola, Business Administrator/Board Secretary does hereby certify that as of March 31, 2025 no line item account has encumbrances and expenditures, which in total exceed the line items appropriations in violation of N.J.A.C. 6A:23A-16.10(c) 4.

David Tonzola
 School Business Administrator/Board Secretary

Payroll Certification

The School Business Administrator/Board Secretary reports, in compliance with N.J.S.A. 18A:19-1b, that he has certified the following March amounts:

March 14, 2025 \$214,952.48
 March 28, 2025 \$205,469.17

A. The Superintendent Recommends the Approval of Acceptance and Submission of 2025 Safety Grant

Resolved: That the Bradley Beach Board of Education hereby approves the submission of the grant application for the 2025 Safety Grant Program through the New Jersey Schools Insurance

Group's MOCSSIF sub-fund for the purposes described in the application, in the amount of \$2,000.00 for the period July 1, 2025 through June 30, 2026.

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

B. The Superintendent Recommends the Approval of Business Administrator/Board Secretary's Financial Report

Resolved: That the Financial Report of the Business Administrator/Board Secretary for the month ending March 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. (Attachment XVI-B)

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

C. The Superintendent Recommends the Approval of Treasurer's Financial Report

Resolved: That the Financial Report of the Treasurer of School Funds for the month ending March 31, 2025 is hereby approved, and the Business Administrator/Board Secretary is instructed to file same. The report is in agreement with the report of the Business Administrator/Board Secretary. (Attachment XVI-C)

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

D. The Superintendent Recommends the Approval of Monthly Certification

Resolved: That pursuant to N.J.A.C. 6A:23A-16.10(c)3 I, David Tonzola, Business Administrator/Board Secretary, do hereby certify that as of March 31, 2025, after review of the Secretary's Monthly Financial Report (appropriations section) and, upon consultation with the appropriate district officials, that, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(c)4, that no line item appropriation is in violation of N.J.A.C. 6A:23A-16.10(c)4, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

E. The Superintendent Recommends the Approval of Budget Transfers (2024/2025)

Resolved: That the Board approve the 2024/2025 budget transfers as listed on Attachment XVI-E.

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

F. The Superintendent Recommends the Approval of March 2025 Payroll

Resolved: That the Board approve the March 2025 gross payroll in the amount of \$420,421.65.

MOTION: Ms. Flynn SECOND: Ms. Walleston VOTE: 8-0

G. The Superintendent Recommends the Approval of Bills Payment

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Resolved: That the Board approve payment of the April 22, 2025 regular bills list and as certified and approved. (Attachment XVI-G)

MOTION: Ms. Flynn SECOND: Ms. Caruso Walker VOTE: 8-0

XVII. Regular Meeting – Old Business – None

XVIII. Regular Meeting – New Business

1. Ms. Weinberg gave the Board an update on the Shade Tree Commission.
2. Ms. Saldutti gave the Board on upcoming BBBCA events.
3. Dr. Franks stated that Ms. Devane and she met with the Neptune City Board to discuss shared services between the schools.

XIX. Public Comments – None

XX. Executive Session (if needed) – None

XXI. Adjournment

By a unanimous voice vote the meeting was adjourned at 8:15 p.m.

Respectfully submitted,

David Tonzola
Business Administrator/Board Secretary